

GRAYSON COUNTY JOB POSTINGS

Equal Opportunity Employer

	Date Posted: Closing Date: Open Until Filled
Position:	Magistrate Judge Position Start Date: October 1, 2025
Department:	District Courts - Administrative Judge
Salary:	Up to \$140,000 – Dependent upon qualifications and experience.
Duties:	<ul style="list-style-type: none"> • <u>Jail Magistration</u>: Utilize PSRS as required; set Bonds and Conditions, review Bonds and Conditions as appropriate; handle all pre-indictment bond matters' review issues related to insufficiency of bail and resetting of bail; review affidavits of surety and applications; review requests for and enter Orders. • <u>Indigent Defense</u>: Supervise Indigent Defense Coordinator as directed by sitting judges; develop fee schedule; develop revisions to TIDC Indigent Defense Plan; manage WHEELS; make appointments and handle complaints; review and approve fee vouchers; provide information and plan documents as required by TIDC; develop and implement recommendations to utilize improved software; supervision to include providing assistance to appointed attorneys for jail visitation to schedule in person and/or zoom visits. • Chair MH Work Group • Responsible for providing data relating to Orders and any other MH data to district and county clerks to comply with OCA reporting requirements. • Sign warrants; take blood warrant rotation week; review probable cause complaints in misdemeanor cases; conduct MH civil commitment cases and appoint patient attorneys and review vouchers. • Identify and present grant opportunities related to indigent defense and the courts. Prepare and present approved grant applications.
Qualifications:	Meet all requirements of Chapter 54 of the Texas Government Code.
Requirements:	Must have been licensed to practice law in this state and in good standing with the State Bar of Texas for at least five years.
Benefits:	Excellent employer paid health insurance, vacation, sick leave, retirement plan and paid holidays.

Persons with disabilities are encouraged to request assistance during the application process. Please call the Human Resources Department at 903-813-4091 to request assistance.