

**GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY  
BOARD OF DIRECTORS MEETING  
SEPTEMBER 18, 2014**

**MEMBER'S PRESENT:**

Bill Hubbard, Chairman  
Bill Benton  
Jeff Christie  
Randy Hensarling  
Bill Rasor

**MEMBER'S ABSENT:**

**OTHER'S PRESENT:**

Mike Shahan, Director  
Bill Retz, NTRA Marketing Director  
Michael Hutchins, Herald Democrat  
Terry Vogel, Lake Texoma Jet Center  
Jeff Whitmire, Commissioner, Pct. #4

Larry Reichhart, Walton Development  
Jerry Day, Perrin AFB Historical Museum  
Phyllis James, Commissioner, Pct. #3  
Rick Mask, Lake Texoma Jet Center

**1.**

**Call to Order.**

Bill Hubbard, Chairman, called the meeting to order at 10:00 a.m. and welcomed everyone to the meeting.

**2.**

**Consideration of approval of the August 14, 2014, Board Meeting.**

Mr. Hubbard asked the Board if there were any changes or revisions to be made to the minutes. Mr. Benton made the motion to approve the minutes as typed. Mr. Christie seconded the motion. All members voted aye.

**3.**

**Consideration of approval to enter into an agreement with TxDOT Aviation for the 2015 Routine Airport Maintenance Program (RAMP).**

Mr. Shahan advised the Board that this was the same grant that had used since 1999. He stated that it would be used for AWOS maintenance, interior repairs to hangar bays in Hangar 5513, fencing for the west side hangar, and slabs for the post of the existing security gates. Mr. Christie made the motion to approve entering into an agreement with TxDOT Aviation for the 2015 Routine Airport Maintenance Program (RAMP) grant. Mr. Rasor seconded the motion. All members voted aye.

**4.**

**Consideration of approval of request by XTO Energy to install 1,831.36' of pipeline across airport property.**

Mr. Shahan stated that this item was brought before the Board at the July meeting and that changes had been made at the Board's request. He stated that XTO Energy has provided a survey and an appraisal on the easement had been done by TxDOT Aviation. Mr. Shahan stated that Mr. Munson had reviewed this and stated that the Release should not be signed. He stated that Aaron Ford with TxDOT Aviation had determined the easement value to be \$1,465.09 and he felt that the \$5,549.58 that XTO Energy was offering was a fair deal. Mr. Shahan stated that the Board had been given a new resolution that approved the Letter of Agreement and the Pipeline Agreement. Mr. Benton asked if this was just a

formality for the Board to approve or if XTO Energy had the authority to run the pipeline without Board approval. Mr. Shahan stated that he thought that XTO Energy had the authority to run it without Board approval but he was not sure. After further discussion, Mr. Benton made the motion to table this item until it could be determined if XTO Energy had the authority to run the line without Board approval. Mr. Hensarling seconded the motion. All members voted aye to table this item.

5.

