

ORDINANCE NO. 894-2026

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COLLINSVILLE, TEXAS, ORDERING A JOINT GENERAL ELECTION WITH GRAYSON COUNTY TO BE HELD MAY 2, 2026, FOR THE PURPOSE OF ELECTING (2) ALDERMEN TO THE COLLINSVILLE CITY COUNCIL TO HOLD OFFICE FOR TWO (2) YEAR TERMS EACH, AND A JOINT SPECIAL ELECTION TO BE HELD ON MAY 2, 2026 FOR THE PURPOSE OF ELECTING (2) ALDERMAN TO THE COLLINSVILLE CITY COUNCIL EACH TO HOLD OFFICE FOR ONE (1) YEAR, THE REMAINDER OF THE UNEXPIRED TERMS ENDING IN MAY 2027; DESIGNATING LOCATIONS AND HOURS OF POLLING PLACES; AUTHORIZING CONTRACTS WITH GRAYSON COUNTY FOR ELECTION SERVICES, SUPPLIES AND VOTING MACHINES; DESIGNATING FILING DEADLINES; ORDERING NOTICES OF ELECTION TO BE GIVEN AS PRESCRIBED BY LAW IN CONNECTION WITH SUCH ELECTION; AUTHORIZING THE MAYOR, CITY ADMINISTRATOR, AND CITY SECRETARY TO TAKE ALL ACTIONS NECESSARY TO COMPLY WITH APPLICABLE ELECTION LAWS; PROVIDING FOR THE INCORPORATION OF PREMISES; PROVIDING FOR PUBLICATION AND POSTING OF NOTICE OF ELECTION; ESTABLISHING DATES FOR CANVASSING; AND PROVIDING A SAVINGS/REPEALING CLAUSE, SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.

WHEREAS, the Texas Election Code authorizes the governing bodies of political subdivisions to hold general elections and special elections to fill positions on its governing body; and

WHEREAS, the City Council desires to and hereby calls a Joint General Election to be held on May 2, 2026, for the purpose of electing two (2) Alderman to the City Council each for a term of two (2) years, to order a Joint General Election with Grayson County to be held on May 2, 2026, such election to be held as set forth by the Texas Election Code; and

WHEREAS, the City Council desires to and hereby calls a Special Election to be held on May 2, 2026, for the purpose of filling the unexpired terms of two (2) Aldermen to the City Council each for a term of one (1) year, the remainder of an unexpired terms expiring in May 2027, to order a Joint Special Election with Grayson County to be held on May 2, 2026, such election to be held as set forth by the Texas Election Code; and

WHEREAS, the Joint General and Special Election shall be conducted in accordance with the Election Code under the jurisdiction of the Grayson County Elections Administrator (the "Election Administrator"); and

WHEREAS, Section 85.004 of the Election Code provides that an election order and the election notice must state the location of the main early voting polling place; and

WHEREAS, by this Ordinance, it is the intention of the City Council to hold a general election, special election, to designate early voting polling location, to set forth dates for canvassing, and to establish and set forth the procedures for conducting the Election as required by the Texas Election Code and City Charter; and

WHEREAS, the City Council finds that upon the canvassing of the returns of the May 2, 2026, election, this Ordinance and election order shall be enacted as set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF COLLINSVILLE, TEXAS, THAT:

Section 1. Incorporation of Premises. The above recitals are true and correct and are hereby incorporated into the body of this Ordinance as if fully set forth herein.

Section 2. Joint General Election Called. A joint General Election is hereby ordered to be held on Saturday, May 2, 2026 ("Election Day"), for the purpose of electing two (2) Aldermen to the City Council to hold office for two (2) year terms each.

Section 3. Joint Special Election Called. A joint Special Election is hereby ordered to be held on Saturday, May 2, 2026 ("Election Day"), for the purpose of electing two (2) Alderman to the City Council for a one (1) year term each, to serve for the remainder of the unexpired terms expiring in May 2027.

