



# GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY

4700 Airport Drive - Denison, Texas 75020  
Tel. 903.786.3566 - Fax 903.786.9185 - [www.gcrma.com](http://www.gcrma.com)

## AGENDA

The Agenda for the Grayson County Regional Mobility Authority Board Meeting scheduled for 10:00 a.m., Thursday, November 16, 2017, in the Commissioners Courtroom, at the Grayson County Courthouse, 100 W. Houston Street, Sherman, TX 75090 is as follows:

- I. Call to Order
- II. Approval of Minutes  
Approve September 14, 2017 minutes
- III. Committee Reports
  - a. Rail Committee
  - b. Road Committee
  - c. Special Committee
  - d. Airport Committee
    - i. Director Update
- IV. Action Items
  - a. Discuss and take possible action on the proposed preferred route for the Spur Road from the county line to FM 121.
  - b. Discuss and take possible action on the RMA 2017-2018 projects for inclusion on the project report to TxDOT.
- V. Act on request to adjourn into Executive Session pursuant to Texas Government code Sections:
  - a. Section 551.072 of the Texas Open Meeting Act to discuss proposed lease rates for real property leased to third parties.
  - b. Section 551.087 of the Texas Open Meeting Act for deliberation of economic development negotiations related to incentives to be considered for prospective tenants.
- VI. Reconvene Regular Session: Action on Executive Session Items:
  - a. Consider and take possible action on proposed lease rates for real property leased to third parties.
  - b. Consider and take possible of economic development negotiations related to incentives to prospective tenants.

Public Comments

- V. Adjourn



NORTH TEXAS REGIONAL AIRPORT

[www.northtexasregionalairport.com](http://www.northtexasregionalairport.com)



# GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY

4700 Airport Drive - Denison, Texas 75020  
Tel. 903.786.3566 - Fax 903.786.9185 - [www.gcrma.com](http://www.gcrma.com)

**PUBLIC COMMENT PERIOD** – At the conclusion of all other agenda items, the Grayson County Regional Mobility Authority Board (GCRMA) will allow for a public comment, not to exceed fifteen minutes, to receive public comment on any other matter that is under the jurisdiction of the RMA. No action will be taken. Each speaker will be allowed a maximum of three minutes. Speakers must be signed up prior to the beginning of the public comment period.

If you plan to attend this Meeting, and you have a disability that requires special arrangements, please contact the Administration Office at 903-813-4228 within 24 hours of the Meeting and reasonable accommodations will be made to assist you.

- \* Members of Commissioners Court may be attending this meeting.
- \*\* The Board may vote and/or act upon each of the items listed in this Agenda.

\*\*\* The Board reserves the right to retire into Executive Session concerning any of the items listed on this Agenda whenever it is considered necessary and legally justified under the Open Meetings Act.



NORTH TEXAS REGIONAL AIRPORT

[www.northtexasregionalairport.com](http://www.northtexasregionalairport.com)

## RMA BOARD AGENDA

**ITEM NUMBER: Two**  
**MEETING DATE 11/16/17**

---

**ITEM TITLE:** Consideration of approval of Minutes of September 14, 2017 Board Meeting.

**SUBMITTED BY:** Robert Brady, Chairman

**DATE SUBMITTED:** November 7, 2017

---

**SUMMARY:**

Minutes of the September 14, 2017 RMA Board of Directors Meeting as transcribed from recorded tape.

---

**ATTACHMENTS (LIST)**

Minutes

---

**ALTERNATIVES/RECOMMENDATIONS:**

Approve minutes with changes, if any

**GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY  
BOARD OF DIRECTORS MEETING  
SEPTEMBER 14, 2017**

**MEMBER'S PRESENT**

Robert Brady, Interim Chair  
Bill Benton, Vice Chairman  
Bill Rasor.  
Randy Hensarling.

**MEMBER'S ABSENT**

**OTHER'S PRESENT**

Bill Magers, Grayson County Judge  
Jeff Whitmire, Co. Commissioner Pct. #1  
Phyllis James, Co. Commissioner Pct. #3  
Terry Vogel, Lake Texoma Jet Center  
Rick Mask, Lake Texoma Jet Center  
Kelley Cannel, Grayson Aviation  
Cassidy Berenato, TAP

Wm. B. (Ben) Munson, Esquire  
Craig Price, Asst. Co. District Attorney  
Clay Barnett  
Michael Hutchins, Herald Democrat  
Sarah Hinton, NTRA Director  
Jim Wimberly, TAP  
Rod Tatchio, NT Aviation

**I.**

**Call to order.**

Robert Brady called the meeting to order at 10:00 a.m.

