



# GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY

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June 3, 2016

## AGENDA

The Agenda for the Grayson County Regional Mobility Authority Board Meeting scheduled for 10:00a.m., Thursday, June 9, 2016, in the Greater Texoma Utility Authority conference room, 5100 Airport Drive, Denison, Texas 75020 is as follows:

1. Call To Order. \* \* \* \* \*
2. Consideration of approval of Minutes of May 12, 2016, Board Meeting.
3. Update from Captain Mike Hess on the operations of the Texas Army National Guard at the Airport.
4. Consideration of approval of the FY 2017 RMA Budget to be presented to Commissioners Court for approval.
5. Consideration of approval of the FY 2017 Airport Budget to be presented to Commissioners Court for approval.
6. Director's Update to include discussion of Monthly Reports, Facility Upgrades and GCRMA and Airport Events/News.
7. Act on request to adjourn into Executive Session pursuant to Texas Government Code Sections:
  - i) Section 551.074 of the Texas Open Meetings Act for deliberation of a personnel matter - to discuss possible candidates for the position of Airport Director;
  - ii) Section 551.087 of the Texas Open Meeting Act for deliberation of economic development negotiations - to discuss commercial or financial information that the board has received from a business prospect that the RMA seeks to have locate in or near the board's territory and to discuss possible incentives for U.S. Aviation Group to secure the bid for the U.S. Air Force Initial Flight Training.
  - iii) Section 551.087 of the Texas Open Meeting Act for deliberation of economic development negotiations – to receive an update on economic development at the Airport from Texas Aviation Partners, LLC
8. Reconvene Regular Session; Action on Executive Session Items:
  - i) Consider and take possible action on filling the position of Airport Director.
  - ii) Consider and take possible action for incentives that may be offered in respect to U.S. Aviation Group securing the bid for the U.S. Air Force Initial Flight Training.
  - iii) Consider and take possible action on any items as needed in the update by Texas Aviation Partners, LLC



NORTH TEXAS REGIONAL AIRPORT

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**9. Public Comments.**

**10. Adjourn.**

**PUBLIC COMMENT PERIOD** – At the conclusion of all other agenda items, the Grayson County Regional Mobility Authority Board (GCRMA) will allow for a public comment, not to exceed fifteen minutes, to receive public comment on any other matter that is under the jurisdiction of the RMA. No action will be taken. Each speaker will be allowed a maximum of three minutes. Speakers must be signed up prior to the beginning of the public comment period. If you plan to attend this Meeting, and you have a disability that requires special arrangements, please contact the Administration Office at 903-786-2904 within 24 hours of the Meeting and reasonable accommodations will be made to assist you.

**^** Members of Commissioners Court may be attending this meeting.

**\*\*** The Board may vote and/or act upon each of the items listed in this Agenda.

**\*\*\*** The Board reserves the right to retire into Executive Session concerning any of the items listed on this Agenda whenever it is considered necessary and legally justified under the Open Meetings Act.

## RMA BOARD AGENDA

**ITEM NUMBER: Two**  
**MEETING DATE 06/09/16**

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**ITEM TITLE:** Consideration of approval of Minutes of May 12, 2016, Board Meeting.

**SUBMITTED BY:** Terry Morrow, Interim Airport Director

**DATE SUBMITTED:** June 3, 2016

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**SUMMARY:**

Minutes of the May 12, 2016, RMA Board of Directors Meeting as transcribed from recorded tape.

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**ATTACHMENTS (LIST)**

Minutes

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**ALTERNATIVES/RECOMMENDATIONS:**

Approve minutes with changes, if any

**GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY  
BOARD OF DIRECTORS MEETING  
May 12, 2016**

**MEMBER'S PRESENT:**

Clyde Siebman, Chairman  
Bill Rasor  
Robert Brady  
Randy Hensarling  
Bill Benton

**MEMBER'S ABSENT:**

**OTHER'S PRESENT:**

Wm. B. (Ben) Munson, Esquire  
Jeff Whitmire, Grayson Co. Commissioner Pct. 1  
Terry Morrow, Interim Airport Director  
Bart Lawrence, Grayson Co. Commissioner Pct. 4  
Terry Vogel, Lake Texoma Jet Center

Michael Hutchins, Herald Democrat  
Bill Magers, Grayson Co. Judge  
Stephen Alexander, Texas Aviation Partners  
Mark Taylor, U.S. Aviation

**1.**

**Call to Order.**

Mr. Siebman, Chairman, called the meeting to order at 10:07 a.m.

