

# GRAYSON COUNTY JOB POSTINGS

Equal Opportunity Employer

Persons with disabilities are encouraged to request assistance during the application process. Please call the Human Resources Dept. at 903-813-4091 to request the assistance.

	Date Posted: 8/11/2017 Closing Date: Open Until Filled Positions Open: 1
Position:	Part-time Telecommunications Operator  <b>Law Enforcement</b>
Department	Sheriff
Job Number:	H7081101
Minimum Salary:	\$13.65 Hourly
Duties	Duties fall into three distinct areas: Call take, Fire/EMS, and Law Enforcement communications. Work involves receiving all incoming calls, dispatching applicable personnel for the Sheriff's Office and other necessary agencies. Enter information into, and retrieve information from the Texas Crime Information Center (TCIC), National Crime Information Center (NCIC), for all of the law enforcement agencies served. Information is entered and dispatched for these agencies. A variety of local and regional databases are also accessed. Other dispatch responsibilities include fire departments, rescue squads, police departments, State Troopers, Constables, wildlife services, animal control, and various law enforcement task forces in addition to Sheriff's Office personnel.
Qualifications:	High school diploma or GED. Fluency in Spanish a plus. Good telephone demeanor, computer and typing skills a must.
Requirements:	<b>MUST APPLY IN PERSON.</b> 21+ years of age. Must successfully pass a background investigation and drug screen. Able to work any shift, weekends, and holidays. Must be a resident of Grayson County or willing to relocate.
Benefits:	Participation in the Texas County and District Retirement System