Section 4. Polling Locations. The Election Day polling place where qualified voters shall cast ballots in the Collinsville 2026 General Election and Special Election shall be determined by the Grayson County Elections Administrator, and upon designation by the Grayson County Elections Administrator, such locations shall be set forth in "Election Day and Early Voting Locations, Dates and Times for Collinsville Voters Registered to Vote in Grayson County", attached and incorporated herein as **Exhibit "A"** to this Ordinance, which shall be incorporated herein by reference as amended by Grayson County. Election Day voting locations may be added or removed from Exhibit "A" as determined by the Grayson County Elections Administrator without further action of the City Council, as is necessary for the proper conduct of the Election. The polling place shall be open from 7:00 a.m. until 7:00 p.m. on the date of the Election.

Section 5. Application for Place on Ballot. Election Code Section 141.001, as amended, sets forth the qualifications for a person to be eligible for a public elective office ("Qualified Persons"). Qualified Persons may file as candidates for office by filing a sworn application in the Office of the City Secretary not earlier than January 16, 2026, and not later than 5:00 p.m. on February 13, 2026 (the "Filing Period"). Applications will be accepted in the Office of the City Secretary during regular business hours during the Filing Period in accordance with the Election Code; except for February 13, 2026, on which date applications will be accepted from 7:30 a.m. until 5:00 p.m.

Section 6. Dates and Hours of Early Voting – Main Early Voting Location. The Election Administrator, Julie Phillips, shall serve as the Early Voting Clerk. Deputy early voting judges/clerks will be appointed as needed to process early voting mail and to conduct early voting. Further, the Elections Administrator and/or the Early Voting Clerk are hereby authorized to appoint the members of the Early Voting Ballot Board and the presiding judge and alternate judge in accordance with the requirements of the Election Code.

The main early voting location is located at the Grayson County Elections Administration Office, 115 West Houston, Sherman, Texas, and voting shall occur as provided herein. Early Voting hours are:

Monday, April 20, 2026, from 8:00 a.m. to 5:00 p.m.;

Wednesday, April 22, 2026, through Friday, April 24, 2026, from 8:00 a.m. to 5:00 p.m.; Monday, April 27, 2026, and Tuesday, April 28, 2026, from 7:00 a.m. to 7:00 p.m.

Early voting will be conducted at the City of Collinsville Community Center, 111 N. Main Street, Collinsville, Texas 76233, and shall occur on the same dates and times listed herein.

Early voting by personal appearance shall be conducted at the times on the dates and at the locations designated herein and on **Exhibit "A"** hereto (**described below**) in accordance with this section. Early voting location and times may be changed, or additional early voting locations may be added by the Grayson County Elections Administrator without further action of the City Council or amendment to this Ordinance, as is necessary for the proper conduct of the Election.

Early voting by mail shall be conducted in conformance with the requirements of the Election Code. Ballot applications and ballots voted by mail shall be sent to: Early Voting Clerk, 115 West Houston, Sherman, Texas 75090 (the official mailing address of the Early Voting Clerk). The voting precincts for the Election shall be designated by their respective county precinct numbers.

Section 7: Governing Law and Qualified Voters. The Elections shall be held in accordance with the Constitution of the State of Texas and the Election Code, and all resident qualified voters of the City shall be eligible to vote at the election.

Section 8: Publication and Posting of Notice of Election. Notice of the election shall be given as required by the Election Code. Notice shall be provided by posting a notice containing a substantial copy of this Ordinance in both English and Spanish at Collinsville City Hall on the bulletin board used for posting notices of the meetings of the City Council and by publication of such notice one time in a newspaper of general circulation published within the City; the date of the publication to be not earlier than the 30th day or later than the 10th day before the Election Day. The notice shall contain information as provided by the Election Administrator regarding polling places and early voting and such other matters as required by law.

Section 9: Grayson County to Conduct Election / Election Contract. The Election shall be conducted in accordance with the Election Code under the jurisdiction of the Grayson County Elections Administrator (the "Election Administrator"), pursuant to an Election Services Contract between the City and Grayson County, and other participating entities, if any, as described therein, (the "Contract"), a copy of which Contract shall be incorporated herein as **Exhibit "B"** upon its final approval and execution by the City. Voting shall be by electronic method.

The Mayor, the City Administrator, or designee, is authorized to amend or supplement any and all contracts for the administration of the Election, including without limitation the Election Services Contract, to the extent required for the Election to be conducted in an efficient and legal manner as determined by the Election Administrator and in accordance with the Election Code. In the event that no election is necessary, the City Secretary shall notify the County and shall present the City Council a Resolution or Ordinance cancelling the election.