**2.**

**Consideration of approval of Minutes of April 7, 2016 Board Meeting, April 11, 2016 Board Meeting, and the Minutes of the April 11, 2016 Reception.**

Mr. Brady made the motion to approve the minutes of the April 7, 2016 and April 11, 2016 Board Meetings, and the April 11, 2016 Reception. Mr. Hensarling seconded the motion. All members voted aye.

**3.**

**Consideration of approval of a request to allow Grayson Aviation I, LLC, to remove the building known as the engine test cell that is located on the west side of the Airport.**

Ms. Vogel addresses the board requesting permission to remove the building known as the engine test cell. She stated they no longer use the facility and have someone that will remove it. After further discussion Mr. Brady made the motion to allow the removal of the engine test cell building, Mr. Hensarling seconded the motion. All members voted aye.

**4.**

**Director's Update to include discussion of Monthly Reports, Facility Upgrades and GCRMA and Airport Events/News.**

Ms. Morrow presented the fuel flowage report, which is up 23.95% for the year.

Ms. Morrow presented the air traffic control report, which is up 1.33%.

Ms. Morrow present the February budget report, we have revenue to date of \$432,859.22. Expenses were \$425,612.70. We currently have a positive cash flow of \$7,246.52.

Ms. Morrow stated that the roof on Hangar #201 has been completed. She advised the Board that Grayson County had the same roof material placed on the Fire Station.

Ms. Morrow updated the Board on the upcoming events at the Airport.

Ms. Morrow advised the Board that the U.S. Nationals would be moving to Oshkosh, WI in 2017. After some discussion Mr. Siebman asked Mr. Alexander to contact Mike Heuer to discuss returning the event to NTRA.

**6.**

**Act on request to adjourn into Executive Session pursuant to Texas Government Code Section 551.074 Personnel Matters - to discuss possible candidates for the position of Airport Director and Section 551.087 – Economic Development Negotiations - to discuss commercial or financial information that the board had received from a business prospect that the RMA seeks to have locate in or near the board’s territory and to discuss possible incentives to consider with respect to engaging a private company to take over management of the airport.**

Mr. Hensarling made the motion to adjourn into Executive Session. Mr. Brady seconded the motion. All members voted aye. The Board adjourned into Executive Session at 10:25 a.m.

**8.**

**Reconvene Regular Session.**

The Board reconvened into regular session at 11:25 a.m. At this time, Mr. Siebman stated that there would be no action taken on items discussed in Executive Session.

Mr. Siebman advised the audience that he would be creating committees to address transportation issues for the RMA. He stated that he would serve on each committee. Mr. Siebman created the following committees:

1. Railroad Committee – Mr. Brady will chair this committee.
2. Airport and Air Transportation Committee – Mr. Hensarling will chair this committee.
3. Auto, Non-Rail, Ground, and Water Transportation Committee – Mr. Benton will chair this committee.

**9.**

**Public Comments.**

Mr. Siebman asked if anyone would like to make any comments. There were none.

**6.**

**Adjourn.**

There being no other business, Mr. Brady made the motion to adjourn. Mr. Benton seconded the motion. All members voted aye. The meeting was adjourned at 11:30 a.m.

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Clyde Siebman, Chairman

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Terry Morrow, Interim Airport Director

## RMA BOARD AGENDA

**ITEM NUMBER: Three**  
**MEETING DATE 06/09/16**

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**ITEM TITLE:** Update from Captain Mike Hess on the operations of the Texas Army National Guard at the Airport.

