

**GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY  
BOARD OF DIRECTORS MEETING  
NOVEMBER 14, 2013**

**MEMBER'S PRESENT:**

Bill Hubbard, Chairman  
Bill Benton  
Jeff Christie  
Randy Hensarling  
Bill Rasor

**MEMBER'S ABSENT:**

**OTHER'S PRESENT:**

Mike Shahan, Director  
Terry Vogel, Lake Texoma Jet Center  
Phyllis James, Grayson County Commissioner Pct. #3  
Jeff Whitmire, Grayson County Commissioner Pct. #1  
Rick Mask, Lake Texoma Jet Center  
Alan Klein, UT Arlington  
Melissa Delacruz, UT Arlington  
Bart Lawrence, Grayson County Commissioner Pct. #4  
David Gonier, Herald Democrat  
Van Price, Asst. District Attorney, Grayson County

Bill Retz, NTRA Marketing Director  
Wm. B. (Ben) Munson, Esquire  
David Dryden, TNP  
Brent Hubert, Gunter City Council  
Clay Barnett, City of Sherman  
Nikka Lemons, UT Arlington  
Trent Bass, Grayson County Treasurer  
Aaron Bloom, TxDOT

**1.**

**Call to Order.**

Bill Hubbard, Chairman, called the meeting to order at 10:00am and welcomed everyone to the meeting.

**2.**

**Consideration of approval of the October 10, 2013, Board Meeting.**

Mr. Hubbard asked the Board if there were any changes or revisions to be made to the minutes. Mr. Hensarling made the motion to approve the minutes as typed. Mr. Rasor seconded the motion. All members voted aye.

**3.**

**Consideration of approval of a building lease between North Texas Regional Airport and Knives of Alaska.**

Mr. Shahan advised the Board that this was a new lease but that Knives of Alaska had been a tenant at the Airport since 2001. He stated that this was a one year lease with 2 one-year options. Mr. Shahan stated that Mr. Allen had requested permission to build a 910 square foot extension on the building. He stated that it would be a metal exterior. Mr. Shahan advised the Board that the Airport Policy Committee had met on November 8, 2013, and decided to give a 50% reimbursement on the cost which was estimated to be \$42,050.00, or a credit totaling \$21,025.00. Mr. Shahan advised that the rent for the facility was \$1,168.00 per month and that the credit would be \$275.17 per month. After some further discussion, Mr. Christie made the motion to approve the lease with Knives of Alaska. Mr. Benton seconded the motion. All members voted aye.

**4.**

### Update of Grayson County Thoroughfare Plan.

Mr. Klein introduced his team to the Board. He stated that they were currently touring the county and gathering information. He stated that input would be received that day from stakeholders meetings that were being held. He stated that public input would probably occur in January/February time period.

#### 5.

### Director's Update to include discussion of Monthly Reports, Facility Upgrades and Airport Events/News.

Mr. Shahan updated the Board on the fuel flowage report. He stated that as of the end of October fuel was up 23.19% from last October.

Mr. Shahan updated the Board on the ATC operations report. He stated that operations were up % from the previous year.

Mr. Shahan stated the Board had the budget report. He advised the Board that this was a preliminary report and the year end report should be ready in December or January.

Mr. Shahan updated the Board on the upgrades to Hangar #201. He stated that the hangar was currently being reskinned. He stated that the doors were 99% done and were hoping to be through by Thanksgiving.

Mr. Shahan updated the Board on the West Side Hangar. He stated that the electric panels were not completed as they were still waiting on Oncor to complete the installation of the transformers. He stated that the electric should be on either Monday or Tuesday of the next week.

Mr. Shahan advised the Board that the water/sewer project had been completed. He stated that the 16" line had passed water quality test and that the 8" line should be pass the following day. He stated that the water meters would then be installed.

Mr. Shahan advised the Board that the Airport Policy Committee would be interviewing KSA Engineers and Garver Engineering on December 11, 2013, for the upcoming engineering project.

Mr. Shahan advised the Board that the RPZ project had been delayed due to a change in personnel at TxDOT.

Mr. Shahan updated the Board on the World Aerobatic Championships.

Mr. Shahan updated the Board on the Fly-In that was held on November 2 at Hangar 201. He stated that there was a young eagle event, a car show and a chili cook-off.

Mr. Shahan advised the Board that there were some change orders for the west side hangar project. They are:

1. Piazza Construction Change Order #5. He stated that this was for the vent van and was \$1,578.39. Mr. Rasor made the motion to approve Change Order #5 for Piazza Construction. Mr. Christie seconded the motion. All members voted aye.



2. Piazza Construction Change Order #6. Mr. Shahan stated that this would extend the contract. Mr. Benton made the motion to approve the contract extension. Mr. Hensarling seconded the motion. All members voted aye.

3. D&S Change Order #2. Mr. Shahan advised that this was for additional material testing in the amount of \$304,49. Mr. Benton made the motion to approve Change Order #2 with D&S Engineering. Mr. Hensarling seconded the motion. All members voted aye.

6.  
**Public Comments.**


Mr. Hubbard asked if anyone in the audience would like to address the Board or if there were any more comments from the Board. Mr. Tatchio stated that he would like to know the fee that has been paid to Vanir Construction Management, including all change orders. Mr. Shahan advised that it was approximately \$115,000.00

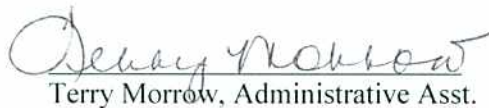
7.  
**Adjourn.**

There being no other business, the meeting was adjourned at 10:23am.

8.  
**Next Meeting.**

The next regularly scheduled Board of Director's Meeting will be held on December 12, 2013, at 10:00am in the meeting room of the GTUA, 5100 Airport Drive, Denison, Texas.

  
W. R. Hubbard, Jr.

  
Terry Morrow, Administrative Asst.