



Grayson County Clerk's Office
Real Property Records
100 W. Houston Street
Sherman, Texas 75090

DOCUMENT FILING REQUIREMENTS FOR REAL PROPERTY RECORDS

1. Valid Government Issued Photo Identification For In-Person Filings

Texas Local Government Code 191.010

2. Document Dated

Texas Property Code Section 12.001

3. Document Clearly Legible

Texas Local Government Code 191.007

4. Original Signature(s)

Texas Property Code Section 12.001, 12.0011

5. Notary's Original Signature, Date & Seal (Legible)

Texas Property Code Section 12.001, 12.0011

6. Notary Acknowledgement – Notary states the names of the Grantor(s) for the following types of documents:

- Conveyance of Real Estate
- Subdivision Plats
- Releases of Abstracts of Judgment (not the same as release of lien)
- Durable Power of Attorney
- Extensions of Real Estate Lien Dept

Texas Property Code Section 12.001, 12.001(a), 12.001(b), 12.001(c) &
Texas Civil Practice and Remedies Code Section 121.008

7. Grantee(s) Address

Texas Property Code Section 11.003

8. Legal Description for Grayson County – must include the words Grayson County, Texas

Texas Property Code Section 11.001