**SUBMITTED BY:** Terry Morrow, Interim Airport Director

**DATE SUBMITTED:** June 3, 2016

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**SUMMARY:**

Captain Hess will be in attendance to update the Board on the exercise in April.

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**ATTACHMENTS (LIST)**

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**ALTERNATIVES/RECOMMENDATIONS:**

## RMA BOARD AGENDA

**ITEM NUMBER: Four**  
**MEETING DATE: 06/09/16**

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**ITEM TITLE:** Consideration of approval of the FY 2017 RMA Budget to be presented to Commissioners Court for approval.

**SUBMITTED BY:** Terry Morrow, Director

**DATE SUBMITTED:** June 3, 2016

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**SUMMARY:**

The Budget Committee met on June 3 to review the RMA budget for FY 2017.

**Budget Summary:**

Legal Services:		\$ 7,000.00
Locke Lord:	\$6,000.00	
Munson Law Firm	\$1,000.00	
RMA Board Travel and Registration:		\$ 3,000.00
Office and RMA Meeting Expenses:		\$ 1,000.00
Airport Development & Marketing:		\$120,000.00
Lobbying Services:		\$ 30,000.00
<u>Reimbursement for Marketing Expenses:</u>		<u>\$-60,000.00</u>
<b>Total Budget:</b>		<b>\$101,000.00</b>

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**ATTACHMENTS (LIST)**

Resolution 16-08  
Budget Summary  
FY 2017 RMA Budget

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**ALTERNATIVES/RECOMMENDATIONS:**

Airport staff and the Budget Committee recommend approving Resolution 16-08 and recommend the 2017 RMA Budget to Commissioners Court for their consideration



## RESOLUTION No. 16-08

WHEREAS, the Grayson County Regional Mobility Authority (“GCRMA”) was created pursuant to the request of Grayson County and in accordance with provisions of the Transportation Code and the petition and approval process established in 43 Tex. Admin. Code § 26.1, *et seq.* (the “RMA Rules”); and

WHEREAS, the Board of Directors of the GCRMA has been constituted in accordance with the Transportation Code and the RMA Rules; and

WHEREAS, prudent management and fiscal oversight are overriding objectives of the GCRMA Board of Directors; and

WHEREAS, it is necessary and desirable to develop and adopt a budget for GCRMA operations for each fiscal year; and

WHEREAS, the 2016 fiscal year will come to a close on September 30, 2016; and

WHEREAS, the GCRMA has developed a budget for fiscal year 2017 (“FY 2017”), attached hereto as Attachment “A.”

NOW THEREFORE, BE IT RESOLVED, that the GCRMA Board of Directors approves the budget for FY 2017, attached hereto as Attachment “A.”; and

BE IT FURTHER RESOLVED, that this budget may be amended from time-to-time with the approval of the Board of Directors.

APPROVED THIS 9th day of June, 2016, by the Board of Directors of the Grayson County Regional Mobility Authority.

Submitted and reviewed by:

Approved:

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Terry Morrow  
Interim Director for the Grayson County  
Regional Mobility Authority

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Clyde Siebman  
Chairman, Board of Directors  
Resolution Number 16-08  
Date Passed 06/09/16



June 3, 2016

## **FY 2017 Airport and GCRMA Budget Summary**

Enclosed are the draft NTRA and GCRMA Budgets as approved by the Budget Committee for your review.

Overall, as presented, the NTRA revenue, discounting any transfer in from the County's General Fund, is projected to be up 0.36% while expenses, are projected to be down 4.72%. Nonetheless, estimated expenses still exceed estimated revenue by \$136,862 as presented. This amount is down 4.72% from FY 2016.

The RMA Budget has increased due to an increase in attorney fees. The RMA entered into the agreement with Texas Aviation Partners with a cost of \$120,000. This cost will be offset by reimbursement for marketing expenses from SEDCO and DDA in the amount of \$60,000.

