

## **Howe Independent School District Trustee Election Order**

### **BE IT ORDERED BY THE BOARD OF TRUSTEES OF THE HOWE INDEPENDENT SCHOOL DISTRICT:**

That an election is to be held on Saturday, May 3, 2025, for the purpose of electing to the Board of Trustees of Howe ISD members to fill two at large seats. They are the seats currently held by Michael Doty & Tamela Shadden.

That all requests by candidates to have their names placed on the ballot for the above-mentioned election shall be in writing and signed by the candidate. The application shall be filed with the Secretary of the School Board of Trustees at the School Administration Office not later than 78 days prior to the date of said election (Friday, February 14, 2025). All candidates shall file with said application the loyalty affidavit required (Sec. 141.031, Election Code).

The Secretary of the School Board of Trustees shall post or have to be posted by the Election Manager, on the bulletin board in the building where the Board of Trustees meet, the names of all candidates that have filed their applications in accordance with the terms and provisions of this order and said Election Manager shall otherwise comply with the terms and provisions (Sec. 141.035, Election Code). The election may be canceled if each candidate whose name is to appear on the ballot is unopposed (Sec. 20.51, Election Code).

The candidates receiving the two highest numbers of votes are entitled to serve as Trustees. (Education Coe 11.057)

That said election will be conducted by the Grayson County Elections Administration and will be held at the following locations:

Howe Community Center, 700 W. Haning, Howe, Texas

Dorchester Town Hall, 373 Main St., Dorchester, Texas.

(In the event that the City of Dorchester does not hold an election the Dorchester site will not be open.)

Julie Snapp, Chief Financial Officer for the School District is hereby appointed Election Manager and Overseer for said election and shall be in charge of procedures governing said election.

That it is hereby ordered that early voting shall begin on April 22, 2025, and continue through April 29, 2025 at the Howe Community Center, 700 W. Haning, Howe, Texas. Voting will be available Tuesday, April 22, 2025 – Friday, April 25, 2025 between the hours of 8:00 a.m. and 5:00 p.m. and Monday, April 28, 2025 – Tuesday, April 29, 2025 between the hours of 7:00 a.m. and 7:00 p.m.

Applications for ballot by mail shall be mailed to:

Grayson County Early Voting Clerk  
115 W. Houston  
Sherman, TX 75090  
903-893-8683  
<https://www.co.grayson.tx.us/page/elec.home>

Applications can also be emailed to: [votegrayson@co.grayson.tx.us](mailto:votegrayson@co.grayson.tx.us) or faxed to: 903-891-4370. If an application is submitted by email or fax, the original must be received by mail within 4 business days.

Applications for ballots by mail must be received no later than the close of business on April 22, 2025.

All workers will be appointed by the Grayson County Elections Administration. This includes all presiding judges, clerks, judge of Central Count and judge of the Early Voting Ballot Board.

The ballots shall be translated into Spanish, eliminating the need to appoint an interpreter for said election

The method for voting in said election shall be by Electronic Touch Screen Voting Machines.

The Grayson County Elections Administration will be designated as the Central Counting Station for tabulating the voted ballots of said election.

That election returns must be canvassed not earlier than May 6, 2025 and not later than May 14, 2025. Said School District will canvass the results of said election on Tuesday, May 13, 2025 at 4:00 p.m. at the Howe ISD Administration Building.

The manner of holding said election shall be governed, as near as may be, by the Election Code of this State, and this Board of Trustees will furnish all necessary ballots and other election supplies requisite to said election.

The President shall cause a Notice of Election to be published one time in a newspaper of general circulation in the county where this School District is located. Said publication shall be not more than 30 days or less than 10 days before the date of said election.

**Approved by the Board of Trustees of the Howe Independent School District** at a meeting held on the 20<sup>th</sup> day of January, 2025, and executed by its authorized representative.

By: \_\_\_\_\_  
Clint Catching  
President, Board of Trustees

Attest: \_\_\_\_\_  
Tamela Shadden  
Secretary, Board of Trustees