



# GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY

4700 Airport Drive - Denison, Texas 75020  
Tel. 903.786.3566 - Fax 903.786.9185 - [www.gcrma.com](http://www.gcrma.com)

## AGENDA

The Agenda for the Grayson County Regional Mobility Authority Board Meeting scheduled for 10:00 a.m., Thursday, December 15, 2016, in the Commissioners Courtroom, at the Grayson County Courthouse, **100 W. Houston Street, Sherman, TX 75090 is as follows:**

1. Call To Order. \* \*\* \*\*\*
2. Consideration of approval of Minutes of October 14, 2016, Board Meeting.
3. Discuss and approve the 2016 Compliance Report for submission to TxDOT.
4. Discuss administrative duties.
5. Discuss legal representation for RMA.
6. Director's Update to include discussion of Monthly Reports, Facility Upgrades and GCRMA and Airport Events/News
7. Act on request to adjourn into Executive Session pursuant to Texas Government code Sections:
  - i) Section 551.087 of the Texas Open Meetings Act for deliberation of economic development negotiations related to a proposed lease for Alert Hangar Bld. 5513.
8. Reconvene Regular Session: Action on Executive Session Items:
  - i) Consider and take possible action on any items regarding economic development negotiations.
9. Public Comments.
10. Adjourn.

**PUBLIC COMMENT PERIOD** – At the conclusion of all other agenda items, the Grayson County Regional Mobility Authority Board (GCRMA) will allow for a public comment, not to exceed fifteen minutes, to receive public comment on any other matter that is under the jurisdiction of the RMA. No action will be taken. Each speaker will be allowed a maximum of three minutes. Speakers must be signed up prior to the beginning of the public comment period.

If you plan to attend this Meeting, and you have a disability that requires special arrangements, please contact the Administration Office at 903-786-2904 within 24 hours of the Meeting and reasonable accommodations will be made to assist you.

\* Members of Commissioners Court may be attending this meeting.

\*\* The Board may vote and/or act upon each of the items listed in this Agenda.

\*\*\* The Board reserves the right to retire into Executive Session concerning any of the items listed on this Agenda whenever it is considered necessary and legally justified under the Open Meetings Act.



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**RMA BOARD AGENDA**

**ITEM NUMBER: Two**  
**MEETING DATE 12/15/16**

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**ITEM TITLE:** Consideration of approval of Minutes of October 14, 2016, Board Meeting.

**SUBMITTED BY:** Clyde Siebman, Chairman

**DATE SUBMITTED:** October 31, 2016

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**SUMMARY:**

Minutes of the October 14, 2016 RMA Board of Directors Meeting as transcribed from recorded tape.

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**ATTACHMENTS (LIST)**

Minutes

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**ALTERNATIVES/RECOMMENDATIONS:**

Approve minutes with changes, if any

**GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY  
BOARD OF DIRECTORS MEETING  
OCTOBER 14, 2016**

**MEMBER'S PRESENT:**

Clyde Siebman, Chairman  
Bill Benton, Vice Chairman  
Robert Brady  
Randy Hensarling

**MEMBER'S ABSENT:**

Bill Rasor

**OTHER'S PRESENT:**

Wm. B. (Ben) Munson, Esquire  
Bill Magers, Grayson County Judge  
Stephen Alexander, Texas Aviation Partners  
Ken Mabe, Texas Aviation Partners  
Jim Wimberly, Texas Aviation Partners  
Sarah Hinton, NTRA  
Michael Hutchinson, Herald Democrat  
Dennis Braner, Texas Turbine Conversions

Terry Vogel, Lake Texoma Jet Center  
Bart Lawrence, Grayson Co. Commissioner Pct. #4  
Jeff Whitmire, Grayson Co. Commissioner Pct. #1  
Phyllis James, Grayson Co. Commissioner Pct. #3  
Catherine Brooks, Texas Turbine Conversions  
Kelly Cannel, Grayson Aviation, LLC  
Clay Barnett

**1.**

**Call to Order.**

Mr. Siebman, Chairman, called the meeting to order at 10:05 a.m.

**2.**

**Consideration of approval of Minutes of September 08, 2016 Board Meeting.**

Mr. Brady made the motion to approve the minutes of the September 08, 2016 Board Meeting. Mr. Hensarling seconded the motion. All members voted aye.

**3.**

**Introduction of Sarah Hinton, new Airport Director for NTRA – Perrin Field.**

Mr. Siebman introduced Sarah Hinton as the new Airport Director for the North Texas Regional Airport. Ms. Hinton gave brief background on herself, and stated her excitement to have the opportunity.

**4.**

**Director's Update to include discussion of Monthly Reports, Facility Upgrades and GCRMA and Airport Events/News.**

Mr. Mabe advised the board how the National Aerobatic Championship Competition went well this year and is on the right track to getting them back in 2018. There is a proposal on the table to alternate years with Oshkosh. Mr. Mabe added that Kristy Townsend was added as full time Administrative Assistant at NTRA.

Ms. Hinton advised the board of the Vintage Triumph Club two day event that was planned for two years. Ms. Hinton also added that U.S. Aviation brought in a new Caravan aircraft for a new contract they won.

Mr. Alexander advised the board of the multiple facility upgrades going on at the airport terminal building, including new paint and coffee bar.

5.

**Act on request to adjourn into Executive Session pursuant to Texas Government Code Section 551.087 of Texas Open Meeting Act for deliberation of economic development negotiations; and Section 551.072 of the Texas Open Meeting Act for the deliberation of negotiation with a third person.**

Mr. Brady made the motion to adjourn into Executive Session. Mr. Benton seconded the motion. All members voted aye. The Board adjourned into Executive Session at 10:16 a.m.

6.

**Reconvene Regular Session; Action on Executive Session Items:**

The Board reconvened into regular session at 10:37 a.m. At this time, Mr. Siebman stated that there would be no action taken on items discussed in Executive Session.

7.

**Public Comments.**

Mr. Benton reported on the tollway project, the contract was approved by the state of Texas. Mike Garrison had a meeting with Noel and others involved in the project. This will be a new Farm Market road, first phase of an access road. This will be a joint project and in great shape toward our timeline goal.

Mr. Dennis Braner with Texas Turbines advised the board of their work with Texas Aviation Partners on a lease agreement and will be presenting to the board soon.

Mr. Hensarling advised of the Airport Committee with him as Chair, Mr. Siebman, Ms. Hinton, Mr. Alexander, Com. Lawrence, and Mr. Munson for legal advice. The committee will meet once a month to vet airport proceedings prior to presenting to the RMA board. The first meeting will be held today October 14, 2016.

8.

**Adjourn.**

There being no other business, Mr. Brady made the motion to adjourn. Mr. Benton seconded the motion. All members voted aye. The meeting was adjourned at 10:41 a.m.

