

Grayson County Development Certificate Steps

Grayson County does require the completion of a Development Certificate for construction, placement or remodel of a building. Emergency-911 addresses, new culvert installations and floodplain determinations are processed in conjunction with the Development Certificate.

1. Go to <https://graysoncountytexasenergypub.tylerhost.net/Apps/SelfService/GraysonCountyTX#/home>
2. In the top right corner, click on "Guest" then click "Register"
3. Enter your email address (an email will be sent to you)
4. Once you verify your email, enter in your current personal information, current **MAILING** address (**disregard "Street Pre-, Post- Direction" and "Pre-, Post- Modifier"**), and telephone number
5. You will create a password and then need to "Login"
6. After you have logged in, you will need to click "Apply" and then apply for a "Development Certificate"
7. For Step 1, please click the +(plus) on "Add Location", then click on "Parcel" and enter in the GCAD parcel ID, which can be found at <http://esearch.graysonappraisal.org/> OR by using the [Grayson County Public GIS Map](#)
8. After the parcel searches, please click the check box under "Action" and click "Search Associated Addresses"
9. After the search, please click "Add Selected" (if an address pops up, please disregard as this will not be your address)
10. Complete the rest of the steps and click "Next", this will make you review the application
11. You WILL NEED to click "Submit" to submit the application

Within **TWO DAYS** of submitting the Development Certificate, the applicant will need to physically mark the driveway entrance location with survey flags or a stake with their last name written on it. The Precinct Foreman will determine if a culvert is needed. Applicant will need to install the correct size culvert and will need to notify the Precinct Foreman that it is installed. Once the Precinct Foreman completes their final inspection of the driveway entrance, an address number will be assigned.

IF THE DRIVEWAY IS NOT MARKED FOR THE PRECINCT FOREMAN TO COMPLETE THEIR INSPECTION, A RE-INSPECTION FEE OF \$100.00 WILL BE CHARGED