

**NORTH TEXAS REGIONAL AIRPORT
ZONING COMMISSION MEETING
APRIL 23, 2009**

MEMBERS' PRESENT:

Phil Roether, Chairman
Lee Olmstead

MEMBERS' ABSENT:

Randy Hensarling

OTHERS' PRESENT:

Mike Shahan, Airport Director
Scott Shadden, City of Sherman
Van Price, Assistant District Attorney
Chantal Kirkland, Kimley-Horn
Marc Kurbansade, Kimley-Horn
Lindsay Ravenelle, Sanchez & Asso.
Craig Phipps, KSA Engineers

Tom Akins, City of Denison
Denise Smith, City of Pottsboro
Wm. B. (Ben) Munson, Esquire
Dan Grant, Kimley-Horn
David Kalhoefer, Sanchez & Asso.
Mike Dmyterko, Coffman Associates
David Fitz, Coffman Associates

I.

Call to Order.

Mr. Roether called the meeting to order at 11:00a.m.

II.

Approval of Minutes of the April 8, 2009, Zoning Commission Meeting.

Mr. Roether asked if the members had looked over the minutes of the previous meeting and if there were any changes to be made. Mr. Olmstead made the motion to approve the minutes as typed. Mr. Roether seconded the motion. All members voted aye.

III.

Conduct Interviews with Coffman Associates and Kimley-Horn & Associates to discuss each firm's qualifications and experience in creating land use zoning ordinances around airports.

Kimley-Horn & Associates made their presentation which was followed by a question and answer session.

The Commission recessed for lunch at 12:25p.m. and reconvened at 1:00p.m.

Coffman Associates then made their presentation which was also followed by a question and answer session.

The Commission then recessed at 2:12p.m. to allow Coffman Associates time to remove their presentation material. The Commission reconvened at 2:19p.m.

IV.

Recess for Executive Session pursuant to Chapter 551, Subchapter D, Texas Government Code.

The Commission did not recess into Executive Session.

V.

Reconvene Regular Session; Action on Executive Session Items.

VI.

Discuss and consider the selection of a firm for creating land use zoning ordinances around the North Texas Regional Airport and approve entering into negotiations for such services.

Each member of the selection committee then rated each firm on their presentation and answers during the answer and question session. The points were then tallied for each company. Coffman Associates was the number one rated company with 557 points. Kimley-Horn was second with 523 points. Mr. Olmstead made the motion to enter into negotiations with Coffman Associates for creating land using zoning ordinances around the North Texas Regional Airport. Mr. Roether seconded the motion. All members voted aye.

It was agreed that Mr. Shahan would notify both companies of the results. Mr. Price stated that negotiations could then begin on the cost of the project and it could then be decided how to pay for the project.

VII.

Public Comments.

There were no public comments.

VII.

Adjourn.

There being no other business, Mr. Olmstead made the motion to adjourn. Mr. Roether seconded the motion. All members voted aye. The meeting was adjourned at 2:50p.m.

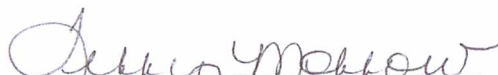
V.

Next Meeting.

At this time, there was no meeting scheduled.



Phil Roether, Chairman



Terry Morrow, Administrative Asst.