

**GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY  
BOARD OF DIRECTORS MEETING  
APRIL 15, 2010**

**MEMBER'S PRESENT:**

Jerdy Gary, Chairman  
Bill Benton  
Bill Hubbard  
Tim McGraw  
Ellis Olmstead  
Kay Yandell

**MEMBER'S ABSENT:**

**OTHER'S PRESENT:**

Mike Shahan, Director  
Noel Paramanantham, TxDOT  
Joe Shepherd, City of Howe  
Bob Wood, Sherman/Denison MPO  
Terry Vogel, Lake Texoma Jet Center  
Colleen Colby, PBS&J  
Van Price, Grayson County Attorneys Office

David Gordon, Estrada Hinojosa  
Jeff Stanley, City of Howe  
Chris Kuykendall, Brown & Gay Engineers  
Mike Garrison, Brown & Gay Engineers  
Everett Owen, Central Texas RMA  
Rod Tatchio, Tatchio & Associates  
Kevin Farley, City of Pottsboro

**I.**

**Call to Order.**

Jerdy Gary, Chairman, called the meeting to order at 10:00am and welcomed everyone to the meeting. At this time, Mr. Gary introduced Mr. Benton and Mr. McGraw who are the new board members.

**II.**

**Election of Secretary/Treasurer for the Grayson County RMA.**

After introducing the new board members, Mr. Gary advised the Board that a secretary/treasurer needed to be elected to replace Mr. Black. Mr. Hubbard made the motion to elect Mr. McGraw to this position. Ms. Yandell seconded the motion. All members voted aye.

**III.**

**Consideration of approval of Minutes of February 11, 2010, Board Meeting.**

Mr. Gary asked the Board if there were any changes or revisions to be made to the minutes. Mr. Olmstead made the motion to approve the minutes. Mr. Hubbard seconded the motion. All members voted aye.

**IV.**

**Consideration of approval of Budget of the Grayson County RMA.**

Mr. Gary advised those in attendance that the RMA had been operating on the County's money but TxDOT was now involved through the financial assistance agreement and it was required that a budget be adopted. He stated that this budget was significant because the GCRMA could begin a project on part of the toll road early on. Mr. Gary introduced Mr. Owen who helped in the development of the FY 2009/10 RMA budget. Mr. Owen went through the budget and explained various items in the budget.

He stated that some of the expenses in the budget were related to a possible, smaller project other than the Tollroad. He stated that those expenses would be completely reimbursed by TxDOT through the financial agreement. Mr. Gary explained that this project was the northern corridor of the Tollroad from north of Denison to tie into SH 289. After further discussion on the budget, Mr. McGraw made the motion to approve the budget as submitted. Mr. Hubbard seconded the motion. All members voted aye.

V.

**Discussion of approval of a Budget Amendment in the amount of \$21,276.07, to reimburse airport tenants on previous property taxes paid and remaining 2009 taxes owed on hangars 2E, 3E, 4E, 6E & 8E.**

Mr. Shahan advised the Board that he was requesting approval to submit a budget amendment to Commissioners Court to reimburse some airport tenants for property taxes that they had paid since 2006 and to pay the 2009 property taxes on hangars 2E, 3E, 4E, 6E and 8E. Mr. Shahan advised that he would be asking Commissioners Court to transfer the money from the Airport's reserve fund. Mr. Hubbard made the motion to approve submitting a budget amendment to Commissioners Court to reimburse the airport tenants for previous property taxes paid and remaining 2009 property taxes. Mr. Benton seconded the motion. All members voted aye.

VI.

**Consideration and approval of a License Agreement between North Texas Regional Airport and Chapter 24, International Aerobatic Club, Inc., a Texas Non-profit Corporation, for the Lone Star Aerobatic Championship in June.**

Mr. Shahan advised the Board that this was the same license agreement that had been used in the past several years. He stated that the contest dates were June 11 and June 12. He stated that June 10 would be for setup and June 13 would be for teardown. Mr. Shahan advised that Mr. Munson had reviewed the contract. Mr. McGraw made the motion to approve the License Agreement for the Lone Star Aerobatics Championship. Mr. Hubbard seconded the motion. All members voted aye.

VI.

**Director's Update to include discussion of the Airport Master Plan, Airport Zoning Plan, Airport Marketing Plan, Airport CIP, Fuel Flowage Report, Airport Budget, Fire Department Monthly Report, and Air Traffic Control Tower Operations Report.**

Mr. Shahan advised the Board that the Texoma 100 Air Race would be held at the airport on April 24, 2010.

Mr. Shahan updated the Board on the Airport Master Plan and Airport Zoning Plan. He stated that a cost for the Zoning Plan had been negotiated and it was \$75,000.00 and included some additional meetings and software for the GIS system. He stated that he is waiting on TxDOT to finalize the Master Plan contract. He stated that it would be done soon and work would begin in May.

Mr. Shahan updated the Board on the CIP. He stated that the taxiways were completed. He stated that there is now a new runway 17/35 which is on taxiway A. He stated that work has now begun on the runway. He further stated that the contractor would receive a bonus if completed within 70 days, but that the contractor has 120 days to complete the project.

Mr. Shahan updated the Board on the December expense and revenue report, the Fire Run Report, the March Fuel Flowage Report and the Air Traffic Control Operations report.



Mr. Shahan advised the Board that Oncor would begin installing electricity to the lift station on the west side the following week.

Mr. Shahan advised the Board that a committee would be needed to work on the airport budget.

Mr. Gary advised that the Board had been furnished with draft documents for the annual report and the 5-year strategic plan for the RMA. He stated that Colleen Colby would be assisting in the completion of both reports.

## VIII.

### **Update from Bobby Littlefield on the status of the Paris Districts' engineering study of the Grayson County Tollroad.**

Mr. Gary advised the Board that Mr. Littlefield was out of town. He introduced Mr. Paramanatham who is the local project manager for the Paris District for the tollroad project who updated the Board on the project. Mr. Gary advised that he, Mr. Olmstead and Mr. Shahan had been involved in the meetings for scoping the project. Mr. Paramanatham stated that TxDOT interviewed consultants in December 2009 for this project and Brown & Gay Engineers had been selected to do the project. Mr. Paramanatham introduced Mr. Garrison who will be the project manager for Brown & Gay. Mr. Garrison introduced Mr. Kuykendall who will be his partner on the project. Mr. Paramanatham stated that the team to work on the project had been put together.

Mr. Paramanatham stated that in February they had met with Mr. Garrison and members of the Board to itemize the different scopes of the project. He stated that four major items had been identified. He stated that the first was Route and Feasibility Study. He stated that the NEPA documents would follow that. He stated that once those documents were approved the right of way maps for the specific project would be developed. The last stage would be the Plan Preparation.

Mr. Paramanatham stated that a master contract had been worked up and that the cost had been negotiated which had been sent to Austin. He stated that they had received some comments back and they were working through those. He stated that it was expected to have the master contract signed by the end of the month. He stated that if the contract is signed by then, the first public meeting would be held in late July or early August on route alternatives. He stated that the second public meeting would be mid-November depending on the results of the feasibility study and alignment alternatives. He stated that once the preferred alignment is established, the toll feasibility and toll and revenue analysis would be completed by April 2011. He stated that schematic design and formal environmental investigation would begin. Immediately after this he stated that there would be a public meeting on 30% schematic in August 2011 and after a comprehensive state and federal review they would present the final schematic and the final documents to the public in the fall of 2012. He stated that by the spring 2013, if all goes well, the final approved documents for the alignment should be completed. He stated that right after that they could proceed with the right of way.

Mr. Garrison advised the Board that while they would be looking at the entire project, they would be looking at the opportunities on the north end first. He stated that it made sense, as NTTA was looking to finalize their final alignment, to have the southern termini determined before they can really focus on where it would tie in on the south.

Mr. Gary recognized Mr. Gordon who is with Estrada Hinojosa who heads up the financial advising team for the RMA. He stated that they would become very active as the project progressed.

**IX.**  
**Public Comments.**

Mr. Gary asked if there was anyone in the audience that would like to address the Board. There was no one wishing to address the Board.

Mr. Gary recognized Mr. Woods with the Sherman-Denison MPO and advised everyone that there was another project that was beginning to be discussed. The project being discussed is extending FM 691 to SH 289.

Mr. Gary advised the Board and those in the audience that there would probably be his last meeting and the RMA would probably have a new chairman at the next meeting. He stated that it had been an honor for him to serve in this capacity and that he felt good about the RMA position at this time and where it is headed.

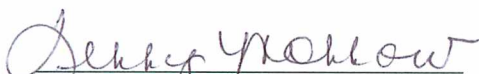
**X.**  
**Adjourn.**

There being no other business, the meeting was adjourned at 10:33am.

**VIII.**  
**Next Meeting.**

The next regularly scheduled Board of Directors Meeting will be held on May 13, 2010, at 10:00am in the meeting room of the GTUA, 5100 Airport Drive, Denison, Texas.

  
Bill Hubbard, Chairman

  
Terry Morrow, Administrative Asst.