**Consideration of approval of a Nonpublic Aircraft Fuel Dispensing Permit with U.S. Aviation Group, LLC.**

Mr. Shahan stated that U.S. Aviation Group was requesting a Nonpublic Aircraft Fuel Dispensing Permit as outlined in the Minimum Standards. Mr. Shahan stated that they would only be able to fuel aircraft that they own or operate and that they could not sell fuel to the public. He stated that they plan to install a 12,000 gallon double walled Flameshield horizontal tank that would be placed southeast of their hangar in a location that was the previous FBO fuel farm location. He stated that it appears to meet the requirements of NFPA 30A. Mr. Shahan stated that the Policy Committee recommended approval of this permit. Mr. Hensarling stated that there had been discussion of a common fuel farm for all of the airport. He stated that a location had been identified and that at some point U.S. Aviation and Lake Texoma Jet Center could be asked to move their fuel farms to that location. Mr. Benton asked if anyone could request having a nonpublic fuel dispensing farm on their property and does that mean we would have twenty of them. Mr. Shahan stated that theoretically they could as long as they met the Minimum Standards, which is a 12,000 gallon tank per type of fuel used. He stated that is the reason a central fuel farm was discussed. He further stated that the individual pilot has the right to bring his own fuel and fuel their own airplane. He stated that everyone is supposed to pay a fuel flowage fee although it is near impossible to enforce with individual pilots. Mr. Benton asked if each person/company wishing to fuel would lease property in the centralized area and would go to that area to get fuel. Mr. Shahan stated that was correct. Mr. Benton asked if that was how it was done at most airports. Mr. Shahan stated that it was. Mr. Benton asked why today was not the right time to begin the centralized fuel farm. Mr. Shahan stated that the location is not close to being ready to become a fuel farm. He stated that are currently no fencing or lights and it needs to be determined if the concrete slab is able to hold the fuel tanks. Mr. Benton asked about the appearance of meeting NFPA 30A and Mr. Shahan stated that it appears to meet it but that it needs to be determined if it is a protected tank. Mr. Benton asked if we would have the right to request the tank be moved if the airport began a centralized fuel farm. Mr. Shahan stated that is in the contract that it would be moved at the expense of the airport. Mr. Benton asked why it would be at the airport's expense. Mr. Shahan stated that this would keep it consistent with the wording in the FBO permit. After further discussion, Mr. Christie made the motion to approve Resolution 14-18 provided U.S. Aviation pays for relocation of the fuel farm should a centralized fuel farm become required. Mr. Shahan suggested changing the last word of Section 10 to Permittee. Mr. Hensarling seconded the motion. All members voted aye.

6.

**Consideration of a building lease with Jani-King International, Inc. for Hangar 5513, Suite 3.**

Mr. Shahan advised the Board that Jani-King is buying a Falcon 200 and would like to use that hangar to store that aircraft along with some additional aircraft. Mr. Shahan stated that Jani-King owns Cavanaugh Flight Museum and that Jim Cavanaugh will sign the guarantee on the lease. Mr. Shahan stated that the policy committee had discussed this and reviewed the financials. He stated that this is the standard agreement but that their attorney is currently reviewing it but doesn't expect any changes. Mr. Shahan stated that the rent would be \$2,250.00 with a five year lease, with a five year option provided both parties agreed to the option. Mr. Shahan stated that they had requested a small office with restroom be built in the hangar. After further discussion, Mr. Benton made the motion to approve the lease with Jani-King International, Inc. Mr. Christie seconded the motion. All members voted aye.

7.

**Director's Update to include discussion of Monthly Reports, Facility Upgrades and GCRMA and Airport Events/News.**

Mr. Shahan updated the Board on the fuel flowage report. He stated that as of the end of August fuel sales were up approximately 5.4% from last year at this time.

Mr. Shahan updated the Board on the ATCT operations report. He stated that operations were down 6.5% from the previous year.

Mr. Shahan stated the Board had the budget report. He stated that if you took out the , the airport was approximately \$13,648.00 in the red. He also advised the Board that Commissioners Court had approved the FY 2015. He stated that work was still being done to get into the Contract Tower Program.

Mr. Shahan advised the Board that repairs to Gosnell Street had been made and that new fencing would be installed in October.

Mr. Shahan stated that work would be reskinning the interior hangar bays in Hangar 5513.

Mr. Shahan stated that the U.S. National Aerobatic Championship is scheduled for September 21-26, 2014.

Mr. Shahan stated that Kustom Kemps drag race would be September 28, 2014.

8.

**Public Comments.**

Mr. Hubbard asked if anyone had any comments to make. Mr. Day addressed the Board about the news media not using the formal name of the airport. He stated that Channel 10 and Channel 12 were not using "Perrin Field" when talking about the airport. He stated that the Herald Democrat was doing a good job. Mr. Hubbard stated that they would continue working with the media to make sure they used the full name.

9.

**Adjourn.**

There being no other business, the meeting was adjourned at 10:36 a.m.

10.

**Next Meeting.**

The next regularly scheduled Board of Director's Meeting will be held on October 9, 2014, at 10:00am in the meeting room of the GTUA, 5100 Airport Drive, Denison, Texas.

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W. R. Hubbard, Jr., Chairman

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Terry Morrow, Administrative Asst.