



GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY

4700 Airport Drive - Denison, Texas 75020
Tel. 903.786.3566 - Fax 903.786.9185 - www.gcrma.com

December 10, 2015

AGENDA

The Agenda for the Grayson County Regional Mobility Authority Board Meeting scheduled for 10:00a.m., Monday, December 14, 2015, in the Greater Texoma Utility Authority conference room, 5100 Airport Drive, Denison, Texas 75020 is as follows:

1. Call To Order. * * * * *
2. Consideration of approval of Minutes of November 12, 2015, Board Meeting.
3. Consideration of approval of a Resolution in support of U.S. Aviation Group and their goal of securing a contract to conduct U.S. Air Force Initial Flight Training.
4. Director's Update to include discussion of Monthly Reports, Facility Upgrades and GCRMA and Airport Events/News.
5. Act on request to adjourn into Executive Session pursuant to Texas Government Code Sections:
 - i) 551.074, Deliberations regarding Personnel Matters – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee;
 - ii) 551.087, Deliberations regarding Economic Development Negotiations – to deliberate the purchase, exchange, lease, or value of real property when deliberation in an open meeting would have a detrimental effect on the position of the government body in negotiations with a third person.
6. Reconvene Regular Session; Action on Executive Session Items:
7. Public Comments.
8. Adjourn.

PUBLIC COMMENT PERIOD – At the conclusion of all other agenda items, the Grayson County Regional Mobility Authority Board (GCRMA) will allow for a public comment, not to exceed fifteen minutes, to receive public comment on any other matter that is under the jurisdiction of the RMA. No action will be taken. Each speaker will be allowed a maximum of three minutes. Speakers must be signed up prior to the beginning of the public comment period. If you plan to attend this Meeting, and you have a disability that requires special arrangements, please contact the Administration Office at 903-786-2904 within 24 hours of the Meeting and reasonable accommodations will be made to assist you.

* Members of Commissioners Court may be attending this meeting.

** The Board may vote and/or act upon each of the items listed in this Agenda.

*** The Board reserves the right to retire into Executive Session concerning any of the items listed on this Agenda whenever it is considered necessary and legally justified under the Open Meetings Act.



NORTH TEXAS REGIONAL AIRPORT

www.northtexasregionairport.com

RMA BOARD AGENDA

ITEM NUMBER: Two
MEETING DATE 12/10/15

ITEM TITLE: Consideration of approval of Minutes of November 12, 2015, Board Meeting.

SUBMITTED BY: Terry Morrow, Interim Airport Director

DATE SUBMITTED: December 10, 2015

SUMMARY:

Minutes of the November 12, 2015, RMA Board of Directors Meetings as transcribed from recorded tape.

ATTACHMENTS (LIST)

Minutes

ALTERNATIVES/RECOMMENDATIONS:

Approve minutes with changes, if any

**GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY
BOARD OF DIRECTORS MEETING
NOVEMBER 12, 2015**

MEMBER'S PRESENT:

Clyde Siebman, Chairman
Bill Benton
Randy Hensarling
Bill Rasor
Robert Brady

MEMBER'S ABSENT:

OTHER'S PRESENT:

Wm. B. (Ben) Munson, Esquire
Terry Vogel, Lake Texoma Jet Center
Jeff Whitmire, Grayson Co. Commissioner Pct. #1
Mark Taylor, U.S. Aviation
Mike Sykes, U.S. Aviation

Michael Hutchins, Herald Democrat
Phyllis James, Grayson Co. Commissioner #3
Bill Magers, Grayson County Judge
Eddie Brown, Sherman Chamber of Commerce
Randy Gowin, Advanced ATC

1.

Call to Order.

Mr. Siebman, Chairman, called the meeting to order at 10:00 a.m.

2.

Consideration of approval of Minutes of October 8, 2015, Board Meeting.

Mr. Benton made the motion to approve the minutes of the previous meetings. Mr. Hensarling seconded the motion. All members voted aye.

3.

Consideration of approval of GCRMA Compliance Report for FY 2015.

Ms. Morrow advised the Board that the RMA is required to submit a board approved compliance report within 150 days of the end of the fiscal year which is September 30. It is also required to submit a project report no later than December 31 each year. Attached is both reports. Upon approval, both documents will be submitted to TxDOT in order to remain in compliance with State statute. Mr. Rasor made the motion to approve the GCRMA Compliance Report for FY 2015. Mr. Brady seconded the motion. All members voted aye.

4.

Project Viking II Update by Captain Mike Hess with Texas Army National Guard.