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Clyde Siebman, Chairman

## RMA BOARD AGENDA

**ITEM NUMBER: Three**  
**MEETING DATE 12/15/16**

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**ITEM TITLE:** Consideration of approval of GCRMA Compliance Report for FY 2016

**SUBMITTED BY:** Bill Magers

**DATE SUBMITTED:** November 2, 2016

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**SUMMARY:**

The Compliance Report is required to be submitted to TxDOT within 150 days of the end of the fiscal year which is September 30 and the Project Report which must describe the progress made during that year on each transportation project of the RMA must be submitted to TxDOT by December 31 of each year.

The 2016 Project Report is attached and will be sent to TxDOT upon approval.

The Compliance Report requires the Board's approval. Upon approval by the Board, the report will be forwarded to TxDOT to meet the annual requirement.

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**ATTACHMENTS (LIST)**  
2016 Compliance Report

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**ALTERNATIVES/RECOMMENDATIONS:**



# GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY

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December 8, 2016

Lt. Gen Joe Weber  
Executive Director  
Texas Department of Transportation  
125 East 11th Street  
Austin, Texas 78701

Submission of Grayson County Regional Mobility Authority (GCRMA) Compliance Report Pursuant to 43 TAC §26.65(a)

Dear Mr. Wilson:

Attached is a copy of the GCRMA's Compliance Report for the 2016 Fiscal Year. This Compliance Report is submitted in satisfaction of the requirement set forth in 43 TAC §26.65(a).

This Compliance Report was approved by official action of the GCRMA Board of Directors on December 15, 2016. As the Chair of the GCRMA Board, I hereby certify that the enclosed Compliance Report is correct.

If you have any questions, call me at 903-870-0070.

Sincerely,

Clyde Siebman  
Chair, GCRMA

Attachment

cc: Marc D. Williams, P.E., Director of Planning and Project Development, TxDOT  
Noel Paramanatham, TxDOT Paris District  
David Plutowski, P.E., Transportation Planning and Programming Division, TxDOT



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## Grayson County Regional Mobility Authority

### Compliance Report

Texas Administrative Code Title 43, Part I, Chapter 26, Subchapter G

§26.65(a) Annual Reports to the Commission

Compliance Rule	Compliance Statement	Certification
<i>Rule §26.61 Written Reports:</i>		
The annual operating and capital budgets adopted by the RMA year.	RMA Adoption – 06/09/2016 Commissioners Court Adoption 9/20/2016	RMA Minutes - 06/09/2016 Meeting
Any annual financial information and notices of material events required to be disclosed under Rule 15c2-12 of the SEC.	Quarterly Reports 01/05/2016 (4 <sup>th</sup> Quarter 2015) 04/04/2016 (1 <sup>st</sup> Quarter 2016) 06/30/2016 (2 <sup>nd</sup> Quarter 2016) 11/01/2016 (3 <sup>rd</sup> Quarter 2016)	Quarterly Reports
To the extent not disclosed in another report required in this compliance report, a statement of any surplus revenue held by the RMA and a summary of how it intends to use the surplus revenue.	N/A	
An independent auditor's review of the reports of investment transactions prepared under Government Code, §2256.023.	N/A	
<i>Rule §26.62 Annual Audit:</i>		
The RMA shall maintain its books and records in accordance with generally accepted accounting principles in the United States and shall have an annual financial and compliance audit of such books and records.	Audit is not required due to being below the \$500,000 threshold requirement for an audit	
The annual audit shall be submitted to each county or city that is a part of the RMA within 120 days after the end of the fiscal year, and conducted by an independent certified public accountant.	N/A	
All work papers and reports shall be retained for a minimum of four years from the date of the audit.		
<i>Rule §26.63 Other Reports to Counties and Cities:</i>		
Provide other reports and information regarding its activities promptly when requested by the counties or cities.	N/A	
<i>Rule §26.64 Operating Records:</i>		
The Department will have access to all operating and financial records of the RMA. The executive director will provide notification if access is desired by the department.		

**GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY  
BOARD OF DIRECTORS MEETING  
JUNE 9, 2016**

**MEMBER'S PRESENT:**

Bill Rasor, Acting Chairman  
Robert Brady  
Randy Hensarling

**MEMBER'S ABSENT:**

Clyde Siebman, Chairman  
Bill Benton, Vice Chairman

**OTHER'S PRESENT:**

Wm. B. (Ben) Munson, Esquire  
Phyllis James, Grayson Co. Commissioner Pct. 3  
Terry Morrow, Interim Airport Director  
Mark Taylor, U.S. Aviation  
Terry Vogel, Lake Texoma Jet Center  
Dave Gordon, Estrada-Hinojosa  
Craig Price, Asst. Grayson Co. District Attorney  
Duncan Henderson

Michael Hutchins, Herald Democrat  
Bill Magers, Grayson County Judge  
Stephen Alexander, Texas Aviation Partners  
Jim Wimberley, Texas Aviation Partners  
Jim Parker, Texas Aviation Partners  
Dennis Braner, Texas Turbine Conversions  
Larry Neal

1.

**Call to Order.**

Mr. Rasor, Acting Chairman, called the meeting to order at 10:03 a.m.

2.

**Consideration of approval of Minutes of May 12, 2016 Board Meeting.**

Mr. Brady made the motion to approve the minutes of the May 12, 2016 Board Meeting. Mr. Hensarling seconded the motion. All members voted aye.

3.

**Update from Captain Mike Hess on the operations of the Texas Army National Guard at the Airport.**

Mr. Rasor proposed the update be postponed due to Mike Hess being unable to attend the meeting.

4.

**Consideration of approval of the FY 2017 RMA Budget to be presented to Commissioners Court for approval.**

Ms. Morrow presented the RMA Budget, showing an increased total of \$101,000.00. Mr. Hensarling made the motion to approve the RMA Budget. Mr. Brady seconded the motion. All members voted aye.

5.

**Consideration of approval of the FY 2017 Airport Budget to be presented to Commissioners Court for approval.**

Ms. Morrow presented the Airport Budget, showing a total net gain/loss of \$136,862.00. Mr. Brady made the motion to approve the Airport Budget. Mr. Hensarling seconded the motion. All members voted aye.

6.

**Director's Update to include discussion of Monthly Reports, Facility Upgrades and GCRMA and Airport Events/News.**

Grayson County Regional Mobility Authority  
Board of Directors Meeting  
June 09, 2016



Ms. Morrow presented the fuel flowage report, which is up 20.52% for the year.

Ms. Morrow presented the air traffic control report, which is up 1.00%.

Ms. Morrow presented the March budget report, which has revenue to date of \$535,191.93 and expense of \$500,510.77. She said that the airport currently have a positive cash flow of \$34,681.16.

Ms. Morrow stated that there are no improvements being made to the airport currently.

Ms. Morrow updated the Board on the upcoming events at the Airport.

7.

