

EXPECTED COURTROOM CONDUCT

Conduct Required of Counsel *Pro Se* Litigants

1. Counsel shall timely appear before the court at each setting and following each recess.
2. Counsel shall be appropriately attired for all court proceedings.

Male attorneys shall be dressed neatly in business suits or sportcoats, with appropriately contrasting slacks, dress shirt and tie. The shirt collar shall be buttoned. Female attorneys shall be dressed in business attire. Blue jeans, resort wear, sportswear and similar clothing are not considered appropriate courtroom attire.

3. Counsel shall rise and remain standing while addressing the Court.
4. Counsel shall address all statements, requests and objections to the Court and not to opposing counsel.
5. Counsel shall not argue objections in the presence of the jury without prior leave of court.
6. Counsel shall not interrupt or talk over opposing counsel, except to state formal objections.
7. Counsel shall remain behind counsel table while examining witnesses unless given permission by the Court to approach a witness.
8. Counsel shall neither make nor insinuate derogatory or insulting remarks about opposing counsel.
9. Counsel shall address the Court as "Your Honor" or "Judge" and except with leave of court, shall refer to all counsel, parties and witnesses (except children) by their surnames, using such titles as Mr., Mrs., Miss, Dr., etc., as appropriate, and not by first names or nicknames, or any discriminatory or inappropriate classification.
10. Counsel shall neither exit nor enter the bar while court is in session without prior permission of the Court or the bailiff.
11. Counsel shall advise clients, witnesses and others subject to counsel's control of these rules of conduct and courtroom decorum.

Conduct Required of All Persons

All persons in the courtroom during trials and other proceedings shall be attentive to the proceedings and shall refrain from any action which may disrupt the proceedings. Therefore, all persons shall comply with the following:

1. All persons shall be appropriately attired for court proceedings.

All persons entering the courtroom shall be dressed in clothing reasonably befitting the dignity and solemnity of court proceedings. Tank tops, T-shirts, shorts, thongs, and clothing that is tattered or soiled are among those items of clothing not considered appropriate courtroom attire. No hats, caps or sunglasses shall be worn in the courtroom.

2. No tobacco use in any form is permitted.

3. No bottles, beverage containers, paper cups or edibles are allowed in the courtroom, except as permitted by the Court.

4. No gum chewing is permitted.

5. No reading of newspapers, books, or magazines is permitted.

6. No propping of feet on tables or chairs is permitted.

7. No talking or unnecessary noise is permitted which interferes with the court proceeding.

8. No person may, by facial expression, shaking or nodding of the head, or by any other conduct, express approval or disapproval of any testimony, statement or transaction in the courtroom.

9. All persons shall rise when the judge enters the courtroom, and at such other times as the bailiff shall instruct.

10. No person shall bring packages, suitcases, boxes, duffel bags, shopping bags or containers into the courtroom without the prior approval of the bailiff or the Court.

11. No person shall be permitted any verbal or physical contact with a prisoner without the prior approval of the bailiff.

12. No one is allowed to use any device to record photographs, video or capture audio without Court permission. You are welcome to silently use phones, tablets, laptops, etc. in the courtroom. However, if device use becomes disruptive, you will not be allowed to continue to use the device. Continued disruption will result in surrender of the device to the court for the remainder of the day. During jury trials, if your device makes any sound in the courtroom, you will be subject to an immediate \$50 fine.

Enforcement

The bailiff of the court shall enforce the rules of conduct and courtroom decorum.