

**GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY
BOARD OF DIRECTORS MEETING
DECEMBER 11, 2014**

MEMBER'S PRESENT:

Bill Hubbard, Chairman
Bill Benton
Jeff Christie
Randy Hensarling
Bill Rasor

MEMBER'S ABSENT:

OTHER'S PRESENT:

Mike Shahan, Director
Michael Hutchins, Herald Democrat
W. B. (Ben) Munson, Esquire
William Magers, Grayson County Judge Elect
Michael Hess, U.S. Army
David Dryden, TNP
David Gordon, Estrada Hinojosa

Bill Retz, NTRA Marketing Director
Jeff Whitmire, Commissioner, Pct. #1
Bart Lawrence, Commissioner Pct. #4
Phyllis James, Commissioner Pct. #3
Steve Berger, CBRE
Rick Mask, Lake Texoma Jet Center
Karl Welzenbach, SDMPO

1.

Call to Order.

Bill Hubbard, Chairman, called the meeting to order at 10:00 a.m. and welcomed everyone to the meeting.

2.

Consideration of approval of the October 30, 2014, Board Meeting.

Mr. Hubbard asked the Board if there were any changes or revisions to be made to the minutes. Mr. Rasor made the motion to approve the minutes as typed. Mr. Benton seconded the motion. All members voted aye.

3.

Consideration of approval of a License Agreement with Red River Triumph Club.

Mr. Shahan advised the Board that this was a DFW Organization that wanted to host an autocross event at the Airport from October 5-7, 2016. He stated that Runway 13/31 would be closed and used for parking and that the closed runway would be used for the event. He stated that they would pay a \$225.00 license fee. Mr. Shahan stated that Mr. Munson had reviewed the contact and approved it as to form. Mr. Christie made the motion to approve the license agreement with Red River Triumph Club. Mr. Hensarling seconded the motion. All members voted aye.

4.

Consideration of approval of an Easement and Right of Way with Oncor Electric Delivery Company, LLC, for installation of utilities for hangar development.

Mr. Shahan advised the Board that Oncor Electric Delivery required that an easement be done prior to electric service being installed for the new Carson Aviation hangar development. Mr. Shahan advised the Board that Mr. Munson had reviewed the easement and requested that a Metes and Bounds be

added. Mr. Benton made the motion to approve the Easement and Right of Way With Oncor Electric Delivery Company, LLC. Mr. Christie seconded the motion. All members voted aye.

5.

Discussion of a request from the Texas Air National Guard to conduct two training exercises at NTRA-Perrin Field.

Mr. Shahan introduced Captain Mike Hess with the Texas National Guard. Captain Hess addressed the Board about the Army National Guard conducting a two phase training session at the airport. He stated that the training session would be conducted by the Airborne Battalion and would be an airfield seizure.

Upon completion of Captain Hess' presentation, Mr. Rasor asked how long the Airport would be shut down. Captain Hess stated that it would be shut down for approximately two hours. Mr. Hensarling asked if they would need a hangar for staging and Captain Hess stated that staging would be done at Austin Bergstrom Airport in Austin, TX. Mr. Hensarling asked what effect the weather would have on the exercise. Captain Hess stated that they did have stipulations on weather, such as the wind up to 13 knots. He stated that the plan at this time was to schedule a Friday/Saturday exercise but that a Saturday/Sunday could be used as an alternate. Mr. Benton asked about the economic impact of the exercise. Mr. Shahan advised that the flight school stated that they could work around a two hour shutdown. Mr. Shahan stated that Lake Texoma Jet Center would require more notice and that there had been discussion to require them to purchase fuel from the FBO.

Captain Hess stated that this was a preliminary plan. Mr. Shahan stated that he was asking the Board on guidance on how they would like to proceed with this request. After some discussion, Mr. Hensarling made the motion to support hosting the training session at the airport. Mr. Rasor seconded the motion. All members voted aye.

At this time, Mr. Retz introduced Mr. Berger to the Board.