Act on request to adjourn into Executive Session pursuant to Texas Government Code Section 551.074 Personnel Matters - to discuss possible candidates for the position of Airport Director. Section 551.087 – Economic Development Negotiations - to discuss possible incentives for U.S. Aviation Group to secure the bid for the U.S. Air Force Initial Flight Training, and 551.087 Economic Development Negotiations – to receive an update on economic development at the Airport from Texas Aviation Partners, LLC.

Mr. Brady made the motion to adjourn into Executive Session. Mr. Hensarling seconded the motion. All members voted aye. The Board adjourned into Executive Session at 10:12 a.m.

8.

Reconvene Regular Session.

The Board reconvened into regular session at 10:55 a.m. At this time, Mr. Rasor stated that there would be no action taken on items i) or iii) discussed in Executive Session.

Mr. Hensarling made the motion to pass Resolution 16-10. Mr. Brady seconded the motion. All members voted aye.

9.

Public Comments.

Mr. Rasor asked if anyone would like to make any comments.

Ms. Pat Purcell introduced herself and her involvement in putting on the Texoma 100 Air Race. She stated the 2017 Air Race will be the 10<sup>th</sup> anniversary and at this time will plan to have the race sometime in June of 2017.

10.

Adjourn.

There being no other business, Mr. Brady made the motion to adjourn. Mr. Hensarling seconded the motion. All members voted aye. The meeting was adjourned at 10:58 a.m.



Bill Rasor, Acting Chairman



# GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY

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January 5, 2016

Judge Bill Magers  
Grayson County Commissioners Court  
100 W. Houston  
Sherman, Texas 75090

Subject: Grayson County Regional Mobility Authority (GCRMA) Treasurer's Report for the 4<sup>th</sup> Quarter 2015

In accordance with Section 3.03 of the Interlocal Agreement between Grayson County and GCRMA, this letter is intended to provide quarterly reports of expenditures by the GCRMA. There were seven checks paid and one deposit.

Transaction (Check Number)	Date	Amount	Purpose
<b>Starting Balance</b>	<b>10/01/15</b>	<b>\$3,515.20</b>	
Meyers & Associates (1153)	10/01/15	\$2,500.00	Monthly Retainer Fee (October 2015)
Grayson County (Deposit)	10/09/15	\$10,000.00	Partial County Funding
Munson & Munson (1154)	10/22/15	\$1,200.00	Legal Fees
Bayless Hall (1155)	10/29/15	\$87.50	Bond - Siebman
Meyers & Associates (1156)	11/03/15	\$2,500.00	Monthly Retainer Fee (November 2015)
Munson & Munson (1157)	11/30/15	\$75.00	Legal Fees
Sherman Chamber of Commerce (1158)	11/30/15	\$625.00	2016 Annual Directory Ad
Meyers & Associates (1159)	12/17/15	\$2,500.00	Monthly Retainer Fee (December 2015)
<b>Ending Balance</b>	<b>12/31/15</b>	<b>\$ 4,027.70</b>	

Bill Rasor  
Secretary/Treasurer  
Grayson County Regional Mobility Authority

CC:  
Commissioner Court Members  
Richey Rivers, County Auditor  
Van Price, Asst. County Attorney  
RMA Board Members



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# GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY

4700 Airport Drive - Denison, Texas 75020  
Tel. 903.786.3566 - Fax 903.786.9185 - www.gcrma.com

April 4, 2016

Judge Bill Magers  
Grayson County Commissioners Court  
100 W. Houston  
Sherman, Texas 75090

Subject: Grayson County Regional Mobility Authority (GCRMA) Treasurer's Report for the 1<sup>st</sup> Quarter 2016

In accordance with Section 3.03 of the Interlocal Agreement between Grayson County and GCRMA, this letter is intended to provide quarterly reports of expenditures by the GCRMA. There were nine checks paid, two deposits, and one voided check.

Transaction (Check Number)	Date	Amount	Purpose
Starting Balance	01/01/16	\$ 4,027.70	
Meyers & Associates (1160)	01/05/16	\$ 2,500.00	Legislative Advocacy
Grayson County	01/12/16	\$10,000.00	Partial County Funding
Bayless-Hall & Blanton (1161)	01/14/16	\$ 350.00	Bonds
Bayless-Hall & Blanton (1162)	01/14/16	\$ 250.00	Treasurer Bond
Meyers & Associates (1163)	02/03/16	\$ 2,500.00	Legislative Advocacy
Locke Lord (1164)	03/04/16	\$ 92.00	Legal Fees
Herald Democrat (1165)	03/04/16	\$ 146.28	RFP Advertisement
Meyers & Associates (1166)	03/07/16	\$ 2,500.00	Legislative Advocacy
Grayson County (1167)	03/21/16	\$ 771.87	Printing and Telephone
Voided Check (1168)			
Locke Lord (1169)	03/22/16	\$ 6,021.00	Legal Fees
Grayson County	03/31/16	\$15,000.00	Partial County Funding
Ending Balance	03/31/16	\$13,896.55	

Bill Rasor  
Secretary/Treasurer  
Grayson County Regional Mobility Authority

CC:  
Commissioner Court Members  
Richey Rivers, County Auditor  
Van Price, Asst. County Attorney  
RMA Board Members

Craig



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# **GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY**

100 W. Houston Street, Suite 15 – Sherman, Texas 75090  
 Tel. 903.813.4228 – Fax 903.892.4085 – [www.gcrma.com](http://www.gcrma.com)

Clyde M. Siebman, Chairman  
 Bill Benton, Vice-Chairman  
 Bill Rasor, Secretary/Treasurer  
 Randy Hensarling, Director  
 Robert Brady, Director

June 30, 2016

Judge Bill Magers  
 Grayson County Commissioners Court  
 100 W. Houston  
 Sherman, Texas 75090

Subject: Grayson County Regional Mobility Authority (GCRMA) Treasurer’s Report for the 2<sup>nd</sup> Quarter 2016

In accordance with Section 3.03 of the Interlocal Agreement between Grayson County and GCRMA, this letter is intended to provide quarterly reports of expenditures by the GCRMA. There were eight checks paid, one deposit, and one voided check. Check #1176 closed the checking account at Chase Bank and all future expenses will be paid through Grayson County.