**II.**

**Approval of Minutes of July 13, 2017, Board Meeting.**

On motion by B. Rasor, seconded by R. Hensarling the board unanimously approved the minutes from the July 13, 2017 board meeting.

**III.**

**Committee Reports**

- a. R. Brady no reports to give on rail committee.
- b. B. Benton gave an update on the 289 route. They have mailed a proposed route to all landowners then will request for approval through the committee and then to TxDot for approval. It will be an estimated nine to twelve months before TxDot approval. It is said to be out of the county control on completion date that they are on TxDot time.
- c. B. Rasor no reports to give on special committee.
- d. S. Hinton reported on current events going on at the airport; the clean and crack fill is under way on the closed parallel runway. They will be doing a hard kill of the weeds within the next week and then the cleaning of the cracks will begin about a week after that. The resurfacing of Grayson Drive is proposed to be complete by the end of next week. S. Hinton also announced there has been a new Control Tower manager hired, Mack Ream, with 17 years of air traffic control experience and 14 years military

background. S. Hinton also wanted to thank U.S. Aviation and Lake Texoma Jet Center in their relief efforts after the hurricanes.

**IV.**  
**Action Items.**

- a. Discuss the 2017 Project Report due to TxDot in December.

S. Hinton commented that Julie usually heads that up, but it is just report that is updated yearly for TxDot.

- b. Discuss and take possible action on short and long term leases.

J. Wimberly suggested on long term contracts for TAP and the board to come up with a framework for presenting leases to the board. He included that there are several different factors in determining terms; the length of term is based on investment, but there is a 40 year limit in the state of Texas.

- c. Discussion of Special Committee for reviewing leases and new business.

R. Hensarling suggested that it would be a better use of everyone's time not to have a subcommittee and bring all items directly to the board. However R. Brady suggested to also have the ability to call a meeting if one is needed, since we have decided to go to quarterly meetings.

**V.**  
**Act on request to adjourn into Executive Session pursuant to Texas Government Code Section 551.072 of Texas Open Meeting Act to discuss proposed lease rates for real property leased to third parties. Section 551.087 to discuss economic development negotiations related to incentives to be considered for prospective tenants.**

R. Brady requested a motion to adjourn into executive session. On motion by B. Rasor, seconded by R. Hensarling the board unanimously approved adjourning into executive session at 10:29 a.m. R. Brady invited TAP to stay for executive session.

**VI.**  
**Reconvene Regular Session: Action on Executive Session Items:**

On motion by R. Brady, seconded by R. Hensarling the board unanimously approved to reconvene into the regular meeting at 11:34 a.m.

- a. No action taken.
- b. No action taken.

**VII.**  
**Public Comments.**

At this time R. Brady opened the meeting for public comments. There were none.

**VIII.**  
**Adjourn.**

On motion by B. Benton, seconded by B. Rasor the board adjourned at 11:35 a.m.

---

Robert Brady, Interim Chairman

## RMA BOARD AGENDA

**ITEM NUMBER: Three**  
**MEETING DATE 11/16/17**

---

**ITEM TITLE:** III. Committee Reports – Receive Updates

- a. Rail Committee
- b. Road Committee
- c. Special Committee
- d. Airport Committee
  - i. Director Update

**SUBMITTED BY:** Robert Brady, Chairman

**DATE SUBMITTED:** Nov. 8, 2017

---

**SUMMARY:**

---

**ATTACHMENTS (LIST)**

---

**ALTERNATIVES/RECOMMENDATIONS:**

**YEAR TO DATE FINANCIAL UPDATE  
AS OF OCTOBER 31, 2017**

<b>YTD REVENUE:</b>	<b>\$ 162,943.07</b>
<b>YTD EXPENSES:*</b>	<b>\$ 47,498.69</b>
<b>DIFFERENCE IN REVENUE &amp; EXPENSE:</b>	<b>\$ 115,444.38</b>

