

# GRAYSON COUNTY JOB POSTINGS

Equal Opportunity Employer

Persons with disabilities are encouraged to request assistance during the application process. Please call the Human Resources Department at 903-813-4091 to request the assistance.

	Date Posted: May 27, 2026 Closing Date: Open Until Filled
Position:	Civil Deputy - Civil Division <b>Law Enforcement</b>
Department	Sheriff's Office Administration Bureau
Minimum Salary:	\$68,764 – \$81,884 annually, depending on experience.
Duties	<p>Performs law enforcement duties to safeguard the lives, property, and legal rights of county residents. Responsibilities include executing civil processes such as summonses, writs of possession, foreclosures, and restraining orders; conducting warrant-related arrests, transports of in-custody subjects, along with other duties as assigned.</p> <p>This is a full-time, 40-hour-per-week position with weekends and holidays off. A take-home vehicle is provided. Prior civil process experience is not required. The position may also involve assisting the patrol division with service calls as needed.</p>
Qualifications:	High school diploma or GED. Must meet all requirements of Texas Commission on Law Enforcement Rules and Regulations (TCOLE). <b>MUST be licensed as a Peace Officer in Texas at the time of application submission.</b>
Requirements:	<p>Must be 21 years of age. Must be a Current Texas Certified Peace Officer. Have a valid Texas driver's license. Must pass background check, records check, psychological test, drug test and physical examination including vision and hearing tests. Able to work any shift, weekends, and holidays.</p> <p>Must pass the Grayson County Sheriff's Office Physical Readiness Test.</p>
Benefits:	Excellent benefits including employer paid health insurance, vacation leave, sick leave, retirement, education and certification pay. Take Home Vehicle. Note: If a member lives outside of Grayson County and assigned a take-home vehicle, the distance must be within 30 miles of the GCSO