Transaction (Check Number)	Date	Amount	Purpose
Starting Balance	04/01/16	\$13,896.55	
Meyers & Associates (1170)	04/04/16	\$ 2,500.00	Legislative Advocacy
Richardson Media & Publishing (1171)	04/04/16	\$ 845.00	Denison Chamber Magazine
Grayson County (1172)	04/14/16	\$ 643.03	Dinner – Texas Aviation Partners
Locke Lord (1173)	04/14/16	\$ 64.00	Legal Fees
W. David Bayless, Inc.	04/21/16	\$ 37.50	Refund – Hubbard Bond
Munson, Munson, Cardwell & Tillett (1174)	04/26/16	\$ 3,600.00	Legal Fees
Meyers & Associates (1175)	05/04/16	\$ 2,500.00	Legislative Advocacy
Bank Fees	05/09/16	\$ 34.00	September & December 2015
Void Check #1135	05/10/16	\$ 33.82	Check has not cleared bank
Grayson County (1176)	05/11/16	\$ 3,781.84	Account Closed
Ending Balance	05/11/16	\$ 0.00	

Vendor	Date	Amount	Purpose
Texas Aviation Partners, LLC	05/01/16	\$10,000.00	Airport Management & Marketing
Web Listings, Inc.	05/19/16	\$ 85.00	Annual Website search engine
Texas Aviation Partners, LLC	06/01/16	\$10,000.00	Airport Management & Marketing

Meyers & Associates	06/07/16	\$ 2,500.00	Legislative Advocacy
Locke Lord, LLC	06/07/16	\$ 117.00	Legal Fees
Sherman Economic Development Corporation	06/20/16	\$ 5,500.00	Marketing Fee Reimbursement
Denison Development Alliance	06/20/16	\$ 5,500.00	Marketing Fee Reimbursement



Bill Rasor  
Secretary/Treasurer  
Grayson County Regional Mobility Authority

CC:  
Commissioner Court Members  
Richey Rivers, County Auditor  
Craig Price, Asst. County Attorney  
RMA Board Members



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4700 Airport Drive - Denison, Texas 75020  
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November 2, 2016

Judge Bill Magers  
Grayson County Commissioners Court  
100 W. Houston  
Sherman, Texas 75090

Subject: Grayson County Regional Mobility Authority (GCRMA) Treasurer's Report for the 3<sup>rd</sup> Quarter 2016

In accordance with Section 3.03 of the Interlocal Agreement between Grayson County and GCRMA, this letter is intended to provide quarterly reports of expenditures by the GCRMA. There were thirteen checks paid and three deposits. Please see exhibit "A" attached.

Respectfully

Bill Rasor  
Secretary/Treasurer  
Grayson County Regional Mobility Authority

CC:  
Commissioner Court Members  
Richey Rivers, County Auditor  
Craig Price, Asst. County Attorney  
RMA Board Members



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## GCRMA Financial Transactions July 1 to September 30, 2016

Payee	Date	Purpose	Amount
Starting Balance at 7/1/16			37,237.84
Meyers and Associates, LLC	7/1/2016	Legislative Advocacy for NTRA	(2,500.00)
Texas Aviation Partners	7/1/2016	Marketing and management of the NTRA	(10,000.00)
Grayson County	7/1/2016	Dinner with NTRA Manager Prospect	(230.00)
Nancy's Events	7/6/2016	Terry Morrow retirement party expenses	(295.00)
Meyers and Associates, LLC	7/6/2016	Legislative Advocacy for NTRA	(2,500.00)
Texas Aviation Partners	8/2/2016	Marketing and management of the NTRA	(10,000.00)
Texas Municipal League Intergovernmental Risk Pool	8/17/2016	Insurance for FY16	(925.12)
Texas Aviation Partners	8/17/2016	July 2016 Mileage, Hotel & Meals reimbursement	(3,295.25)
Texas Aviation Partners	8/22/2016	Marketing and management of the NTRA	(10,000.00)
MUNSON, MUNSON, CARDWELL & TILLET	8/24/2016	RMA Board meetings and Revision of Bylaws	(1,200.00)
Meyers and Associates, LLC	9/6/2016	Legislative Advocacy for NTRA	(2,500.00)
LOCKE LORD LLP	9/14/2016	Legal Services Rendered per Invoice 1262	(621.00)
Denison Development Alliance	9/15/2016	Intergovernmental Revenue billing	8,250.00
Sherman Economic Development Corp	9/15/2016	Intergovernmental Revenue billing	8,250.00
MUNSON, MUNSON, CARDWELL & TILLET	9/28/2016	RMA Board Meeting	(150.00)
Ending Balance at 9/30/16			<u>9,521.47</u>



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## GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY 2016 PROJECT REPORT

The Grayson County Regional Mobility Authority (GCRMA) was established in 2004 by Grayson County Commissioners Court with the intent to partner with Grayson County and TxDOT to construct SH 289 from SH 56 to FM 120 in Grayson County. GCRMA applied for Pass through Toll Funding which was approved. Ultimately, the project was turned over to Grayson County Commissioners Court for completion, which was completed in December 2009. Grayson County received the first Pass-Through Finance payment in December 2010. Both the highway and right-of-way have been turned over to TxDOT.

Since that time, GCRMA has been involved in a feasibility study to build Grayson County tollway. This Tollway would connect to the proposed North Dallas Tollway extension ending at the Grayson County Line and run through Grayson County to U.S. 75 north of Denison. A preferred alignment was chosen by GCRMA in 2011.

In 2016, GCRMA has entered into an agreement with Brown and Gay to study the alignment of the tollway from the County Line to FM 121. The scope of this was to include developing feasibility and routing study, schematic and environmental documents, and then mapping the right-of-way for the selected route. They will also design and engineer the road. This part of the project is expected to be completed in 2018. The construction of an access road should begin sometime in 2018.

GCRMA also has oversight of the North Texas Regional Airport (NTRA). In May of 2016, the GCRMA hired Texas Aviation Partners (TAP) to provide airport management services for NTRA. TAP is an aviation services company specializing in managing, operating and developing airports and aviation businesses. The GCRMA working together with Texas Aviation Partners hired the new Airport director in August 2016. The Airport Director and TAP have been working together to evaluate and assess NTRA to launch the new growth, development and marketing of the airport. Airport Management will be working with Garver Engineers to develop the Capital Improvement Project for the next five years.

Although GCRMA does not have any active roadway projects, it has been busy in the background insuring the transportation needs of the citizens of Grayson County are met.



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## RMA BOARD AGENDA

ITEM NUMBER: Four  
MEETING DATE 12/15/16

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**ITEM TITLE:** Discuss administrative duties of the GCRMA

**SUBMITTED BY:** Bill Magers

**DATE SUBMITTED:** November 2, 2016

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**SUMMARY:**

Discuss the administrative duties and who will be responsible for those duties.