The NTRA draft budget includes the purchase of a new vehicle for the airport director. This vehicle will replace a 2001 Dodge Durango that has approximately 152,000 miles on it.

**Airport Revenue Summary:** The estimated revenue for FY 2017 is \$1,081,124. Below are lists of line items that will affect the NTRA revenue for FY 2017 and should be considered before presenting the budget to the Grayson County Commissioners Court for approval.

### Aviation Facilities:

1. Hangar 5513 – Three hangar bays are not currently leased. We are leasing individual aircraft space to a few tenants at \$200 per month per aircraft. We have \$3,800 budgeted in this line item. No other revenue is budgeted in the FY 2016 budget.
2. West Side Hangar – no revenue is budgeted in the FY 2017 budget.

Revenue Producing – This line item was decreased due to Building #802 being vacant.

Fuel Flowage Fee - currently we have \$49,000 budgeted, which is up from the current \$43,000 in the FY 2016 budget. This was increased due to fuel flowage being up from FY 2016.

Transfer In/Cash Match – this amount will be determined by the Grayson County Commissioners Court based on the approved budget.

**Airport Expense Summary:** The estimated expenses for FY 2017 are \$1,217,986. Below are lists of line items that affect the NTRA expenses for FY 2017 and should be considered before presenting the budget to the Grayson County Commissioners Court for approval.

Payroll – Commissioners Court will adjust as needed depending on salary adjustments. This section will also be changed due to the change in personnel in administration office. It also includes a part-time operations officer that was approved in FY 2016 that has not been hired. The money was used to pay for a part-time administrative position in FY 2016.

Operating Expenses – This line was increased due to the airport being charged for cable TV. Net change is an increase of \$500.

Gas, Diesel & Oil – This line was decreased due to the decrease in fuel prices.

Training and Education – This line item includes several conferences and some funds to cover miscellaneous meeting expenses.

Liability & Casualty Insurance – this line has remained the same. Insurance premiums will be received in July for property insurance.

Utilities – has been increased by \$2,000 to cover rising cost.

Repair & Maintenance – This line was decreased significantly (\$58,300) due to a HVAC system for building 703 being budgeted in FY 2016.

Hangar Repairs – This line item will continue to be used to make improvements to the large hangars.

Airport Equipment Maintenance – there is a slight increase of \$1,200 in the maintenance contracts to maintain the ILS and ATCT equipment.

Vehicles – A new vehicle for the Airport Director has been budgeted. This vehicle will replace a 2001 Dodge Durango that has approximately 152,000 miles on it.

## GCRMA Budget Worksheet FY 2017

(October 1, 2016 - September 30, 2017)

Description	Proposed 2017 Budget	Approved 2016 Budget
<b>1. Legal Services</b> - Locke Lord - \$2,500 for Updates to Organizational Documents due to legislative changes, update for Board and ethics training & \$1,000 for Ben Munson for county road extension project	\$7,000.00	\$2,500.00
<b>2. RMA Board Travel and Registration</b> - Travel to attend any necessary meetings away from Grayson County and attendance at Texas Transportation Forum	\$3,000.00	\$3,000.00
<b>3. Office and RMA Meeting Expenses</b> - Expenses not provided by the County or Airport (Office Supplies, Insurance, Postage, Bonds)	\$1,000.00	\$1,500.00
<b>4. Airport Development &amp; Marketing</b> - Contract with Texas Aviation Partners, LLC	\$120,000.00	\$33,333.00
<b>5. Lobbying Services</b> - Hiring of Meyers & Associates on July 2, 2015 by RMA to assist with gaining entrance into the Contract Tower Program	\$ 30,000.00	\$30,000.00
<b>6. Reimbursement for Marketing Expenses</b> - Quarterly Payment from SEDCO and DDA to marketing services	-\$60,000.00	\$0.00
<b>Total</b>	<b>\$101,000.00</b>	<b>\$70,333.00</b>

## RMA BOARD AGENDA

**ITEM NUMBER: Five**  
**MEETING DATE: 06/09/16**

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**ITEM TITLE:** Consideration of approval of the FY 2017 Airport Budget to be presented to Commissioners Court for approval.

