

**THE STATE OF TEXAS  
GRAYSON COUNTY, TEXAS**

**ADMINISTRATIVE ORDER # 001  
(RELATING TO THE FILING AND DOCKETING  
OF ORIGINAL FILINGS IN CIVIL CASES)**

To: The District Clerk, Grayson County, Texas,

(1) Pursuant to the authority of VTCA Government Code § 74.091et. seq; The Texas Constitution and the inherent authority of the Courts, the following Administrative Order is issued this 15<sup>th</sup> day of September, 2008 and directed to the District Clerk of Grayson County, Texas, its deputies and employees.

(2) It is ordered that upon receipt of any original civil filing in the District Courts of Grayson County, Texas, more specifically, the 15<sup>th</sup>, 59<sup>th</sup> and 397<sup>th</sup> District Courts, the District Clerk shall immediately file mark said original filing, immediately assign it to a District Court by a method in which each original filing is assigned alternately to a District Court, beginning first with the 15<sup>th</sup> Court, second the 59<sup>th</sup> Court and third the 397<sup>th</sup> Court and continuing with the same order of filing until further order of the Administrative Judge of the District Courts or the District Clerk may utilize a computer generated program that randomly and equally distributes all civil filings among the District Courts.

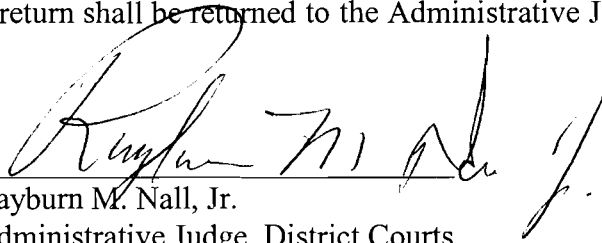
(3) Excepted from this Order are:

- (a) All cases filed by taxing entities involving the collection of delinquent taxes, foreclosure of tax liens or collection of cost relating to a tax suit and which cases or original filing shall be filed in the 397<sup>th</sup> District Court, and,
- (b) All cases involving condemnation by eminent domain, which cases or original filings shall be filed in the 59<sup>th</sup> District Court, and,
- (c) Petitions for Judgment Nisi related to a criminal filing and which shall be filed in the underlying criminal case, and,
- (d) Applications for Writs shall be filed in the District Court in which the underlying case, if any, is pending. If there is not a case pending and the Writ relates to an unfiled criminal charge, then the Writ shall be filed according to the alphabetical division previously provided the District Clerk or which might be provided in the future. If there is not a case pending, and the Writ relates to an unfiled civil matter then the case shall be filed in accordance with paragraph (2) herein.

(4) Upon written request from the Judges of the 15<sup>th</sup>, 59<sup>th</sup>, 336<sup>th</sup> or 397<sup>th</sup> District Court, the District Clerk shall provide documentation or other evidence that this Order is being complied with. The District Clerk will communicate with the Administrative Judge of the District Courts for further instruction should a question arise regarding the filing and docketing of a case.

FILED  
2008 SEP 15 4:11:08  
CLERK

This Order shall be enforceable by contempt, shall be personally served upon the District Clerk, filed among the records of the District Clerk of Grayson County, Texas. A copy of this Order along with the executed return shall be returned to the Administrative Judge of the District Courts.

  
Rayburn M. Nall, Jr.  
Administrative Judge, District Courts  
Grayson County, Texas

FILED  
2008 SEP 15 AM 11:08

**RETURN**

Came to hand on the \_\_\_\_\_ day of \_\_\_\_\_, 2008, at \_\_\_\_\_ o'clock \_\_\_\_\_.  
And executed in Grayson County, Texas by delivering to District Clerk of Grayson County, Texas the original of this Order on this \_\_\_\_\_ day of \_\_\_\_\_ 2008.

BY: \_\_\_\_\_  
Bailiff, 59<sup>th</sup> District Court