**\*YTD Expenses minus depreciation**



**NORTH TEXAS REGIONAL AIRPORT  
REVENUE REPORT  
OCTOBER, 2017**

<b>Budget Code</b>	<b>Adopted Amount</b>	<b>Current Month Collected</b>	<b>Actual YTD Collected</b>	<b>YTD % of Budget Collected</b>
800.000.43000 State Grant Revenue	50,000.00	0.00	0.00	0.00%
800.000.41500 Aviation Facilities	537,900.00	78,595.10	78,595.10	14.61%
800.000.41520 Revenue Producing Facilities	333,988.00	55,548.53	55,548.53	16.63%
800.000.41530 Land - Agriculture	4,625.00	0.00	0.00	0.00%
800.000.41540 Land - Industrial	43,513.00	3,189.10	3,189.10	7.33%
800.000.41550 Land - Aviation	94,560.00	13,218.42	13,218.42	13.98%
800.000.41560 Insurance	55,836.00	4,626.23	4,626.23	8.29%
800.000.41570 Oil Lease	3,216.00	0.00	0.00	0.00%
800.000.49500 Sale of Fixed Assets	0.00			0.00%
800.000.49530 Fuel Flowage Fee	48,000.00	4,279.40	4,279.40	8.92%
800.000.49900 Insurance Proceeds	0.00			0.00%
800.000.49950 Miscellaneous	7,000.00	3,486.29	3,486.29	49.80%
800.000.49000 Interest Income	1,500.00	0.00	0.00	0.00%
800.000.49600 Donations	0.00			0.00%
800.000.49970 Transfer In	185,439.00	0.00	0.00	0.00%
<b>GRAND TOTAL</b>	<b>1,365,577.00</b>	<b>162,943.07</b>	<b>162,943.07</b>	<b>11.93%</b>

**NORTH TEXAS REGIONAL AIRPORT  
EXPENSE REPORT  
OCTOBER, 2017**

<b>Budget Code</b>	<b>Account Name</b>	<b>Adopted Amount</b>	<b>Current Month Expenditures</b>	<b>Encumbered Amount</b>	<b>YTD Expenditures</b>	<b>% of Budget Used</b>
800.710.51030	Assistants	180,363.00	9,784.84	-	9,784.84	5.40%
800.710.1080	Part-Time	61,461.00	2,509.01	-	2,509.01	4.10%
800.710.52010	Social Security Taxes	18,493.00	936.05	-	936.05	5.10%
800.710.52020	Group Hospital Insurance	30,771.00	2,564.25	-	2,564.24	8.30%
800.710.52030	Retirement	18,961.00	1,030.24	-	1,030.24	5.40%
800.710.52031	457 Deferred Comp Expense	3,003.00	173.38	-	173.38	5.80%
800.710.52040	Unemployment Compensation	392.00	19.94	-	19.94	5.10%
800.710.52050	Workers Compensation	5,082.00	259.65	-	259.65	5.10%
800.710.52060	Other Post Employment Benefits	20,000.00	-	-	-	0.00%
800.710.53100	Office Supplies	3,000.00	-	-	-	0.00%
800.710.53200	Postage	800.00	78.51	-	78.51	9.80%
800.710.53300	Operating Expenses	12,000.00	172.22	-	172.22	1.40%
800.710.53350	Janitorial Supplies	1,000.00	27.10	-	27.10	2.70%
800.710.53560	Gas, Oil, Etc.	12,000.00	1,823.39	-	1,823.39	15.20%
800.710.53585	Vehicle Maintance	2,000.00	-	-	-	0.00%
800.710.53580	Parts	7,750.00	-	-	-	0.00%

Budget Code	Account Name	Adopted Amount	Current Month Expenditures	Encumbered Amount	YTD Expenditures	% Budget Remaining
800.710.53590	Repair & Maintenance Supplies	30,000.00	697.46	-	697.46	2.30%
800.710.53750	Small Equipment	3,500.00	-	-	-	0.00%
800.710.54000	Professional Services	281,700.00	22,916.67	1,500.00	22,916.67	8.70%
800.710.54030	Training & Education	13,300.00	-	-	-	0.00%
800.710.54080	Local Travel	200.00	-	-	-	0.00%
800.710.54180	Advertising/Signage	3,600.00	-	-	-	0.00%
800.710.54200	Printing	2,000.00	-	-	-	0.00%
800.710.4220	Dues & Publications	3,650.00	-	-	-	0.00%
800.710.54255	Attorney Fees	10,000.00	-	-	-	0.00%
800.710.54300	Liability Insurance	49,220.00	-	-	-	0.00%
800.710.54340	Contract Services	7,884.00	-	1,505.00	-	19.10%
800.710.54520	Telephone	8,800.00	546.98	-	546.98	6.20%
800.710.54540	Utilities	82,000.00	(4,187.76)	-	(4,187.76)	5.10%
800.710.54550	Repairs & Maintenance	209,000.00	-	10,599.00	-	5.10%
800.710.54552	Hangar Repairs	15,000.00	-	-	-	0.00%
800.710.54555	Casualty Loss Repairs	10,000.00	-	-	-	0.00%
800.710.54580	Airport Equipment Maintenance	45,786.00	7,966.00	7,920.00	7,966.00	34.70%