**SUBMITTED BY:** Terry Morrow, Director

**DATE SUBMITTED:** June 3, 2016

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**SUMMARY:**

The Budget Committee met on June 3 to review the Airport budget for FY 2017 and is recommending the following budget.

**Budget Summary:**

Airport Income is \$1,081,124.00

Aviation related income:	\$ 599,722.00
Non-aviation related income:	\$ 431,402.00
<u>Grant Income:</u>	<u>\$ 50,000.00</u>
Total	\$1,081,124.00

Airport Expenses are \$1,217,986.00

Payroll & benefits:	\$ 367,731.00
Operating Expenses:	\$ 750,255.00
<u>Grants:</u>	<u>\$ 100,000.00</u>
Total	\$1,217,986.00

**Net Gain/Loss:** (\$ 136,862.00)\*

- Capital Improvement Expenses for FY 2017 is \$140,000.00
- ATCT expense for a full year is \$275,000.00

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**ATTACHMENTS (LIST)**

Resolution 16-09  
FY 2017 Airport Budget

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**ALTERNATIVES/RECOMMENDATIONS**

Airport staff and the Budget Committee recommend approving Resolution 16-09 and recommend the 2017 Airport Budget to Commissioners Court for their consideration



## **RESOLUTION No. 16-09**

WHEREAS, the Grayson County Regional Mobility Authority (“GCRMA”) was created pursuant to the request of Grayson County and in accordance with provisions of the Transportation Code and the petition and approval process established in 43 Tex. Admin. Code § 26.01, *et seq.* (the “RMA Rules”); and

WHEREAS, the Board of Directors of the GCRMA has been constituted in accordance with the Transportation Code and the RMA Rules; and

WHEREAS, the Grayson County Commissioners Court entered into an interlocal agreement with the GCRMA dated October 31, 2008, for the purposes of operation, regulation, and protection of the North Texas Regional Airport and its facilities; and

WHEREAS, GCRMA Board of Directors appointed an GCRMA Budget Committee to review and make recommendations for the FY 2017 budget for North Texas Regional Airport; and

WHEREAS, North Texas Regional Airport’s fiscal year will come to a close on September 30, 2016; and

WHEREAS, the FY 2017 Proposed Airport Budget has been prepared and the GCRMA Budget Committee reviewed the proposed Budget; and

WHEREAS, the GCRMA Budget Committee recommends that the proposed FY 2017 budget be approved by the GCRMA Board of Directors for presentation to Grayson County Commissioners Court for final approval; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of the GCRMA hereby approves the FY 2017 North Texas Regional Airport Budget, attached hereto as Attachment “A”, to be presented to Grayson County Commissioners Court for final approval.

APPROVED THIS 9th day of June, 2016, by the Board of Directors of the Grayson County Regional Mobility Authority.

Submitted and reviewed by:

Approved:

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Terry Morrow  
Interim Director for the Grayson County  
Regional Mobility Authority

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Clyde Siebman  
Chairman, Board of Directors  
Resolution Number 16-09  
Date Passed 06/09/16