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**ATTACHMENTS (LIST)**

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**ALTERNATIVES/RECOMMENDATIONS:**

**RMA BOARD AGENDA**

**ITEM NUMBER: Five**  
**MEETING DATE 12/15/16**

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**ITEM TITLE:** Discuss legal representation for RMA

**SUBMITTED BY:** Bill Magers

**DATE SUBMITTED:** November 2, 2016

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**SUMMARY:**

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**ATTACHMENTS (LIST)**

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**ALTERNATIVES/RECOMMENDATIONS:**

## RMA BOARD AGENDA

ITEM NUMBER: Six  
MEETING DATE: 12/15/16

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**ITEM TITLE:** Director's Update to include discussion of Monthly Reports, Facility Upgrades and GCRMA and Airport Events/News

**SUBMITTED BY:** Stephen Alexander, Texas Aviation Partners

**DATE SUBMITTED:** November

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**SUMMARY:**

Monthly Reports:

1. Monthly Fuel Flowage Report
2. Monthly Airport Traffic Control Tower Report
3. Budget Report

Facility Upgrades:

GCRMA/Airport Events/News:

**ATTACHMENTS (LIST)**

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Fuel Flowage Report –Oct. 2016  
ATCT Report – Oct. 2016  
Budget Report – Aug 2016  
Fuel Flowage Report – Nov. 2016  
ATCT Report-Nov. 2016  
Budget Report – Nov. 2016

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**ALTERNATIVES/RECOMMENDATIONS:**

Take action as necessary

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**North Texas Regional Airport  
Fuel Flowage Report  
FY: 2017**

**Total Fuel Flowage in Gallons for FY 2017 as reported by Lake Texoma Jet Center**

	<b>Avgas</b>	<b>Jet-A</b>	<b>Total</b>	<b>Last Year's Total</b>
<b>Oct. 2016</b>	3,982.0	23,280.0	27,262.0	27,174.0
<b>Nov. 2016</b>			-	19,849.0
<b>Dec. 2016</b>			-	27,460.0
<b>Jan. 2017</b>			-	30,358.0
<b>Feb. 2017</b>			-	27,443.0
<b>Mar. 2017</b>			-	25,185.0
<b>Apr. 2017</b>			-	30,205.0
<b>May. 2017</b>			-	19,738.0
<b>Jun. 2017</b>			-	27,558.0
<b>Jul. 2017</b>			-	11,752.0
<b>Aug. 2017</b>			-	23,027.0
<b>Sep. 2017</b>			-	32,489.0
<b>Total:</b>	<b>3,982.0</b>	<b>23,280.0</b>	<b>27,262.0</b>	<b>302,238.0</b>
<b>Last Year's To Date Gallons Received Total:</b>				<b>302,238.0</b>
<b>Percent Change Over Last Year by Month:</b>				<b>0.32%</b>
<b>Percent Change Over Last Year:</b>				<b>-90.98%</b>

<b>% of Avgas:</b>	<b>14.61%</b>
<b>% of Jet-A:</b>	<b>85.39%</b>

<b>Combined Annual Fuel Sales</b>	<b>42,926.0</b>
<b>Percent Change Over Last Year by Month:</b>	<b>-100.00%</b>
<b>Percent Change Over Last Year:</b>	<b>-89.91%</b>

**Total Fuel Flowage in Gallons for FY 2017 as reported by U.S. Aviation Academy**

	<b>Avgas</b>	<b>Jet-A</b>	<b>Total</b>	<b>Last Year's Total</b>
<b>Oct. 2016</b>	15,664.0		15,664.0	15,862.0
<b>Nov. 2016</b>			-	8,073.0
<b>Dec. 2016</b>			-	16,071.0
<b>Jan. 2017</b>			-	8,046.0
<b>Feb. 2017</b>			-	14,043.0
<b>Mar. 2017</b>			-	7,994.0
<b>Apr. 2017</b>			-	14,253.0
<b>May. 2017</b>			-	-
<b>Jun. 2017</b>			-	15,446.0
<b>Jul. 2017</b>			-	8,321.0
<b>Aug. 2017</b>			-	15,145.0
<b>Sep. 2017</b>			-	7,786.0
<b>Total:</b>	<b>15,664.0</b>	<b>-</b>	<b>15,664.0</b>	<b>131,040.0</b>
<b>Last Year's To Date Gallons Received Total:</b>				<b>123,254.0</b>
<b>Percent Change Over Last Year by Month:</b>				<b>-1.25%</b>
<b>Percent Change Over Last Year:</b>				<b>-87.29%</b>

<b>% of Avgas:</b>	<b>100.00%</b>
<b>% of Jet-A:</b>	<b>0.00%</b>

**NORTH TEXAS REGIONAL AIRPORT**  
**Airport Traffic Record**  
**FY 2017**

Month	ITINERANT										LOCAL			IFR/VFR Overflight Count	FY 2017 Airport Ops	FY 2016 Airport Ops
	IFR					VFR					CIVIL	MI	TOTAL LOCAL			
	AC	AT	GA	MI	TOTAL	AC	AT	GA	MI	TOTAL						
Oct-16	0	17	370	1	388	0	0	3,083	5	3,088	4,405	0	4,405	256	8,137	6,887
Nov-16					0					0			0	0	0	5,500
Dec-16					0					0			0	0	0	6,981
Jan-17					0					0			0	0	0	5,688
Feb-17					0					0			0	0	0	6,934
Mar-17					0					0			0	0	0	5,365
Apr-17					0					0			0	0	0	5,805
May-17					0					0			0	0	0	5,490
Jun-17					0					0			0	0	0	6,515
Jul-17					0					0			0	0	0	5,368
Aug-17					0					0			0	0	0	5,393
Sep-17					0					0			0	0	0	11,885
<b>Total</b>	<b>0</b>	<b>17</b>	<b>370</b>	<b>1</b>	<b>388</b>	<b>0</b>	<b>0</b>	<b>3,083</b>	<b>5</b>	<b>3,088</b>	<b>4,405</b>	<b>0</b>	<b>4,405</b>	<b>256</b>	<b>8,137</b>	<b>77,811</b>

OVERFLIGHT COUNT											
Month	IFR OVERFLIGHTS					VFR OVERFLIGHTS					TOTAL OVERFLIGHTS
	AC	AT	GA	MI	TOTAL	AC	AT	GA	MI	TOTAL	
Oct-16	0	0	0	0	0	0	62	194	0	256	256
Nov-16					0					0	0
Dec-16					0					0	0
Jan-17					0					0	0
Feb-17					0					0	0
Mar-17					0					0	0
Apr-17					0					0	0
May-17					0					0	0
Jun-17					0					0	0
Jul-17					0					0	0
Aug-17					0					0	0
Sep-17					0					0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>62</b>	<b>194</b>	<b>0</b>	<b>256</b>	<b>256</b>

% Change Last Year/Same Time:	
Itinerant	-89.74%
Local	-89.28%
Overflight	-91.07%
<b>Total</b>	<b>-89.54%</b>

% Change Last Year by Month:	
Itinerant	-3.77%
Local	42.93%
Overflight	29.29%
<b>Total</b>	<b>18.08%</b>

Daily Summary of Ops for August 2015:	# / Days	# / Ops	Avg.
0 - Daily Ops	0	0	0
1-99 Daily Ops	2	50	25.0
100 - 199 Daily Ops	6	920	153.3
200 - 299 Daily Ops	8	1,964	245.5
300 - 399 Daily Ops	13	3,951	303.9
400 - Plus Daily Ops	2	897	448.5