<b>Budget Code</b>	<b>Account Name</b>	<b>Adopted Amount</b>	<b>Current Month Expenditures</b>	<b>Encumbered Amount</b>	<b>YTD Expenditures</b>	<b>% Budget Remaining</b>
800.710.54600	Office Equipment Rental	2,844.00	180.76	-	180.76	6.40%
800.710.54930	Property Taxes	11,000.00	-	-	-	0.00%
800.710.54940	Depreciation Internal Funds	-				
800.625.5100	Improvements	99,017.00	-	-	-	0.00%
800.710.55570	RAMP Grant Expenditures	100,000.00	-	-	-	0.00%
<b>TOTAL</b>		<b>1,365,577.00</b>	<b>47,498.69</b>		<b>47,498.68</b>	<b>5.10%</b>

**TOTAL EXPENSES (MINUS DEPRECIATION):**

**\$ 47,498.68**

**North Texas Regional Airport  
Fuel Flowage Report  
FY: 2018**

**Total Fuel Flowage in Gallons for FY 2018 as reported by Lake Texoma Jet Center**

	<b>Avgas</b>	<b>Jet-A</b>	<b>Total</b>	<b>Last Year's Total</b>
<b>Oct. 2017</b>	3,943.0	29,611.0	33,554.0	27,262.0
<b>Nov. 2017</b>			-	27,828.0
<b>Dec. 2017</b>			-	20,143.0
<b>Jan. 2018</b>			-	23,526.0
<b>Feb. 2018</b>			-	19,903.0
<b>Mar. 2018</b>			-	23,745.0
<b>Apr. 2018</b>			-	31,573.0
<b>May. 2018</b>			-	28,662.0
<b>Jun. 2018</b>			-	30,218.0
<b>Jul. 2018</b>			-	40,358.0
<b>Aug. 2018</b>			-	33,572.0
<b>Sep. 2018</b>			-	27,056.0
<b>Total:</b>	<b>3,943.0</b>	<b>29,611.0</b>	<b>33,554.0</b>	<b>333,846.0</b>
<b>Last Year's To Date Gallons Received Total:</b>				<b>27,262.0</b>
<b>Percent Change Over Last Year by Month:</b>				<b>23.08%</b>
<b>Percent Change Over Last Year:</b>				<b>23.08%</b>

<b>% of Avgas:</b>	<b>11.75%</b>
<b>% of Jet-A:</b>	<b>88.25%</b>

<b>Combined Annual Fuel Sales</b>	<b>40,433.0</b>
<b>Percent Change Over Last Year by Month:</b>	<b>-4.40%</b>
<b>Percent Change Over Last Year:</b>	<b>-5.81%</b>

**Total Fuel Flowage in Gallons for FY 2018 as reported by U.S. Aviation Academy**

	<b>Avgas</b>	<b>Jet-A</b>	<b>Total</b>	<b>Last Year's Total</b>
<b>Oct. 2017</b>	6,879.0		6,879.0	15,664.0
<b>Nov. 2017</b>			-	15,453.0
<b>Dec. 2017</b>			-	8,021.0
<b>Jan. 2018</b>			-	15,098.0
<b>Feb. 2018</b>			-	15,867.0
<b>Mar. 2018</b>			-	7,860.0
<b>Apr. 2018</b>			-	15,187.0
<b>May. 2018</b>			-	15,662.0
<b>Jun. 2018</b>			-	15,714.0
<b>Jul. 2018</b>			-	15,649.0
<b>Aug. 2018</b>			-	15,705.0
<b>Sep. 2018</b>			-	15,738.0
<b>Total:</b>	<b>6,879.0</b>	<b>-</b>	<b>6,879.0</b>	<b>171,618.0</b>
<b>Last Year's To Date Gallons Received Total:</b>				<b>15,664.0</b>
<b>Percent Change Over Last Year by Month:</b>				<b>-56.08%</b>
<b>Percent Change Over Last Year:</b>				<b>-56.08%</b>

