

**GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY  
BOARD OF DIRECTORS MEETING  
NOVEMBER 15, 2012**

**MEMBER'S PRESENT:**

Bill Hubbard, Chairman  
Bill Benton  
Jeff Christie  
Bill Rasor

**MEMBER'S ABSENT:**

Randy Hensarling

**OTHER'S PRESENT:**

Mike Shahan, Director  
Bill Retz, NTRA Marketing Director  
Phyllis James  
Jeff Whitmire  
Drue Bynum, Grayson County Judge  
Bart Lawrence, Commissioner Pct. #4

Terry Vogel, Lake Texoma Jet Center  
Mike Garrison, Brown & Gay Engineers Inc.  
Karl Welzenbach, Sherman/Denison MPO  
Jack Ridgeway, Vanir Construction Management Inc.  
Kenneth Williams, Aeroplance Services  
Van Price, Assistant District Attorney, Grayson County

**I.**

**Call to Order.**

Bill Hubbard, Chairman, called the meeting to order at 10:00am and welcomed everyone to the meeting.

**II.**

**Consideration of approval of the October 11, 2012, Board Meeting.**

Mr. Hubbard asked the Board if there were any changes or revisions to be made to the minutes. Mr. Christie made the motion to approve the minutes as typed. Mr. Rasor seconded the motion. All members voted aye.

**III.**

**Discussion of Airport Policy Committee membership and appointment of a new member.**

Mr. Hubbard stated that this item was tabled at the last meeting. Mr. Shahan advised the Board that the Airport Policy Committee had met on October 22, 2012, and discussed this appointment. He advised that the Policy Committee was recommending Mark Taylor with U.S. Aviation be appointed to the Committee. Mr. Benton made the motion to appoint Mr. Taylor to the Airport Policy Committee and Mr. Christie seconded the motion. All members voted aye.

**IV.**

**Consideration of approval of revision and update of Airport Development Standards.**

Mr. Shahan advised the Board that the Airport Development Standards had been adopted by the Airport Board of Directors on May 8, 2008 and went into effect that same month. He stated that there had been two revisions since that time. Mr. Shahan advised that those revisions changed the name from the Airport Board to the RMA Board and replacing Figures 1 and 2 with updated maps from the most recent Airport Master Plan. Mr. Shahan stated that those changes had never been brought to the Board. He stated that after some discussion, Mr. Munson suggested that a few changes be made to the document and requests the RMA to officially approve it. Mr. Shahan advised that the changes included removing the reference to the Airport Development Guide, change the name of the board and the policy committee, and

revise Section 1.3 and 6.1 as it referenced fire suppression systems. Mr. Shahan advised that the Airport Policy Committee wanted to begin a review of the standards and make more in-depth changes as needed. Mr. Benton asked if these changes were consistent with other airports. Mr. Shahan advised that different codes are used by different communities but that the larger airport such as Addison and McKinney required a strict compliance with building codes. Mr. Shahan stated that the only deviation for NTRA was in regard to the fire suppression systems. Mr. Hubbard stated that the larger airports adhere to strict compliance but smaller airports allow for an exclusion of the fire suppression systems. Mr. Shahan advised that the intent is to save lives with fire alarms and fire extinguishers. After some discussion, Mr. Benton made the motion to approve the revisions and updates of the Airport Development Standards. Mr. Rasor seconded the motion. All members voted aye.

V.

**Consideration of approval of approval of proposed legislative priorities to be considered in the biennial session of the 83<sup>rd</sup> Texas Legislature.**

Mr. Hubbard advised the Board that Brian Cassidy had sent a list of legislative priorities and requested that the RMA Board approve them. He stated that it was important that all RMA's approve these. Mr. Christie made the motion to approve the resolution for approval of the proposed legislative priorities in the biennial session of the 83<sup>rd</sup> Texas Legislature. Mr. Benton seconded the motion. All members voted aye.

VI.

**Consideration of approval of a Resolution in support of Grayson County constructing a new county road from FM 121 south to the Grayson County Line.**

Mr. Hubbard stated that the next item was to approve a resolution to construct a roadway to connect FM 121 to the Grayson County line. He stated that Denton County has set aside money for construction of the access roadway. Mr. Hubbard stated that Denton County was having NTTA do some additional engineering work so that the roadway would continue straight down the Denton/Collin County line to FM 428. He stated that would be an interim roadway until such time that the Tollroad would be built on the preferred route. He stated that the proposal is to build a county road on the preferred alignment of NTTA. Mr. Hubbard stated that the road would be a chip and seal two-lane road. Mr. Benton asked where the Denton County portion would end and Mr. Hubbard stated that it would end at the Grayson County line. Mr. Hubbard stated that there have been discussions on the type of road in Denton County. He stated that he believed that most of the roadway going to the Grayson County line would be concrete except for an interim portion going to FM 428 that would be chip and seal. Mr. Hubbard stated that the roadway being built by Denton County would eventually be a southbound access road inside the Denton County line. After further discussion, Mr. Benton moved approval of the resolution and Mr. Christie seconded the motion. All members voted aye.

V.

**Director's Update to include discussion of the Fuel Flowage Report, ATC Operations Report, Design-Build Hangar Project and RMA presentation to the Texas Transportation Commission.**

Mr. Shahan updated the Board on the fuel flowage report. He stated that they were down 20% from October, 2011.

Mr. Shahan updated the Board on the ATC Operations Report. He said that operations were up 344% from October 2011.



Mr. Ridgeway updated the Board on the Design Building Project. He stated that the soils engineering report and investigation and the conceptual design phase had been completed. He also stated that the layout of the building had been physically laid out and he plans to deliver the RFP with the design criteria to the two finalists on November 20. He stated that their responses will be due on December 20. He stated that they were on schedule with the project.

Mr. Shahan advised the Board that he and Chairman Hubbard attended the Texas Transportation Commission meeting on October 25, 2012. He stated that there were eight RMA's that had given presentations to the Commission.

Mr. Shahan advised that Ms. Morrow had provided a meeting schedule for 2013.

Mr. Shahan advised the Board that the Texas Transportation Forum would be held from February 17-19, 2013. He asked if any board members were interested in going and if they were to please contact his office so that they could be registered.

**VI.**  
**Public Comments.**

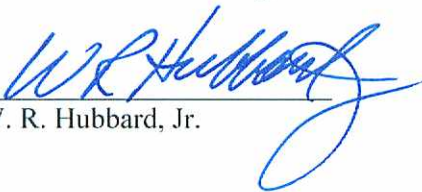
Mr. Hubbard asked if anyone in the audience would like to address the Board. There were no comments.

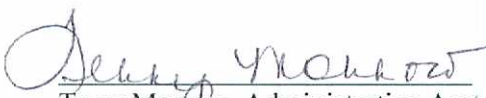
**VII.**  
**Adjourn.**

There being no other business, the meeting was adjourned at 10:26 a.m.

**.IX.**  
**Next Meeting.**

The next regularly scheduled Board of Director's Meeting will be held on December 13, 2012, at 10:00a.m. in the meeting room of the GTUA, 5100 Airport Drive, Denison, Texas.

  
W. R. Hubbard, Jr.

  
Terry Mortow, Administrative Asst.