**Peak Day - 472 operations on October 01, 2016**  
**Slowest day - 15 Operations on October 07, 2016**  
**Average daily operation for October: 262.48 ops**

**YEAR TO DATE FINANCIAL UPDATE  
AS OF AUGUST 31, 2016**

<b>YTD REVENUE:</b>	<b>\$ 1,183,391.93</b>
<b>YTD EXPENSES:*</b>	
<b>DIFFERENCE IN REVENUE &amp; EXPENSE:</b>	<b>\$ 1,183,391.93</b>

**\*YTD Expenses minus depreciation**

**NORTH TEXAS REGIONAL AIRPORT  
REVENUE REPORT  
AUGUST, 2016**

<b>Budget Code</b>	<b>Adopted Amount</b>	<b>Current Month Collected</b>	<b>Actual YTD Collected</b>	<b>YTD % of Budget Collected</b>
800.000.43000 State Grant Revenue	50,000.00	0.00	36710.17	73.42%
800.000.41500 Aviation Facilities	427,403.00	37,492.97	407,568.18	95.36%
800.000.41520 Revenue Producing Facilities	334,562.00	29,377.49	288,652.92	86.28%
800.000.41530 Land - Agriculture	4,625.00	0.00	7,501.44	162.19%
800.000.41540 Land - Industrial	47,077.00	1,594.55	38,018.94	80.76%
800.000.41550 Land - Aviation	103,604.00	7,441.04	91,904.38	88.71%
800.000.41560 Insurance	55,836.00	4,050.24	38,581.39	69.10%
800.000.41570 Oil Lease	3,527.00	0.00	0.00	0.00%
800.000.49500 Sale of Fixed Assets	0.00	0.00	0.00	0.00%
800.000.49530 Fuel Flowage Fee	43,000.00	3,817.20	39,300.30	91.40%
800.000.49900 Insurance Proceeds	0.00	0.00	0.00	0.00%
800.000.49950 Miscellaneous	7,000.00	338.77	4,960.92	70.87%
800.000.49000 Interest Income	600.00	169.65	1,325.29	220.88%
800.000.49600 Donations	0.00	0.00	0.00	0.00%
800.000.49970 Transfer In	142,009.00	0.00	228,868.00	161.16%
<b>GRAND TOTAL</b>	<b>1,219,243.00</b>	<b>84,281.91</b>	<b>1,183,391.93</b>	<b>97.06%</b>

**NORTH TEXAS REGIONAL AIRPORT  
EXPENSE REPORT  
AUGUST, 2016**

<b>Budget Code</b>	<b>Account Name</b>	<b>Adopted Amount</b>	<b>Current Month Expenditures</b>	<b>Encumbered Amount</b>	<b>YTD Expenditures</b>	<b>% Budget Remaining</b>
800.710.51030	Assistants	175,728.00	3,236.07	-	91,403.85	47.99%
800.710.1080	Part-Time	62,244.00	5,272.33	-	52,274.08	16.02%
800.710.52010	Social Security Taxes	17,870.00	661.46	-	11,059.64	38.11%
800.710.52020	Group Hospital Insurance	31,551.00	877.87	-	17,557.40	44.35%
800.710.52030	Retirement	22,959.00	447.07	-	10,669.92	53.53%
800.710.52031	457 Deferred Comp Expense	2,948.00	218.44	-	6,169.72	-109.28%
800.710.52040	Unemployment Compensation	944.00	27.93	-	503.18	46.70%
800.710.52050	Workers Compensation	3,487.00	177.24	-	3,014.47	13.55%
800.710.52060	Other Post Employment Benefits	50,000.00	-	-	-	100.00%
800.710.53100	Office Supplies	3,000.00	20.96	-	2,030.92	32.30%
800.710.53200	Postage	800.00	-	-	103.05	87.12%
800.710.53300	Operating Expenses	9,551.00	356.27	-	9,387.37	1.71%
800.710.53350	Janitorial Supplies	1,000.00	14.34	-	689.96	31.00%
800.710.53560	Gas, Oil, Etc.	16,000.00	2,065.61	-	7,878.06	50.76%
800.710.53570	Tires, Batteries & Accessories	2,000.00	166.19	-	1,818.91	9.06%
800.710.53580	Parts	6,000.00	-	-	3,960.41	33.99%



Budget Code	Account Name	Adopted Amount	Current Month Expenditures	Encumbered Amount	YTD Expenditures	% Budget Remaining
800.710.53590	Repair & Maintenance Supplies	30,000.00	692.62	-	11,906.00	60.31%
800.710.53750	Small Equipment	1,000.00	-	4,380.00	802.96	-418.30%
800.710.54000	Professional Services	281,600.00	180.00	22,916.67	254,713.37	1.41%
800.710.54030	Training & Education	6,200.00	-	-	743.96	88.00%
800.710.54080	Local Travel	200.00	-	-	-	100.00%
800.710.54200	Printing	2,000.00	-	-	958.23	52.09%
800.710.4220	Dues & Publications	3,550.00	-	-	2,664.40	24.95%
800.710.54255	Attorney Fees	10,000.00	-	-	2,400.00	76.00%
800.710.54300	Liability Insurance	49,220.00	-	-	47,212.79	4.08%
800.710.54340	Contract Services	4,404.00	366.98	-	3,794.80	13.83%
800.710.54520	Telephone	6,800.00	1,038.93	-	7,487.29	-10.11%
800.710.54540	Utilities	80,000.00	7,479.66	-	49,937.65	37.58%
800.710.54550	Repairs & Maintenance	158,300.00	1,222.71	21,736.80	88,377.71	25.45%
800.710.54552	Hangar Repairs	25,000.00	12,675.00	-	12,675.00	49.30%
800.710.54555	Casualty Loss Repairs	10,000.00	-	-	60,100.00	-501.00%
800.710.54580	Airport Equipment Maintenance	42,586.00	1,900.00	3,220.00	34,660.57	11.05%

Budget Code	Account Name	Adopted Amount	Current Month Expenditures	Encumbered Amount	YTD Expenditures	% Budget Remaining
800.710.54600	Office Equipment Rental	1,572.00	94.04	-	1,506.48	4.17%
800.710.54930	Property Taxes	14,602.00	-	-	10,473.23	28.28%
800.710.54940	Depreciation Internal Funds	-	205,775.00	-	564,967.27	0.00%
800.625.5100	Improvements	-	-	-	-	0.00%
800.710.55150	Machinery	45,200.00	-	-	45,103.73	19.17%
800.710.55200	Equipment	-	-	-	-	0.00%
800.710.55570	RAMP Grant Expenditures	100,000.00	-	19,655.51	61,885.00	18.46%
800-710-55599	Asset Purchase Offset	-	-	-	(45,103.73)	0.00%
<b>TOTAL</b>		<b>1,278,316.00</b>	<b>244,966.72</b>		<b>1,435,787.65</b>	

