

**GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY
BOARD OF DIRECTORS MEETING
DECEMBER 12, 2013**

MEMBER'S PRESENT:

Bill Hubbard, Chairman
Bill Benton
Jeff Christie
Randy Hensarling
Bill Rasor

MEMBER'S ABSENT:

OTHER'S PRESENT:

Mike Shahan, Director
Wm. B. (Ben) Munson, Esquire
Phyllis James, Grayson County Commissioner Pct. #3
Jeff Whitmire, Grayson County Commissioner Pct. #1

Bill Retz, NTRA Marketing Director

**1.
Call to Order.**

Bill Hubbard, Chairman, called the meeting to order at 10:00am and welcomed everyone to the meeting.

**2.
Consideration of approval of the November 14, 2013, Board Meeting.**

Mr. Hubbard asked the Board if there were any changes or revisions to be made to the minutes. Mr. Rasor made the motion to approve the minutes as typed. Mr. Christie seconded the motion. All members voted aye.

**3.
Director's Update to include discussion of Monthly Reports, Facility Upgrades and Airport Events/News.**

Mr. Shahan updated the Board on the fuel flowage report. He stated that as of the end of November fuel was up 23% from last November.

Mr. Shahan updated the Board on the ATC operations report. He stated that operations were down 5% from the previous year.

Mr. Shahan stated the Board had the budget report.

Mr. Shahan updated the Board on the upgrades to Hangar #201. He stated that the hangar was currently being re-skinned and was approximately 90% to 95% complete.

Mr. Shahan updated the Board on the West Side Hangar. He stated that construction was complete and that the cost was \$1,542,110.98. He stated that the ground needed to be seeded for grass and perhaps a sprinkler system could be installed. He advised the Board that TAC still owed the airport approximately \$100,000.00 on the claim.

Mr. Shahan advised the Board that the water/sewer project had been completed. He stated that it had been connected to the west side hangar.

Mr. Shahan advised the Board that the Airport Policy Committee had conducted interviews for an engineering firm and that Garver Engineers had been chosen. He stated that TxDOT would now begin negotiations with them.

Mr. Shahan advised the Board that the RPZ project had been delayed and that TxDOT would be at the airport on December 17, 2013.

Mr. Shahan advised that Mr. Bill Hughes, the tower supervisor, was leaving to take another job and that Mr. Marshall Washington would be taking his place.

Mr. Shahan advised the Board that the airport had been closed from Friday through Sunday due to ice.

Mr. Benton asked Mr. Shahan to explain the selection process for the engineering firm. Mr. Shahan stated that TxDOT prepared the RFQ. He stated that the Airport Policy Committee reviewed the documents submitted by the engineering firms and elected to interview two firms. Mr. Shahan stated that the interviews were conducted and the results were given to TxDOT and that TxDOT will negotiate a contract for the work to be done.

4.

Recess for Executive Session pursuant to Chapter 551, Subchapter D, Texas Government Code.

Mr. Hubbard stated that the Board would be recessing into Executive Session. He requested that Mr. Retz, Commissioner Whitmire and Commissioner James remain in the room during the executive session. The Board recessed into executive session at 10:11am.

5.

Reconvene Regular Session; Action on Executive Session Items.

The Board reconvened into regular session at 11:15am. Upon returning to open session, Mr. Hensarling made the motion to direct the Airport Policy Committee to review the minimum standards for the FBO operations at the airport and also review the minimum standards for potential tenants at the airport. Mr. Benton seconded the motion. All members voted aye.

6.

Public Comments.

Mr. Hubbard asked if anyone in the audience would like to address the Board or if there were any more comments from the Board. There were none.

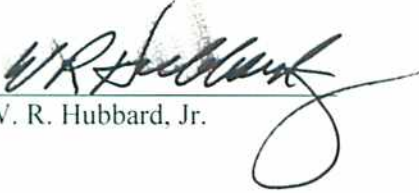
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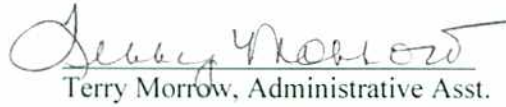
Adjourn.

There being no other business, the meeting was adjourned at 11:16am.

8.
Next Meeting.

The next regularly scheduled Board of Director's Meeting will be held on January 9, 2014, at 10:00am in the meeting room of the GTUA, 5100 Airport Drive, Denison, Texas.


W. R. Hubbard, Jr.


Terry Morrow, Administrative Asst.