Captain Hess updated the Board on the upcoming Project Viking II Update. Captain Hess advised the Board that the main exercise is scheduled for Saturday, November 21, 2015, from 10:00 a.m. to 12:00 noon with a backup time of 2:00 p.m. to 4:00 p.m. Captain Hess requested that should the jump not occur on Saturday, November 21, 2015, due to bad weather, they be allowed to execute the jump only on Sunday, November 22, 2015. Mr. Siebman stated that this was approved under the current contract.

At this time, Mr. Siebman stated that he would be moving to Item #6.

5.

Consideration of approval of a Lease Amendment for Building #111 for U.S. Aviation Group, LLC.

Ms. Morrow advised the Board that U.S. Aviation Group is having fiber optic internet service installed in Hangar #111. She stated that they have asked permission to run the cable from Building #111 to Building #110 but in order to do this, they will need to do some trenching that will not be on their lease property. She stated that they have asked to come out of Building #111 and trench approximately 30' to the west of their property line, turn back to the south and trench approximately 370', and then turn to the east and trench another 30' back to the property line for Building #110. Ms. Morrow stated that they will then bore under the concrete to Building #110. She stated that all expenses will be paid by U.S. Aviation. Ms. Morrow stated that Mr. Munson has approved the Amendment as written. At this time there was discussion on the amount of ground that will be utilized to do this. Mr. Benton made the motion to allow U.S. Aviation to go ahead and have the work done and grant them a 10' Easement as built and attached for the purpose of installing the cable. Mr. Brady seconded the motion. At this time, Mr. Munson stated that it was his thought to grant this request through an amendment to the lease. All members voted aye.

6.
Director's Update.

Ms. Morrow advised the Board that they had the Fuel Flowage Report for October and that fuel deliveries were up 22.25% from last October.

Ms. Morrow advised the Board that they had the Airport Traffic Record for the month of October and the traffic was up 6.66% from the same time last year. At this time, Mr. Gowin addressed the Board and explained the terminology on the report.

Ms. Morrow advised the Board that they had the budget report for July 2015 and that the airport had a positive cash flow of approximately \$32,261.00.

Ms. Morrow advised the Board that the roof on Building #5511 should be completed soon.

Ms. Morrow advised the Board that the Capital Improvement Project had been completed and a punch list had been made on work that needed to be done.

At this time the Board returned to Item #5.

7.
Act on request to adjourn into Executive Session pursuant to Texas Government Code Sections 551.074
Deliberations regarding Personnel Matters and 551.087, Deliberations Regarding Economic
Development.

At this time, Mr. Siebman stated that the Board would be recessing into Executive Session. Mr. Brady made the motion to adjourn into Executive Session. Mr. Hensarling seconded the motion. All members voted aye. The Board adjourned into Executive Session at 10:37 a.m.

8.
Reconvene Regular Session.

Upon motion by Mr. Brady and second by Mr. Rasor, the Board reconvened into regular session at 12:20 p.m. At this time, Mr. Siebman stated that there would be no action taken on items discussed in Executive Session.

9.
Public Comments.

At this time, Mr. Siebman asked if there were any public comments. There were no comments.

10.
Adjourn.

There being no other business, Mr. Brady made the motion to adjourn. Mr. Rasor seconded the motion. The meeting was adjourned at 12:21 p.m.

12.
Next Meeting.

The next regularly scheduled Board of Director's Meeting will be held on December 10, 2015, at 10:00 a.m. in the meeting room of the GTUA, 5100 Airport Drive, Denison, Texas.

Clyde Siebman, Chairman

Terry Morrow, Interim Airport Director

RMA BOARD AGENDA

ITEM NUMBER: Three
MEETING DATE: 12/14/15

ITEM TITLE: Consideration of approval of a Resolution in Support of U.S. Aviation Group and their goal of securing a contract to conduct U.S. Air Force Initial Flight Training.

SUBMITTED BY: Terry Morrow, Interim Airport Director

DATE SUBMITTED: November 6, 2015

SUMMARY:

U.S. Aviation Group will be bidding on a contract to conduct training for the U.S. Air Force Initial Flight Training. They have requested the Board adopt a Resolution in support of their goal to win the bid for this training.