**TOTAL EXPENSES (MINUS DEPRECIATION):**

**\$ 870,820.38**

**North Texas Regional Airport  
Fuel Flowage Report  
FY: 2017**

**Total Fuel Flowage in Gallons for FY 2017 as reported by Lake Texoma Jet Center**

	<b>Avgas</b>	<b>Jet-A</b>	<b>Total</b>	<b>Last Year's Total</b>
<b>Oct. 2016</b>	3,982.0	23,280.0	27,262.0	27,174.0
<b>Nov. 2016</b>	3,994.0	23,834.0	27,828.0	19,849.0
<b>Dec. 2016</b>			-	27,460.0
<b>Jan. 2017</b>			-	30,358.0
<b>Feb. 2017</b>			-	27,443.0
<b>Mar. 2017</b>			-	25,185.0
<b>Apr. 2017</b>			-	30,205.0
<b>May. 2017</b>			-	19,738.0
<b>Jun. 2017</b>			-	27,558.0
<b>Jul. 2017</b>			-	11,752.0
<b>Aug. 2017</b>			-	23,027.0
<b>Sep. 2017</b>			-	32,489.0
<b>Total:</b>	<b>7,976.0</b>	<b>47,114.0</b>	<b>55,090.0</b>	<b>302,238.0</b>
<b>Last Year's To Date Gallons Received Total:</b>				<b>302,238.0</b>
<b>Percent Change Over Last Year by Month:</b>				<b>0.32%</b>
<b>Percent Change Over Last Year:</b>				<b>-81.77%</b>

<b>% of Avgas:</b>	<b>14.48%</b>
<b>% of Jet-A:</b>	<b>85.52%</b>

<b>Combined Annual Fuel Sales</b>	<b>86,207.0</b>
<b>Percent Change Over Last Year by Month:</b>	<b>26.11%</b>
<b>Percent Change Over Last Year:</b>	<b>-79.74%</b>

**Total Fuel Flowage in Gallons for FY 2017 as reported by U.S. Aviation Academy**

	<b>Avgas</b>	<b>Jet-A</b>	<b>Total</b>	<b>Last Year's Total</b>
<b>Oct. 2016</b>	15,664.0	-	15,664.0	15,862.0
<b>Nov. 2016</b>	15,453.0	-	15,453.0	8,073.0
<b>Dec. 2016</b>			-	16,071.0
<b>Jan. 2017</b>			-	8,046.0
<b>Feb. 2017</b>			-	14,043.0
<b>Mar. 2017</b>			-	7,994.0
<b>Apr. 2017</b>			-	14,253.0
<b>May. 2017</b>			-	-
<b>Jun. 2017</b>			-	15,446.0
<b>Jul. 2017</b>			-	8,321.0
<b>Aug. 2017</b>			-	15,145.0
<b>Sep. 2017</b>			-	7,786.0
<b>Total:</b>	<b>31,117.0</b>	<b>-</b>	<b>31,117.0</b>	<b>131,040.0</b>
<b>Last Year's To Date Gallons Received Total:</b>				<b>123,254.0</b>
<b>Percent Change Over Last Year by Month:</b>				<b>91.42%</b>
<b>Percent Change Over Last Year:</b>				<b>-74.75%</b>

<b>% of Avgas:</b>	<b>100.00%</b>
<b>% of Jet-A:</b>	<b>0.00%</b>

**NORTH TEXAS REGIONAL AIRPORT**  
**Airport Traffic Record**  
**FY 2017**

Month	ITINERANT										LOCAL			IFR/VFR Overflight Count	FY 2017 Airport Ops	FY 2016 Airport Ops
	IFR					VFR					CIVIL	MI	TOTAL LOCAL			
AC	AT	GA	MI	TOTAL	AC	AT	GA	MI	TOTAL							
Oct-16	0	17	370	1	388	0	0	3,083	5	3,088	4,405	0	4,405	256	8,137	6,887
Nov-16	0	8	386	2	396	0	1	2,035	0	2,036	3,168	0	3,168	160	5,760	5,500
Dec-16					0					0			0	0	0	6,981
Jan-17					0					0			0	0	0	5,688
Feb-17					0					0			0	0	0	6,934
Mar-17					0					0			0	0	0	5,365
Apr-17					0					0			0	0	0	5,805
May-17					0					0			0	0	0	5,490
Jun-17					0					0			0	0	0	6,515
Jul-17					0					0			0	0	0	5,368
Aug-17					0					0			0	0	0	5,393
Sep-17					0					0			0	0	0	11,885
<b>Total</b>	<b>0</b>	<b>25</b>	<b>756</b>	<b>3</b>	<b>784</b>	<b>0</b>	<b>1</b>	<b>5,118</b>	<b>5</b>	<b>5,124</b>	<b>7,573</b>	<b>0</b>	<b>7,573</b>	<b>416</b>	<b>13,897</b>	<b>77,811</b>

OVERFLIGHT COUNT											
Month	IFR OVERFLIGHTS					VFR OVERFLIGHTS					TOTAL OVERFLIGHTS
	AC	AT	GA	MI	TOTAL	AC	AT	GA	MI	TOTAL	
Oct-16	0	0	0	0	0	0	62	194	0	256	256
Nov-16	0	0	0	0	0	0	36	124	0	160	160
Dec-16					0					0	0
Jan-17					0					0	0
Feb-17					0					0	0
Mar-17					0					0	0
Apr-17					0					0	0
May-17					0					0	0
Jun-17					0					0	0
Jul-17					0					0	0
Aug-17					0					0	0
Sep-17					0					0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>98</b>	<b>318</b>	<b>0</b>	<b>416</b>	<b>416</b>

% Change Last Year/Same Time:	
Itinerant	-82.55%
Local	-81.56%
Overflight	-85.50%
<b>Total</b>	<b>-82.14%</b>

% Change Last Year by Month:	
Itinerant	2.36%
Local	7.90%
Overflight	-14.89%
<b>Total</b>	<b>4.73%</b>

Daily Summary of Ops for August 2015:	# / Days	# / Ops	Avg.
0 - Daily Ops	1	0	0.0
1-99 Daily Ops	8	309	38.6
100 - 199 Daily Ops	7	1,073	153.3
200 - 299 Daily Ops	8	2,089	261.1
300 - 399 Daily Ops	7	2,289	327.0
400 - Plus Daily Ops	0	0	0.0

Peak Day - 364 operations on November 05, 2016  
Slowest day - 0 Operations on November 31, 2016  
Average daily operation for October: 185.81 ops

