

**GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY
BOARD OF DIRECTORS MEETING
DECEMBER 10, 2009**

MEMBER'S PRESENT:

Jerdy Gary, Chairman
Bill Hubbard
Ellis Olmstead

MEMBER'S ABSENT:

Kent Black
Kay Yandell

OTHER'S PRESENT:

Mike Shahan, Director
Noel Paramanatham, TxDOT
Jay Jones, American Equity
Bob Austin, AECOM
Laura Vance
Chris Schmitz, TNP
Van Price, Grayson County District Attorney's Office
Lori Winland, Locke Lord Bissell & Liddell

David Gordon, Estrada Hinojosa
David Selman, TxDOT
Eddie Shafie, AECOM
Bob Wood, Sherman/Denison MPO
Kelly Cannell, Lake Texoma Jet Center
David Dryclen, TNP

I.

Call to Order.

Jerdy Gary, Chairman, called the meeting to order at 10:00am and welcomed everyone to the meeting. Mr. Gary asked that everyone sign the sign-in sheet and recognized Mr. Selman, who is the new District Engineer for TxDOT in Sherman.

II.

Consideration of approval of Minutes of October 8, 2009, Board Meeting.

Mr. Gary asked the Board if there were any changes or revisions to be made to the minutes. Mr. Hubbard made the motion to approve the minutes. Mr. Olmstead seconded the motion. All members voted aye.

III.

Discussion and possible action on adoption of an Ethics and Compliance Policy.

Mr. Gary advised the Board that an Ethics and Compliance Policy must be adopted by all agencies that receive financial assistance from TxDOT. He stated that this policy must be enacted prior to January 1, 2010. He further stated that Ms. Winland was in attendance to answer any questions that the Board may have in reference to this policy. Mr. Olmstead made the motion to approve the Ethics and Compliance Policy and Mr. Hubbard seconded the motion. All members voted aye.

IV.

Discussion of Airport Driver Training Program.

Mr. Shahan advised the Board that the FAA recommended that any Airport with an active control tower have a driver training program. He stated that this program was intended for those individuals who needed to drive on the taxiways and runway, and that this would include the FBO employees, the Fire Department, the Airport Staff, and any construction crews. Mr.

Shahan stated that the Airport had enrolled in a low cost training program through AAAE and that the Airport would be paying the cost for the program. He stated that a driver's manual had been approved by the Policy Committee. He stated that the Driver Training Program would go into effect January 1, 2010, and that the manual would be placed on the Airport website.

V.

Director's Update to include discussion of the Airport CIP, Fuel Flowage Report, Airport Budget, Fire Department Monthly Report, Air Traffic Control Tower Operations Report, and West Side Utility Update.

Mr. Shahan updated the Board on the CIP. He stated that the taxilanes were expected to be completed by mid January 2010 with the runway project to begin upon completion of the taxilane. He stated that the runway project was scheduled to be a 70-day project.

Mr. Shahan updated the Board on the Fuel Flowage Report, the August expense and revenue report, the Fire Run Report and the Air Traffic Control Operations report. Mr. Gary asked what had made the fuel flowage increase and Mr. Shahan advised that it was due to the flight school along with other training being done by people from other areas.

Mr. Shahan advised the Board that the west side utility project would be completed once Oncor installed the electrical to the lift station and the City of Denison installed a manhole that would tie the west side to the original system.

Mr. Shahan updated the Board on the Airport Master Plan. He stated that eight firms had submitted proposals and that the Master Plan Committee had chosen three firms to interview. He stated that interviews would be held on January 20, 2010.

Mr. Hubbard advised the Board that the Policy Committee had completed work on the Minimum Standards and the Rules and Regulations and that those would be presented to the Board at the next meeting.

Mr. Gary advised the Board that the RMA staff had completed the process to obtain access to the \$3.5 million loan for the RMA and that the Board would begin receiving financial statements for the RMA.

Mr. Paramanatham updated the Board on the status of the toll-road project. He stated that twelve letters of interest had been received and the review team consisting of TxDOT employees had reviewed them. He stated that interviews had been conducted and the results of the interviews had been sent to TxDOT in Austin for final approval. He stated that they hoped to have a list of finalist by Christmas. Mr. Gary asked if work on the project would begin by February and Mr. Paramanatham stated that it should. Mr. Paramanatham stated that all of the firms involved were very capable of doing the work on the toll-road project.

VI.

Public Comments.

Mr. Gary asked if there was anyone in the audience that would like to address the Board. Mr. Retz advised the Board that the marketing committee for the Airport had an artist rendering for the west side of the Airport done. He stated that this would be used for marketing the Airport.

VII.
Adjourn.

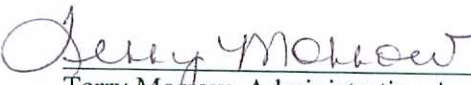
There being no other business, the meeting was adjourned at 10:17am.

VIII.
Next Meeting.

The next regularly scheduled Board of Directors Meeting will be held on January 14, 2010, at 10:00am in the meeting room of the GTUA, 5100 Airport Drive, Denison, Texas.



Jerdy Gary, Chairman



Terry Morrow, Administrative Asst.