<b>% of Avgas:</b>	<b>100.00%</b>
<b>% of Jet-A:</b>	<b>0.00%</b>

**North Texas Regional Airport  
Fuel Flowage Report  
FY: 2018**

**Total Fuel Flowage in Gallons for FY 2018 as reported by Lake Texoma Jet Center**

	<b>Avgas</b>	<b>Jet-A</b>	<b>Total</b>	<b>Last Year's Total</b>
<b>Oct. 2017</b>	3,943.0	29,611.0	33,554.0	27,262.0
<b>Nov. 2017</b>			-	27,828.0
<b>Dec. 2017</b>			-	20,143.0
<b>Jan. 2018</b>			-	23,526.0
<b>Feb. 2018</b>			-	19,903.0
<b>Mar. 2018</b>			-	23,745.0
<b>Apr. 2018</b>			-	31,573.0
<b>May. 2018</b>			-	28,662.0
<b>Jun. 2018</b>			-	30,218.0
<b>Jul. 2018</b>			-	40,358.0
<b>Aug. 2018</b>			-	33,572.0
<b>Sep. 2018</b>			-	27,056.0
<b>Total:</b>	<b>3,943.0</b>	<b>29,611.0</b>	<b>33,554.0</b>	<b>333,846.0</b>
<b>Last Year's To Date Gallons Received Total:</b>				<b>27,262.0</b>
<b>Percent Change Over Last Year by Month:</b>				<b>23.08%</b>
<b>Percent Change Over Last Year:</b>				<b>23.08%</b>

<b>% of Avgas:</b>	<b>11.75%</b>
<b>% of Jet-A:</b>	<b>88.25%</b>

<b>Combined Annual Fuel Sales</b>	<b>40,433.0</b>
<b>Percent Change Over Last Year by Month:</b>	<b>-4.40%</b>
<b>Percent Change Over Last Year:</b>	<b>-5.81%</b>

**Total Fuel Flowage in Gallons for FY 2018 as reported by U.S. Aviation Academy**

	<b>Avgas</b>	<b>Jet-A</b>	<b>Total</b>	<b>Last Year's Total</b>
<b>Oct. 2017</b>	6,879.0		6,879.0	15,664.0
<b>Nov. 2017</b>			-	15,453.0
<b>Dec. 2017</b>			-	8,021.0
<b>Jan. 2018</b>			-	15,098.0
<b>Feb. 2018</b>			-	15,867.0
<b>Mar. 2018</b>			-	7,860.0
<b>Apr. 2018</b>			-	15,187.0
<b>May. 2018</b>			-	15,662.0
<b>Jun. 2018</b>			-	15,714.0
<b>Jul. 2018</b>			-	15,649.0
<b>Aug. 2018</b>			-	15,705.0
<b>Sep. 2018</b>			-	15,738.0
<b>Total:</b>	<b>6,879.0</b>	<b>-</b>	<b>6,879.0</b>	<b>171,618.0</b>
<b>Last Year's To Date Gallons Received Total:</b>				<b>15,664.0</b>
<b>Percent Change Over Last Year by Month:</b>				<b>-56.08%</b>
<b>Percent Change Over Last Year:</b>				<b>-56.08%</b>

<b>% of Avgas:</b>	<b>100.00%</b>
<b>% of Jet-A:</b>	<b>0.00%</b>

## RMA BOARD AGENDA

ITEM NUMBER: Four  
MEETING DATE 11/16/17

---

**ITEM TITLE:** IV. Action Item

- a. Discuss and take possible action on the proposed preferred route for the Spur Road from the county line to FM 121.
- b. Discuss and take possible action on the RMA 2017-2018 projects for inclusion on the project report to TxDOT.

**SUBMITTED BY:** Robert Brady, Chairman

**DATE SUBMITTED:** Nov, 2017

---

**SUMMARY:**

---

**ATTACHMENTS (LIST)**

---

**ALTERNATIVES/RECOMMENDATIONS:**

## RMA BOARD AGENDA

**ITEM NUMBER: Five**  
**MEETING DATE 11/16/17**

---

**V ITEM TITLE: Executive Session**

- a. Section 551.072 of the Texas Open Meeting Act to discuss proposed lease rates for real property leased to third parties.
  
- b. Section 551.087 of the Texas Open Meeting Act for deliberation of economic development negotiations related to incentives to be considered for prospective tenants

**SUBMITTED BY:** Cassidy Berenato, TAP

**DATE SUBMITTED:** Nov 8, 2017

---

**SUMMARY:**

---

**ATTACHMENTS (LIST)**

---

**ALTERNATIVES/RECOMMENDATIONS:**



**RMA BOARD AGENDA**

**ITEM NUMBER: Six**  
**MEETING DATE 11/16/17**

---

- ITEM TITLE:** VI. Reconvene Regular Session: Action on Executive Session Items:
- a. Consider and take possible action on proposed lease rates for real property leased to third parties.
  - b. Consider and take possible of economic development negotiations related to incentives to prospective tenants

**SUBMITTED BY:** Cassidy Berenato, TAP

**DATE SUBMITTED:** Nov. 8, 2017

---

**SUMMARY:**

---

**ATTACHMENTS (LIST)**

---

**ALTERNATIVES/RECOMMENDATION**