ATTACHMENTS (LIST)

Resolution 15-21

ALTERNATIVES/RECOMMENDATIONS

Approve Resolution 15-21 supporting U.S. Aviation Group in their goal to win the bid for the U.S. Air Force Initial Flight Training



RESOLUTION No. 15-21

WHEREAS, the Grayson County Regional Mobility Authority (“GCRMA”) was created pursuant to the request of Grayson County and in accordance with provisions of the Transportation Code and the petition and approval process established in 43 Tex. Admin. Code § 26.1, *et seq.* (the “RMA Rules”); and

WHEREAS, the Board of Directors of the GCRMA has been constituted in accordance with the Transportation Code and the RMA Rules; and

WHEREAS, GCRMA entered into an Interlocal Agreement with Grayson County for the operation of the North Texas Regional Airport on October 31, 2008;

WHEREAS, the mission of the GCRMA is to empower the Grayson County Community to create an intermodal regional transportation network for North Texas – Perrin Field; and

WHEREAS, the GCRMA supports the mission of Chickatay Inc: U.S. Aviation Group to provide world class professional flight training, aviation services, and support to global customers; and

WHEREAS, Chickatay Inc: U.S. Aviation Group will bid on the United States Air Force Initial Flight Training (IFT) Request for Proposal (RFP) contract FA3002-15-R-IFT that provides initial flight training for the United States Air Force to be performed at North Texas Regional Airport – Perrin Field; and

WHEREAS, Chickatay Inc: U.S. Aviation Group currently administers the United States Air Force Introductory Flight Orientation (IF) Program for Foreign Military Sales (FMS) Contract FA3002-11-D0010, contracted through the Air Force Security Assistance Training Squadron (AFSAT) Randolph AFB; and

WHEREAS, Chickatay Inc: U.S. Aviation Group currently administers a helicopter flight training contract for the U.S. Department of Justice, Federal Bureau of Investigation Ref #DJF-15-2200-PR-0024922 and was recently awarded a flight training contract with the Texas Department of Public Safety (Ref#405-16-B000935), and

WHEREAS, Chickatay Inc: U.S. Aviation Group has the past performance, managerial capability, financial capability, and all other required resources to successfully administer the United States Air Force Initial Flight Training (IFT) contract FA3002-15-R-IFT.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of GCRMA supports the goal of Chickatay Inc: U.S. Aviation Group to secure, perform and administer the United States Air Force Initial Flight Training (IFT) contract FA3002-15-R-IFT at North Texas Regional Airport – Perrin Field.

APPROVED THIS 14th day of December, 2015, by the Board of Directors of the Grayson County Regional Mobility Authority.

Submitted and reviewed by:

Approved:

Terry Morrow
Interim Director for the Grayson County
Regional Mobility Authority

Clyde Siebman
Chairman, Board of Directors
Resolution Number 15-21
Date Passed 12/14/15

RMA BOARD AGENDA

ITEM NUMBER: Four
MEETING DATE: 12/14/15

ITEM TITLE: Director's Update to include discussion of Monthly Reports, Facility Upgrades and GCRMA and Airport Events/News

SUBMITTED BY: Terry Morrow, Interim Director

DATE SUBMITTED: December 10, 2015

SUMMARY:

Monthly Reports:

1. Monthly Fuel Flowage Report
2. Monthly Airport Traffic Control Tower Report

Facility Upgrades:

GCRMA/Airport Events/News:

ATTACHMENTS (LIST)

Fuel Flowage Report – November 2015

ATCT Report – November 2015

ALTERNATIVES/RECOMMENDATIONS:

Take action as necessary

North Texas Regional Airport
 Fuel Flowage Report
 FY: 2016

Total Fuel Flowage in Gallons for FY 2016 as reported by Lake Texoma Jet Center

	Avgas	Jet-A	Total	Last Year's Total
Oct. 2015	3,958.0	23,216.0	27,174.0	35,202.0
Nov. 2015	3,934.0	15,915.0	19,849.0	37,959.0
Dec. 2015			-	20,640.0
Jan. 2016			-	15,688.0
Feb. 2016			-	24,132.0
Mar. 2016			-	22,566.0
Apr. 2016			-	19,842.0
May. 2016			-	14,719.0
Jun. 2016			-	23,118.0
Jul. 2016			-	53,890.0
Aug. 2016			-	18,800.0
Sep. 2016			-	30,556.0
Total:	7,892.0	39,131.0	47,023.0	317,112.0
Last Year's To Date Gallons Received Total: 73,161.0				
Percent Change Over Last Year by Month: -47.71%				
Percent Change Over Last Year: -35.73%				

% of Avgas:	16.78%
% of Jet-A:	83.22%

Combined Annual Fuel Sales	70,958.0
Percent Change Over Last Year by Month:	-29.00%
Percent Change Over Last Year:	-12.53%

Total Fuel Flowage in Gallons for FY 2016 as reported by U.S. Aviation Academy

	Avgas	Jet-A	Total	Last Year's Total
Oct. 2015	15,862.0	-	15,862.0	-
Nov. 2015	8,073.0	-	8,073.0	7,961.0
Dec. 2015			-	-
Jan. 2016			-	15,576.0
Feb. 2016			-	7,962.0
Mar. 2016			-	3,983.0
Apr. 2016			-	7,941.0
May. 2016			-	7,916.0
Jun. 2016			-	15,676.0
Jul. 2016			-	19,596.0
Aug. 2016			-	14,811.0
Sep. 2016			-	15,731.0
Total:	23,935.0	-	23,935.0	117,153.0
Last Year's To Date Gallons Received Total: 7,961.0				
Percent Change Over Last Year by Month: 1.41%				
Percent Change Over Last Year: 200.65%				

