

PRELIMINARY PLAT REQUIREMENTS

Provide eight (8) copies of a preliminary plat on 18" x 24" sheets and drawn to a scale not exceeding 1" = 200 ft. The plat will contain the following information :

1. Vicinity map showing the location of the proposed subdivision.
2. Proposed street names and subdivision name.
3. Names, addresses, phone numbers of the owner of record, engineer, surveyor.
4. All boundary lines of the subdivision. Total acreage of the subdivision.
5. Location of 100 year flood elevation data and the centerline of existing and proposed watercourses and similar drainage features.
6. Locations, widths and dimensions of proposed roads, alleys, easements, lot lines, parks and other public spaces.
7. Maintenance responsibilities for roads, county or private.
8. Owners of record and the location of properties within 300 ft. of the proposed subdivision. Show how the streets, easements, survey lines and drainage channels/watercourses connect with adjacent land or subdivisions.
9. Indicate proposed land uses such as single-family, parks or commercial.
10. Identify the providers of water and electric service utilities.
11. Provide topographical information in the form of 10 ft. contour lines.
12. Subdivisions located within the extraterritorial jurisdiction of a municipality shall be approved by the municipality prior to the County officially acting on the plat.

The following supporting documentation is also required:

1. A subdivision study for On-Site Sewage Facilities prepared by a licensed Site Evaluator to verify the suitability of septic systems on each lot.
2. A letter from the water and electric utility companies certifying that they will provide utility service to the proposed subdivision.
3. A completed plat application form

Fees due with the preliminary plat submittal are calculated as follows:

Base fee - \$250.00
Plus - \$50.00 per acre or fraction thereof for the first five (5) acres
Plus - \$ 5.00 per acre or fraction thereof for the property exceeding five (5) acres