

**GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY
BOARD OF DIRECTORS MEETING
AUGUST 9, 2012**

MEMBER'S PRESENT:

Bill Hubbard, Chairman
Bill Benton
Randy Hensarling

MEMBER'S ABSENT:

Jeff Christie
Bill Rasor

OTHER'S PRESENT:

Mike Shahan, Director
Wm. B. (Ben) Munson, Esquire
Jonathan Cannon, Herald Democrat
Clay Barnett, City of Sherman

Terry Vogel, Lake Texoma Jet Center
Bill Retz, NTRA Marketing Director
George Schuler, Lake Texoma Jet Center

**I.
Call to Order.**

Bill Hubbard, Chairman, called the meeting to order at 10:02am and welcomed everyone to the meeting.

**II.
Consideration of approval of the July 12, 2012, Board Meeting.**

Mr. Hubbard asked the Board if there were any changes or revisions to be made to the minutes. Mr. Hensarling made the motion to approve the minutes as typed. Mr. Benton seconded the motion. All members voted aye.

**III.
Consideration of approval of the operation of the Airport Traffic Control Tower for FY 2012/2013.**

Mr. Shahan advised the Board that sealed bids were received for operating the airport traffic control tower for FY 2012/2013. He stated that the bids were for eight hours per day, ten hours per day or twelve hours per day, seven days per week. He stated that six bids were received with one no bid. Mr. Shahan advised that upon opening and evaluating the bids, Advanced ATC, Inc., from Atlantic Beach, FL, had the lowest bid for each of the hours. He advised the Board that a spreadsheet was in the packet showing the various bids. Mr. Shahan advised that Advanced ATC bid was \$154,800 for eight hours per day up to \$197,920 for twelve hours per day. He advised the Board that \$200,000 had been budgeted in the FY 2012/2013 budget to operate the tower. Mr. Shahan stated that there was a large amount of support for keeping the control tower operational. Mr. Shahan advised the Board that Dave Byers with Quadrex is doing the B/C Ratio and according to him the Airport currently qualifies to enter into the U.S. Contract Tower Program with a 1.3 benefit cost ratio. He stated that the FAA wants to change the way the ratio is determined and using that formula it would drop our ratio to 0.95 which is still close to being accepted into the program. Mr. Shahan stated that an application for the program would be completed and submitted to the FAA for acceptance into the program once the FAA had determined the formula they plan to use. He stated that it takes approximately one year after the application is submitted before the Airport could be accepted into the program. He stated that he was requesting the Board to approve accepting the bids and asking Commissioners Court to fund and award the contract to Advanced ATC, Inc. Mr. Shahan stated that he thought it would be best to accept the bid for twelve hours of operation per day since additional student would be arriving. Mr. Benton asked what hours the tower would be open.

Mr. Shahan replied that it would be 7am-7pm although the hours could vary upon evaluation by the company and the amount of traffic flying. Mr. Shahan said that two controllers would be needed for the majority of the day. He further stated that he felt that it should be awarded for the twelve hours with the understanding that it might be reduced to ten hours later on but that the company should be able to evaluate the need along with the traffic produced by the flight school. There was some discussion on who would determine how many hours the tower was needed and Mr. Shahan responded by saying that the company could make a recommendation but that it would ultimately be up to the Airport to determine the number of hours the tower would be open. Mr. Schuler addressed the Board and encouraged the Board to put as many hours as possible. He stated this was due to the flight school operations and continuing to be user-friendly to the corporate customers that use the Airport. He stated that he felt this was a safety issue since the flight school was training international students and the tower allows for communication with the tower while students are flying. Mr. Benton asked if the Airport could restrict the flight hours of the school. Mr. Shahan stated that the Airport could not do that. He stated that the Airport could restrict the number of students in the flight pattern at a given time, but that the hours of flight could not be restricted. Mr. Shahan advised the Board that once the Airport is in the contract tower association the \$200,000/year would go away regardless of the operations. Mr. Hensarling made the motion to accept Mr. Shahan's recommendation. Mr. Hubbard seconded the motion. Mr. Hubbard stated that the motion had been made and seconded that the resolution be approved for twelve hours with provisions in the contract that the Airport have input in adjusting the hours. All members voted aye.

IV.

Consideration of approval of revised FY 2012/2013 Airport Budget.

Mr. Shahan advised the Board that he met with Judge Bynum and Richey Rivers, Grayson County Auditor, and the budget had been modified slightly. He stated that under the revenue portion had been increased by \$20,700.00. He stated that the expense portion had been decreased by \$64,500.00. Mr. Shahan stated that the maintenance vehicle was left in the budget but would probably get cut in the final budget. Mr. Benton made the motion to approve the amended budget. Mr. Hensarling seconded the motion. All members voted aye.

V.

Director's Update to include discussion of the Fuel Flowage Report, ATC Operations Report, ATC Benefit/Cost Ratio Study, and update on U.S. Aviation Group and the Fire Department.

Mr. Shahan updated the Board on the fuel flowage report and air traffic control tower operations report.

Mr. Shahan advised that he had already given the update on the B/C ratio.

Mr. Shahan advised the Board that he had hoped to have an update on U.S. Aviation operations but he had not been given that information. He stated that he understood that they would have approximately 17-18 new students the following week.

Mr. Benton asked how much fuel the flight school was buying. Mr. Shahan advised the Board that they had purchased approximately 6,500 gallons. Mr. Shahan advised that the revenue off that fuel was 10 cents per gallon.

VI.
Public Comments.

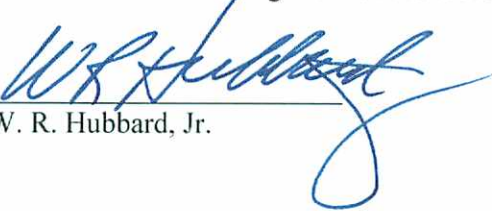
Mr. Hubbard asked if anyone in the audience would like to address the Board. There were no comments.

VII.
Adjourn.

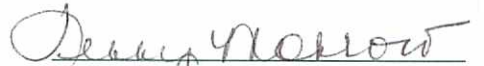
There being no other business, the meeting was adjourned at 10:20 a.m.

.IX.
Next Meeting.

The next regularly scheduled Board of Director's Meeting will be held on September 13, 2012, at 10:00a.m. in the meeting room of the GTUA, 5100 Airport Drive, Denison, Texas.



W. R. Hubbard, Jr.



Terry Morrow, Administrative Asst.