% of Avgas:	100.00%
% of Jet-A:	0.00%

NORTH TEXAS REGIONAL AIRPORT
Airport Traffic Record
FY 2016

Month	ITINERANT										LOCAL			IFR/VFR Overflight Count	FY 2016 Airport Ops	FY 2015 Airport Ops
	IFR					VFR					CIVIL	MI	TOTAL LOCAL			
	AC	AT	GA	MI	TOTAL	AC	AT	GA	MI	TOTAL						
Oct-15	0	6	350	1	357	0	0	3,249	1	3,250	3,080	2	3,082	198	6,887	6,457
Nov-15	0	4	299	8	311	0	0	2,031	34	2,065	2,936	0	2,936	188	5,500	5,503
Dec-15					0					0			0	0	0	5,052
Jan-16					0					0			0	0	0	8,117
Feb-16					0					0			0	0	0	5,740
Mar-16					0					0			0	0	0	5,783
Apr-16					0					0			0	0	0	5,729
May-16					0					0			0	0	0	7,485
Jun-16					0					0			0	0	0	7,485
Jul-16					0					0			0	0	0	6,294
Aug-16					0					0			0	0	0	6,423
Sep-16					0					0			0	0	0	12,596
Total	0	10	649	9	668	0	0	5,280	35	5,315	6,016	2	6,018	386	12,387	80,964

Month	OVERFLIGHT COUNT										TOTAL /ERFLIGHTS
	IFR OVERFLIGHTS					VFR OVERFLIGHTS					
	AC	AT	GA	MI	TOTAL	AC	AT	GA	MI	TOTAL	
Oct-15	0	0	2	0	2	0	48	148	0	196	198
Nov-15	0	0	2	0	2	0	64	104	18	186	188
Dec-15					0					0	0
Jan-16					0					0	0
Feb-16					0					0	0
Mar-16					0					0	0
Apr-16					0					0	0
May-16					0					0	0
Jun-16					0					0	0
Jul-16					0					0	0
Aug-16					0					0	0
Sep-16					0					0	0
Total	0	0	4	0	4	0	112	252	18	382	386

% Change Last Year/Same Time:	
Itinerant	40.51%
Local	-15.93%
Overflight	-29.04%
Total	3.57%

% Change Last Year by Month:	
Itinerant	24.46%
Local	-11.94%
Overflight	-27.69%
Total	-0.05%

Daily Summary of Ops for August 2015:	# / Days	# / Ops	Avg.
0 - Daily Ops	1	0	0
1-99 Daily Ops	10	285	28.5
100 - 199 Daily Ops	3	533	177.7
200 - 299 Daily Ops	10	2,579	257.9
300 - 399 Daily Ops	5	1,648	329.6
400 - Plus Daily Ops	1	455	455.0

Peak Day - 455 operations on November 6, 2015
Slowest day - 0 Operations on November 26, 2015
Average daily operation for November: 183.3 ops

RMA BOARD AGENDA

ITEM NUMBER: Five
MEETING DATE: 12/14/15

ITEM TITLE: Act on request to adjourn into Executive Session pursuant to Texas Government Code Section 551.074, Deliberations regarding Personnel Matters, and Section 551.087, Deliberations regarding Economic Development Negotiations.

SUBMITTED BY: Terry Morrow, Interim Airport Director

DATE SUBMITTED: December 10, 2015

SUMMARY:

ATTACHMENTS (LIST)

ALTERNATIVES/RECOMMENDATIONS:

RMA BOARD AGENDA

ITEM NUMBER: Six
MEETING DATE: 12/14/15

ITEM TITLE: Reconvene Regular Session; Action on Executive Session Item

SUBMITTED BY: Terry Morrow, Interim Director

DATE SUBMITTED: December 10, 2015

SUMMARY:

ATTACHMENTS (LIST)

ALTERNATIVES/RECOMMENDATIONS:

RMA BOARD AGENDA

ITEM NUMBER: Seven
MEETING DATE: 12/14/15

ITEM TITLE: Public Comment.
SUBMITTED BY: Terry Morrow, Interim Director
DATE SUBMITTED: December 10, 2015

SUMMARY:

This item has been added so that the public may address the Board. Each person will be limited to three minutes.

ATTACHMENTS (LIST)

ALTERNATIVES/RECOMMENDATIONS: