

**GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY
BOARD OF DIRECTORS MEETING
FEBRUARY 11, 2010**

MEMBER'S PRESENT:

Jerdy Gary, Chairman
Bill Hubbard
Ellis Olmstead

MEMBER'S ABSENT:

Kent Black
Kay Yandell

OTHER'S PRESENT:

Mike Shahan, Director
Noel Paramanatham, TxDOT
Jay Jones, American Equity
Walter Ragsdale, Ragsdale Consulting
Andy Gubera, Lake Texoma Jet Center
Bobby Littlefield, TxDOT
Wm. B. (Ben) Munson, Esquire

David Gordon, Estrada Hinojosa
David Selman, TxDOT
Bob Wood, Sherman/Denison MPO
Terry Vogel, Lake Texoma Jet Center
Matt Robinson, Greater Texas Land Resources
Wally Johnson, Sherman/Denison MPO

I.

Call to Order.

Jerdy Gary, Chairman, called the meeting to order at 10:00am and welcomed everyone to the meeting.

II.

Consideration of approval of Minutes of December 10, 2010, Board Meeting.

Mr. Gary asked the Board if there were any changes or revisions to be made to the minutes. Mr. Olmstead made the motion to approve the minutes. Mr. Hubbard seconded the motion. All members voted aye.

III.

Bill Retz, Director of Marketing, requesting consideration of approval to support advertising for a Request for Proposals for a Professional Real Estate Broker for the Development of the North Texas Regional Airport.

Mr. Gary advised the Board that Admiral Retz had established a process for securing a recognized professional real estate broker. He then recognized Admiral Retz who then advised the Board that he was seeking the Board's approval of the Request for Proposals. He stated that the Airport Marketing Committee had approved the RFP and should the RMA Board approve it, it would then be submitted to Commissioners Court for their approval. He stated that the purpose was to get the professional assistance of brokers to assist in leasing the west side of the Airport. He stated that the Airport Marketing Committee was in support of advertising this RFP. He stated that the Committee was looking for a broker, not a developer, to assist with the development of the west side of the Airport. Admiral Retz stated that the package was put together by Jeff Schneider, the Grayson County Purchasing Agent. Mr. Gary stated that the Board has a resolution prepared to approve the request and the process is that the committee, with the Board's approval, would then submit the request to Commissioners Court. Mr. Hubbard made the motion to support the advertising for an RFP for a Professional Real Estate Broker for the development of the west side of the Airport. Mr. Olmstead seconded the motion. All members voted aye.

IV.

Consideration of approval of updates to the North Texas Regional Airport Minimum Standards and Rules & Regulations.

Mr. Gary stated that this was a project that the Policy Committee had been working on for some time. Mr. Hubbard stated the committee had spent time trying to get the RMA involved and working with verbiage for having potential lessee's be aware of the procedure for leasing property at the Airport. He stated that Mr. Shahan had advised him that the fuel flowage fee had been left out of the document and would need to be inserted. Mr. Shahan advised the Board that this process began back when the Airport had the Airport Board. He stated that Jacobs Consultancy had assisted in updating these documents. Mr. Shahan updated the Board on the make-up of the Committee and the procedure that had been followed in the updating of these documents. Mr. Hubbard made the motion to approve the updates to the Minimum Standards and the Rules & Regulations once the fuel flowage information is inserted into the document. Mr. Olmstead seconded the motion. All members voted aye.

V.

Discussion of the status of Air Safety Flight Academy and approval of any action regarding the Lease Agreement for Building #111.

Mr. Gary stated that it was being requested that Air Safety Flight Academy be placed on 30-day notice of default. Mr. Shahan stated that the contract required that the company operate a flight school and if they do not they are in default. He further stated that the cities involved had already sent notices on their agreements. He stated that the notice needed to be sent giving the 30-day notice to correct the default or terminate their right to the facility. Mr. Hubbard made the motion to direct Mr. Shahan to send the notice and approve Resolution 10-03 for this action. Mr. Olmstead seconded the motion. All members voted aye.

VI.

Director's Update to include discussion of the Airport Master Plan, Airport CIP, Fuel Flowage Report, Airport Budget, Fire Department Monthly Report, Air Traffic Control Tower Operations Report and West Side Utility Update.

Mr. Shahan advised the Board that Coffman Associates had been chosen as the firm to negotiate with for the Airport Master Plan. He did state that TxDOT had not begun those negotiations. He stated that he had contracted TxDOT Aviation to find out the status. He stated this would include the zoning around the airport.

Mr. Shahan updated the Board on the CIP. He stated that all work on the taxilanes had been completed with the exception of laying the asphalt and striping. He stated the contractor needed 15 working days to complete the taxilanes. He stated once the taxilanes were completed, they would begin work on the runway.

Mr. Shahan updated the Board on the December expense and revenue report, the Fire Run Report, the January Fuel Flowage Report, and the Air Traffic Control Operations report.

Mr. Shahan advised the Board that the west side utility project would be completed once Oncor installed the electrical to the lift station.

Mr. Shahan advised the Board that there would be a ribbon cutting for SH 289 on February 17 at 1:30pm. He stated that there would also be a reception at Tom Johnson's Hangar at the Airport prior to that for invited guests.

VII.

Update from Bobby Littlefield on the status of the Paris Districts' engineering study of the extension of the North Dallas Toll Road from the Grayson/Collin County line connecting to US 75 north of Denison.

Mr. Littlefield advised the Board that Brown & Gay Engineering had been chosen by the selection committee. He stated that since that time TxDOT employees had attended the Texas Transportation Forum and had the chance to update the Executive Director of TxDOT on the project and received feedback from him that he was very supportive of the project. Mr. Littlefield stated that TxDOT was in the negotiation stage with Brown & Gay and had met to determine the scope of the overall work flow and basic concepts that would be looked at from the engineering standpoint because the contract would be to develop the entire corridor. He said a second meeting had been scheduled for the following Monday. He stated that Brown & Gay had submitted their fees to TxDOT.

At this time, Mr. Littlefield explained to the Board that on September 1, 2009, TxDOT instituted a regional office. He stated that the regional office was more of a support role and had taken over the basic administrative support functions of the district. He stated that they did institute a project development office and that office would be to coordinate or manage consultant contract process and they would be overseeing this project. Mr. Littlefield stated that the Paris office would still be managing the project. He stated that Brown & Gay had also won a large contract in the Dallas area and it was decided that the regional office would negotiate the contract for the Paris office. He stated that Gus Khankarli would be heading up the team until the contract is negotiated. He stated that it was hoped to have the negotiations completed by February 8 but because of some issues TxDOT asked for a 30-day extension beyond February 8. He stated that it was the goal to have the contract negotiated, signed and executed by 30-days from February 8.

Mr. Gary stated that the RMA Board had asked to have the north segment be accelerated and to work on that portion first. He stated that the reason is that NTTA has been holding stakeholder meetings and they would soon be holding public meetings for the alignment of the roadway. He further stated that there were three alignments but the RMA Board was supporting the original alignment which is the Collin/Denton County Line alignment. He stated that NTTA was moving forward to have a decision on the final alignment by July 2010. Mr. Gary stated it was generally known where the final corridor would be in Grayson County up to the Airport with the preferred alignment. He stated that the connection to US 75 was unknown and therefore it was being requested that this portion of the corridor be reviewed first.

Mr. Gordon asked about the management of the project. Mr. Littlefield explained that Gus Khankarli would be the lead negotiator and once the contract was signed, his office would perform duties such as paying the bills and manage the administrative portion of the project. He stated that Mr. Paramanatham would be the district project manager from the engineering standpoint and he will be coordinating day-to-day with Brown & Gay. Mr. Gary stated that Mr. Owen would be working with the RMA and coordinating the project.

VIII.

Dave Fulton, Director of TxDOT Aviation Division reporting on the current status of general aviation in Texas and future department plans.

Due to a conflict for Mr. Fulton and the inclement weather, Mr. Fulton was not able to attend and update the Board.

IX.

Public Comments.

Mr. Gary asked if there was anyone in the audience that would like to address the Board. There was no one wishing to address the Board.

Mr. Gary did ask Mr. Gordon about the work session with the RMA Board and it was discussed that this could be held in March. Mr. Gary asked that Mr. Gordon advise the Board on the timing of the workshop.

**X.
Adjourn.**

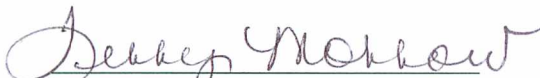
There being no other business, the meeting was adjourned at 10:27am.

**VIII.
Next Meeting.**

The next regularly scheduled Board of Directors Meeting will be held on March 11, 2010, at 10:00am in the meeting room of the GTUA, 5100 Airport Drive, Denison, Texas.



Jerdy Gary, Chairman



Terry Morrow, Administrative Asst.