

GRAYSON COUNTY JOB POSTINGS

Equal Opportunity Employer

Persons with disabilities are encouraged to request assistance during the application process. Please call the Human Resources Dept. at 903-813-4091 to request assistance.

	Date Posted: June 17, 2025 Closing Date: Open Until Filled Positions Open: 1
Position:	Engagement Specialist – Grant Funded Full-Time position (15 months left on Grant funding)
Department	Juvenile Services
Minimum Salary:	\$45,200
Duties	This role provides essential support and services to juveniles and their families within the Grayson County RISE and PASSAGE Specialty Drug Courts. The successful candidate will be responsible for case management, program coordination, and direct assistance to help youth navigate the Grayson County Department of Juvenile Services (GCDJS). Provide direct services, support, and counseling to assigned youth and their families to address identified needs. Conduct field visits, initial parent/guardian consultations, and regular case staffing and updates. Make appropriate service referrals for families and maintain strict confidentiality. Develop and conduct programming for Specialty Court participants. Coordinate the activities of court-appointed volunteers, providing feedback for program improvement. Assist in developing program plans, policies, and objectives for volunteers. Facilitate life skills presentations and provide transportation for youth to attend Drug Court activities. Conduct drug screenings and assessments as required. Maintain accurate records and documentation for all assigned cases.
Qualifications:	A combination of relevant education and experience that equips you with the knowledge and skills to successfully perform the essential functions of this role. Bilingual proficiency (English/Spanish) is highly valued. Previous experience in or a demonstrated passion for juvenile probation programs. Certified TBRI (Trust-Based Relational Intervention) Practitioner, or a strong willingness to become certified.
Requirements:	Must be 21 years of age. Must pass background check and drug screen. Have a valid Texas or Oklahoma driver's license. Possession of or ability to obtain Community Activity Officer Certification. Specific state-directed license or certification required. Must submit a copy of high school diploma or GED certificate on job acceptance.