Section 10: Canvass of Election. Pursuant to Section 67.002 of the Election Code, the City Council shall convene to conduct the local canvass at the time set by the canvassing authority's presiding officer not later than the 11th day after election day and not earlier than the later of: (1) the third day after election day; (2) the date on which the early voting ballot board has verified and counted all provisional ballots, if a provisional ballot has been cast in the election; or (3) the date on which all timely received ballots cast from addresses outside of the United States are counted, if a ballot to be voted by mail in the election was provided to a person outside of the United States.

Section 11: Necessary Actions. The Mayor and the City Administrator, in consultation with the City Attorney, are hereby authorized and directed to take any and all actions necessary to comply with the provisions of the Election Code or other applicable law in carrying out and conducting the election, whether or not expressly authorized herein.

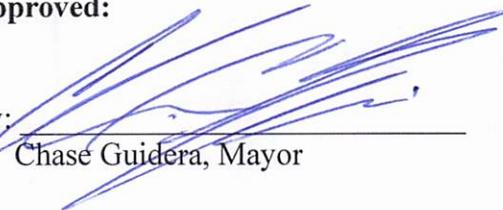
Section 12: Severability. If any section, article, paragraph, sentence, clause, phrase or word in this Ordinance or application thereof to any person or circumstance is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance, and the City Council hereby declares it would have passed such remaining portions of this Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

Section 13: Effective Date. This Ordinance shall take effect immediately upon and after its passage and publication as provided by law.

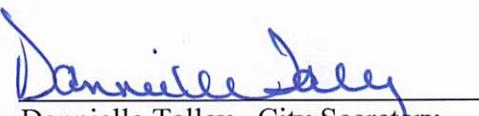
DULY PASSED AND APPROVED by the City Council for the City of Collinsville on this the 16th day of February 2026.

Approved:

By:


Chase Guidera, Mayor

Attest:


Dannielle Talley, City Secretary

Approved as to Form:

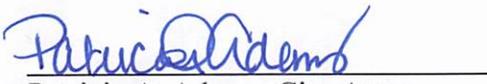

Patricia A. Adams, City Attorney

EXHIBIT "A"

**ELECTION DAY AND EARLY VOTING LOCATIONS, DATES AND TIMES FOR
COLLINSVILLE VOTERS REGISTERED TO VOTE IN GRAYSON COUNTY**

To be incorporated by reference upon determination of Early Voting Dates, Locations and Times by Grayson County.

EXHIBIT "B"
**ELECTION AGREEMENT BETWEEN CITY OF COLLINSVILLE AND GRAYSON
COUNTY**

Upon final execution of the Election Agreement between the City of Collinsville and Grayson County, such Election Agreement shall be incorporated herein by reference.

Applications for ballot by mail shall be mailed to:
(Las solicitudes para boletas que se votarán adelantada por correo deberán enviarse a:)

Early Voting Clerk

Name of Early Voting Clerk
(Nombre del Secretario/a de la Votación Adelantada)

115 W Houston

Address (Dirección)

Sherman 75090

City (Ciudad) Zip Code (Código Postal)

(903) 893-8683

Telephone Number (Número de teléfono)

votegrayson@co.grayson.tx.us

Email Address (Dirección de Correo Electrónico)

www.bit.ly/votegrayson

Early Voting Clerk's Website (Sitio web del Secretario/a de Votación Adelantada)

Applications for Ballots by Mail (ABBM)s must be received no later than the close of business on:
(Las solicitudes para boletas que se votarán adelantada por correo deberán recibirse no más tardar de las horas de negocio el:)

04 / 20 / 2026

(date)(fecha)

Federal Post Card Applications (FPCAs) must be received no later than the close of business on:
(La Tarjeta Federal Postal de Solicitud deberán recibirse no más tardar de las horas de negocio el:)

04 / 02 / 2026

(date)(fecha)

Issued this 16 day of 02, 20 26
(day) (month) (year)

(Emitida este día 16 de 02, 20 26.)
(día) (mes) (año)



Signature of Mayor (Firma del Alcalde)



Signature of Councilperson
(Firma del Concejal)



Signature of Councilperson
(Firma del Concejal)



Signature of Councilperson
(Firma del Concejal)

Signature of Councilperson
(Firma del Concejal)