6.

Recess for Executive Session pursuant to Chapter 551, Subchapter D, Texas Government Code.

Mr. Hubbard stated that the Board would be recessing into Executive Session. Mr. Hubbard invited Commissioner Whitmire, Commissioner Lawrence and Mr. Magers to remain in the room. The Board recessed into executive session at 10:28 a.m.

7.

Reconvene Regular Session; Action on Executive Session Items.

The Board reconvened into regular session at 11:11 a.m. There was no action taken on any item discussed in Executive Session.

8.

Director's Update to include discussion of Monthly Reports, Facility Upgrades and GCRMA and Airport Events/News.

Mr. Shahan updated the Board on the hangar development by Carson Aviation. He stated that the survey had been completed, the Amendment to the lease had been signed, and the plumbing and conduit were in place.

Mr. Shahan advised the Board that they had the fuel flowage report. He stated that this report covered both October and November. He stated that fuel sales were up 1.74% for the year.

Mr. Shahan stated that the Board had been given the air traffic operations report. He stated that for October, operations were down 16% from the previous October. He stated that operations for November were down 7.85% from last November.

Mr. Shahan advised the Board that the fencing between the Fire Station and Hangar 201 had been completed.

Mr. Shahan stated that improvements were being made to Hangar 1E. He stated these improvements included new hangar bay lighting, installation of new R-Panel on the interior walls, and installation of new lifting straps for the hangar doors.

Mr. Shahan advised the Board that work was being done to install an office area in Hangar 5513, Suite 3.

Mr. Shahan advised the Board that obtaining bids for the current CIP project has been delayed due to TxDOT not receiving funding from the FAA. He stated that TxDOT thought they would be receiving the funding and going out to bid in February.

Mr. Shahan stated that the bid specs for repairs to the exterior of Hangar 111 were being prepared. He also stated that Hangar #401 needed to have some roof repairs done and that bid specs would be prepared for that project as well.

Mr. Shahan updated the Board on the status of land purchase for the Runway Protection Zone. He stated that the survey and appraisals had been done but that there was a survey discrepancy with one piece of land. He stated that Aaron Ford with TxDOT hoped that offers would be presented to the landowners at the end of this year and hoped to close on the project in February or March.

Mr. Shahan advised the Board that the Texoma 100 Air Race had been scheduled for March 28, 2015.

Mr. Shahan stated that the Texas Antique Airplane Association would be hosting their monthly meeting on April 18, 2015 at the Airport Terminal Building.

Mr. Shahan stated that the Lone Star Aerobatic Championship was tentatively set for June 12-14, 2015. He stated that there was discussion to move the event to Midway Airport.

Mr. Shahan stated that the U.S. National Aerobatic Championship was scheduled for September 19-26, 2015.

Mr. Benton asked if audits were ever conducted on the fuel flowage reports that were submitted. Mr. Shahan stated that Bills of Lading were provided when the report was submitted but that this was mostly on the honor system.

Mr. Retz emphasized that there was a waiting list for hangars and that was good for the airport.

9.
Public Comments.

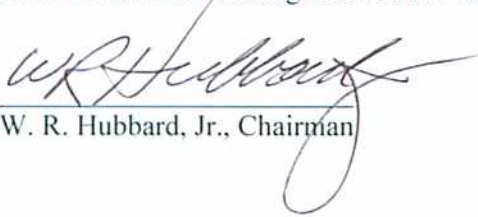
There were no public comments.

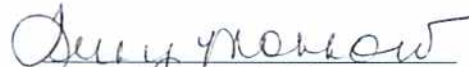
10.
Adjourn.

There being no other business, the meeting was adjourned at 11:23 a.m.

11.
Next Meeting.

The next regularly scheduled Board of Director's Meeting will be held on January 8, 2015, at 10:00 a.m. in the meeting room of the GTUA, 5100 Airport Drive, Denison, Texas.


W. R. Hubbard, Jr., Chairman


Terry Morrow, Administrative Asst.