**YEAR TO DATE FINANCIAL UPDATE  
AS OF OCTOBER 31, 2016**

<b>YTD REVENUE:</b>	<b>\$</b>	<b>107,698.02</b>
<b>YTD EXPENSES:*</b>	<b>\$</b>	<b>99,921.77</b>
<b>DIFFERENCE IN REVENUE &amp; EXPENSE:</b>	<b>\$</b>	<b>7,776.25</b>

**\*YTD Expenses minus depreciation**

**NORTH TEXAS REGIONAL AIRPORT  
REVENUE REPORT  
OCTOBER, 2016**

<b>Budget Code</b>	<b>Adopted Amount</b>	<b>Current Month Collected</b>	<b>Actual YTD Collected</b>	<b>YTD % of Budget Collected</b>
800.000.43000 State Grant Revenue	50,000.00	0.00	0.00	0.00%
800.000.41500 Aviation Facilities	448,494.00	37,092.97	37,092.97	8.27%
800.000.41520 Revenue Producing Facilities	316,878.00	34,875.59	34,875.59	11.01%
800.000.41530 Land - Agriculture	4,625.00	0.00	0.00	0.00%
800.000.41540 Land - Industrial	43,279.00	20,778.92	20,778.92	48.01%
800.000.41550 Land - Aviation	102,228.00	6,441.04	6,441.04	6.30%
800.000.41560 Insurance	55,836.00	3,502.45	3,502.45	6.27%
800.000.41570 Oil Lease	3,184.00	0.00	0.00	0.00%
800.000.49000 Investment Earnings	600.00	162.31	162.31	27.05%
800.000.49500 Sale of Fixed Assets	0.00	0.00	0.00	0.00%
800.000.49530 Fuel Flowage Fee	49,000.00	4,292.60	4,292.60	8.76%
800.000.49900 Insurance Proceeds	0.00	0.00	0.00	0.00%
800.000.49950 Miscellaneous	7,000.00	552.14	552.14	7.89%
800.000.49600 Donations	0.00	0.00	0.00	0.00%
800.000.49970 Transfer In	136,862.00	0.00	0.00	0.00%
<b>GRAND TOTAL</b>	<b>1,217,986.00</b>	<b>107,698.02</b>	<b>107,698.02</b>	<b>8.84%</b>

**NORTH TEXAS REGIONAL AIRPORT  
EXPENSE REPORT  
OCTOBER, 2016**

<b>Budget Code</b>	<b>Account Name</b>	<b>Adopted Amount</b>	<b>Current Month Expenditures</b>	<b>Encumbered Amount</b>	<b>YTD Expenditures</b>	<b>% Budget Remaining</b>
800.710.51030	Assistants	175,728.00	10,191.95	-	10,191.95	94.24%
800.710.1080	Part-Time	62,244.00	3,253.14	-	3,253.14	96.11%
800.710.52010	Social Security Taxes	17,870.00	1,037.77	-	1,037.77	94.85%
800.710.52020	Group Hospital Insurance	31,551.00	857.45	-	857.45	97.22%
800.710.52030	Retirement	22,959.00	1,072.28	-	1,072.28	95.67%
800.710.52031	457 Deferred Comp Expense	2,948.00	166.90	-	166.90	94.32%
800.710.52040	Unemployment Compensation	944.00	43.58	-	43.58	91.72%
800.710.52050	Workers Compensation	3,487.00	261.85	-	261.85	94.44%
800.710.52060	Other Post Employment Benefits	50,000.00	-	-	-	100.00%
800.710.53100	Office Supplies	3,000.00	228.50	-	228.50	92.38%
800.710.53200	Postage	800.00	-	-	-	100.00%
800.710.53300	Operating Expenses	10,051.00	678.46	-	678.56	93.25%
800.710.53350	Janitorial Supplies	1,000.00	-	-	-	100.00%
800.710.53560	Gas, Oil, Etc.	12,000.00	89.05	-	89.05	99.26%
800.710.53585	Vehicle Maintenance	2,000.00	-	-	-	100.00%
800.710.53580	Parts	6,000.00	271.18	-	271.18	95.48%

Budget Code	Account Name	Adopted Amount	Current Month Expenditures	Encumbered Amount	YTD Expenditures	% Budget Remaining
800.710.53590	Repair & Maintenance Supplies	30,000.00	232.30	-	232.30	99.23%
800.710.53750	Small Equipment	1,000.00	-	-	-	100.00%
800.710.54000	Professional Services	281,600.00	45,833.34	230,666.70	45,833.34	1.81%
800.710.54030	Training & Education	12,000.00	-	-	-	100.00%
800.710.54080	Local Travel	200.00	-	-	-	100.00%
800.710.54200	Printing	2,000.00	-	-	-	100.00%
800.710.4220	Dues & Publications	3,550.00	-	-	-	100.00%
800.710.54255	Attorney Fees	10,000.00	-	-	-	100.00%
800.710.54300	Liability Insurance	49,220.00	-	-	-	100.00%
800.710.54340	Contract Services	4,404.00	-	-	-	100.00%
800.710.54520	Telephone	8,000.00	844.45	-	844.45	89.44%
800.710.54540	Utilities	82,000.00	(2,510.41)	-	(2,510.41)	103.06%
800.710.54550	Repairs & Maintenance	100,000.00	22,882.00	13,246.30	22,882.00	63.87%
800.710.54552	Hangar Repairs	25,000.00	-	-	-	100.00%
800.710.54555	Casualty Loss Repairs	10,000.00	-	-	-	100.00%
800.710.54580	Airport Equipment Maintenance	43,786.00	8,538.00	7,260.00	8,538.00	63.92%



Budget Code	Account Name	Adopted Amount	Current Month Expenditures	Encumbered Amount	YTD Expenditures	% Budget Remaining
800.710.54600	Office Equipment Rental	1,644.00	188.08	-	188.08	88.56%
800.710.54930	Property Taxes	11,000.00	-	-	-	100.00%
800.710.54940	Depreciation Internal Funds	-				
800.710.55250	Vehicles	40,000.00	-	-	-	100.00%
800.710.55570	RAMP Grant Expenditures	100,000.00	16,344.00	(14,540.00)	16,344.00	98.20%
800.710.55599	Asset Purchase Offset	-	(10,582.20)	-	(10,582.20)	0.00%
<b>TOTAL</b>		<b>1,217,986.00</b>	<b>99,921.67</b>		<b>99,921.77</b>	

**TOTAL EXPENSES (MINUS DEPRECIATION):**

**\$ 99,921.77**

## RMA BOARD AGENDA

ITEM NUMBER: Eight  
MEETING DATE 12/15/16

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**ITEM TITLE:** Public Comment.  
**SUBMITTED BY:** Clyde Siebman, Chairman  
**DATE SUBMITTED:** December 8, 2016

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### **SUMMARY:**

This item has been added so that the public may address the Board. Each person will be limited to three minutes.

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### **ATTACHMENTS (LIST)**

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### **ALTERNATIVES/RECOMMENDATIONS**