



## Grayson County Department of Juvenile Services

86 Dyess, Denison, Texas 75020

Telephone (903)786-6326

### **REQUEST FOR TEXAS CHILD ABUSE/NEGLECT CENTRAL REGISTRY**

**Purpose:** This form will be used to request a Texas Department of Family and Protective Services Central Registry Abuse and Neglect check on an individual for pre-employment purposes or for an individual who is seeking to provide volunteer services within the facility.

**Directions:** The subject of the background check must complete the sections below and email this form using the contact information below. Please type or print clearly in ink.

**Incomplete or Illegible forms will not be processed.**

**Email:** [davisb@co.grayson.tx.us](mailto:davisb@co.grayson.tx.us)

**Phone:** 903-786-6326 ext. 3242

**Please fill out the information below.**

SUBJECT OF THE BACKGROUND CHECK			
<b>First Name:</b>	<b>Middle Name (no initials):</b>	<b>Last Name:</b>	
<b>List any other name combinations you use or have used in the past, including married and maiden names below.</b>			
<b>Other First Names:</b>			
<b>Other Middle Names:</b>			
<b>Other Last Names:</b>			
<input type="checkbox"/> The person does not have any other name combinations.			
<b>Current Physical Address:</b>		<b>City:</b>	<b>State:</b>
			<b>Zip Code:</b>
<b>Social Security Number:</b>	<b>Date of Birth:</b>	<b>Sex:</b> <input type="checkbox"/> Male <input type="checkbox"/> Female	<b>County:</b>
<b>Phone Number:</b>	<b>Drivers License #:</b>	<b>State:</b>	
<b>Ethnicity:</b> <input type="checkbox"/> Hispanic <input type="checkbox"/> Other	<b>Race:</b>		
	<input type="checkbox"/> White <input type="checkbox"/> American Indian/Alaskan Native		
	<input type="checkbox"/> Black <input type="checkbox"/> Native Hawaiian/Pacific Islander		
	<input type="checkbox"/> Asian <input type="checkbox"/> Unable to Determine		
<b>Email:</b>			
<b>List any other city and address in Texas where you have lived (attach separate page as needed).</b>			

**1. Have you ever been convicted of a felony or misdemeanor as an adult or juvenile? This includes offenses to which you have pleaded guilty or no contest resulting in a deferred adjudication that has not yet been completed.**

YES

NO

**If yes, give details including the date, location, and nature of the offense as well as the disposition for each incident.**

**2. Are you currently charged with (indictment or official criminal complaints by county or district court) a felony or misdemeanor?**

YES

NO

**If yes, give details including the date, location, and nature of the offense for each incident.**

**3. Have you been or are you currently being investigated for allegedly abusing, neglecting, or exploiting a child, a person who is elderly, or a person with disabilities?**

YES

NO

**If yes, give details including the date, location, and nature of the situation as well as the disposition (if applicable) for each allegation.**

I declare that the information provided on this form is true and correct. I understand that any misrepresentation or omission of the information requested may result in my being barred from providing direct services or accessing DFPS client records under a contract with DFPS.

I also agree to inform the contractor within 10 days if I am named in complaints, indictments, or convictions of offenses as described in items 1 and 2 above, or if I am investigated as described in item 3 of this form. The contractor must then notify the contract manager of this information.

I grant permission to this contractor to request a DFPS Abuse/Neglect check, a Texas Department of Public Safety criminal history check, and (if applicable) a Federal Bureau of Investigation criminal history check using my identifying information.

I consent to DFPS's disclosure of any and all information, including confidential information, obtained from the above-referenced sources to the contractor listed below in order to facilitate my employment, subcontracting, or volunteer service with such contractor.

**Subject Print Name:**

**Subject Signature:**

**Date Signed:**



# Grayson County Department of Juvenile Services

86 Dyess · Denison, Texas 75020

Phone (903) 786-6326 · Fax (903) 786-9401

## Authorization Form for Criminal Background Check

As a perspective employee of the Grayson County Department of Juvenile Services, I understand that the department will obtain criminal history information and/or check references as part of their screening process using the information provided below. Applications with criminal convictions will not automatically disqualify a potential applicant from moving forward in the hiring process. I understand that certain criminal history has the potential to disqualify any applicants from obtaining a position of employment with the Grayson County Department of Juvenile Services.

### Please Print Clearly

Last Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

First Name: \_\_\_\_\_

DOB: \_\_\_\_\_ DL# and State: \_\_\_\_\_

SSN# \_\_\_\_\_ Race: \_\_\_\_\_ Gender: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### FOR DEPARTMENT OF GRAYSON COUNTY JUVENILE SERVICES USE ONLY

Date Checked: \_\_\_\_\_

Disqualifying Information:  YES  NO

Checked By: \_\_\_\_\_