

Meeting Minutes  
Board of Directors  
Grayson County Regional Mobility Authority (GCRMA)

Thursday, June 24, 2004

The Meeting was called to order at 9:00 a.m. by GCRMA Board Chairman Jerdy Gary, who stated that the meeting notice was posted on June 21, 2004. Chairman Jerdy Gary, Vice-Chairman Ellis Olmstead, and Secretary-Treasurer Kent Black were present.

1. Consider approval of the minutes of the regular called meeting held June 16, 2004.

Chairman Gary laid out meeting minutes of June 16, 2004; Mr. Black moved approval of the minutes. Mr. Olmstead seconded the motion; the motion carried unanimously and the meeting minutes, as drafted, were adopted.

2. Consideration and Possible Adoption of Bylaws -

Van Price described the proposed bylaws that had been drafted for the GCRMA. Van Price suggested a few minor changes to the bylaws based on board members' comments, and he also noted that the bylaws could be amended as needed. Mr. Black moved adoption of the bylaws and Mr. Gary seconded the motion; the motion carried unanimously and the bylaws were adopted.

1. Mr. Black recommended that the board appoint Debbie Patterson to serve as assistant secretary. After discussion, Mr. Black moved that the board appoint Debbie Patterson to serve as assistant secretary and Mr. Gary seconded the motion; the motion carried unanimously and Debbie Patterson was appointed.

2. RMA Seal – Van Price presented a draft of the RMA Seal. The board made a few minor adjustments of the appearance, which Debbie Patterson will change. Chairman Gary moved to adopt the RMA Seal and Mr. Black seconded the motion; the motion carried unanimously and the RMA Seal was adopted.

3. Consideration and possible adoption of TXDOT rules (Chapter 26) under which RMA will operate

Van Price described Chapter 26, Regional Mobility Authorities rules. Mr. Price then recommended that GCRMA use these rules and to abide by them. Mr. Black pointed out section 26.53, titled Surplus Revenue, paragraph (a) 1 that the language needs to be reviewed and brought to the attention of Representative Larry Phillips for possible amendment by the Legislature. Mr. Price stated the board could come back and amend this if needed. Mr. Black moved the adoption of the Chapter 26 Regional Mobility Authorities rules and Mr. Olmstead seconded the motion; the motion carried unanimously and Chapter 26, Regional Mobility Authorities rules were adopted.

4. Consideration and possible adoption of policies and procedures governing the procurement of goods and services by the Grayson County RMA

Mr. Price discussed the policy/procedures. Chairman Gary will be going to Austin, July 7, 2004 and will be discussing these procedures and other issues with Chairman Bob Tesch and other CTRMA officials. Mr. Price recommended that the board members continue to look at these procedures and consider their adoption at a future meeting. No action was taken.

5. Texas Administrative Code of Conflicts of Interest – Execute Disclosure

Mr. Price described the Code of Conflicts of Interest. Disclosure statement forms were handed out to the board members. All of the board members signed and entered the statements into the record.

6. Surety Bonds – Report on Surety Bonds, Liability and Indemnification of the RMA Board

Interim Executive Director Gene Short gave a report on Public Official Liability. Surety Bonds have been submitted to Grayson County.

7. Interlocal Agreement with Grayson County – Discuss

Mr. Price discussed Interlocal Agreements. Mr. Short and Mr. Price will work on producing the Interlocal Agreement and will be putting it on an upcoming Commissioners Agenda. The application for a Federal ID number was discussed and it was the board's consensus to proceed with applying for Federal ID number.

8. Discuss Preliminary Budget

Mr. Black presented a discussion of Preliminary Budget issues and a timeline. Commissioner Short will be responsible for the county's planning and will talk with the Commissioners' Court about funds for short-term travel. RMA budget needs: Travel (out of county only), office supplies and stationary, administrative support, RMA website put on Grayson County web site. Commissioner Short will also check with the Grayson County Auditor about establishing a bank account and having \$10,000 for travel expenses. This account would be opened with the same bank that Grayson County uses, which is Bank One. The County Auditor will also be consulted regarding the Grayson County Treasurer setting up this account. Mr. Olmstead moved the adoption of setting up an RMA Account with an opening deposit of \$10,000 and Mr. Black seconded the motion; the motion carried unanimously that a RMA Bank Account would be set-up with \$10,000 seed funds, subject to the approval of the Commissioners Court.

9. Open Comment Period

Chairman Gary recognized David Barrett from Fannin County.

Chairman Gary also suggested a possible future meeting when Chairman Bob Tesch of the Central Texas RMA could meet with the GCRMA Board, the County Judge, and legal counsel. Chairman Tesch met with the Bexar County RMA Board to assist them in their start up and has offered to meet with the GCRMA Board if his schedule permits. Chairman Gary will checking with him about his schedule and will coordinate the time of this meeting if he is available. The Chairman will meet with Mr. Price to prepare that agenda or one for the next regular board meeting.

No members of the public addressed the board.

10. Adjourn

Kent Black moved to adjourn the meeting, and Ellis Olmstead seconded. The motion carried unanimously, and the meeting was adjourned at approximately 10:25am