### FY 2017 PROPOSED REVENUE

Account Number	Account Name	FY 2017 Budget	FY 2016 Revised Budget	Percentage of Change from 2016 Budget
800.000.41500	Aviation Facilities	\$448,494.00	427,403.00	4.93%
800.000.41520	Revenue Producing Facilities	\$316,878.00	334,562.00	-5.29%
800.000.41530	Land - Agricultural	\$4,625.00	4,625.00	0.00%
800.000.41540	Land - Industrial	\$43,279.00	47,077.00	-8.07%
800.000.41550	Land - Aviation	\$102,228.00	103,604.00	-1.33%
800.000.41560	Insurance	\$55,836.00	55,836.00	0.00%
800.000.41570	Oil Lease Revenue	\$3,184.00	3,527.00	-9.72%
800.000.43000	State Grant Revenue	\$50,000.00	50,000.00	0.00%
800.000.43200	Federal Revenue	-	-	0.00%
800.000.49000	Investment Earnings	\$600.00	600.00	0.00%
800.000.49530	Fuel Flowage Fee	\$49,000.00	43,000.00	13.95%
800.000.49600	Donations	\$0.00	-	#DIV/0!
800.000.49900	Insurance Proceeds	\$0.00	-	0.00%
800.000.49950	Miscellaneous Revenue	\$7,000.00	7,000.00	0.00%
800.000.49970	Transfer In/Cash Match*	\$136,862.00	201,082.00	-31.94%
<b>TOTAL REVENUES</b>		<b>\$1,217,986.00</b>	<b>\$ 1,278,316.00</b>	<b>-4.72%</b>

PROPOSED REVENUE BUDGET WITH GRANTS:	\$1,217,986.00	\$	1,278,316.00	-4.72%
PROPOSED REVENUE BUDGET WITHOUT GRANTS:	\$ 1,167,986.00	\$	1,228,316.00	-4.91%
PROPOSED REVENUE BUDGET w/o Transfer in:	\$1,081,124.00		\$1,077,234.00	0.36%
PROPOSED REVENUE BUDGET w/o GRANTS & Transfer In:	\$1,031,124.00	\$	1,027,234.00	0.38%

## FY 2017 PROPOSED EXPENSES - AIRPORT

Account Number	Account Name	FY 2017 Budget	FY 2016 Revised Budget	Percentage of Change from 2016 Budget
800.710.51030	Assistants	175,728.00	175,728.00	0.00%
800.710.51080	Part-Time	62,244.00	62,244.00	0.00%
800.710.52010	Social Security Taxes	17,870.00	17,870.00	0.00%
800.710.52020	Group Health Insurance	31,551.00	31,551.00	0.00%
800.710.52030	Retirement	22,959.00	22,959.00	0.00%
800.710.52031	457 Deferred Comp Expense	2,948.00	2,948.00	
800.710.52040	Unemployment Compensation	944.00	944.00	0.00%
800.710.52050	Workers Compensation	3,487.00	3,487.00	0.00%
800.710.52060	Other Post Employment Benefits	50,000.00	50,000.00	0.00%
<b>TOTAL PERSONNEL</b>		<b>\$367,731.00</b>	<b>367,731.00</b>	<b>0.00%</b>
800.710.53100	Office Supplies	3,000.00	3,000.00	0.00%
800.710.53200	Postage	800.00	800.00	0.00%
800.710.53300	Operating Expenses	10,051.00	9,551.00	5.24%
800.710.53350	Janitorial Supplies	1,000.00	1,000.00	0.00%
800.710.53560	Gas, Oil, Etc.	12,000.00	16,000.00	-25.00%
800.710.53570	Tires, Batteries, & Accessories	2,000.00	2,000.00	0.00%
800.710.53580	Parts	6,000.00	6,000.00	0.00%
800.710.53590	Repair & Maintenance Supplies	30,000.00	30,000.00	0.00%
800.710.53750	Small Equipment	1,000.00	1,000.00	0.00%
<b>TOTAL SUPPLIES &amp; EQUIPMENT</b>		<b>65,851.00</b>	<b>69,351.00</b>	<b>-5.05%</b>
800.710.54000	Professional Services	281,600.00	281,600.00	0.00%
800.710.54030	Training and Education	12,000.00	6,200.00	93.55%
800.710.54040	Business Development	0.00	0.00	#DIV/0!
800.710.54080	Local Travel	200.00	200.00	0.00%
800.710.54180	Advertising/Signage	0.00	0.00	0.00%
800.710.54200	Printing	2,000.00	2,000.00	0.00%
800.710.54220	Dues and Publications	3,550.00	3,550.00	0.00%
800.710.54255	Attorney Fees	10,000.00	10,000.00	0.00%
800.710.54300	Liability & Casualty Insurance	49,220.00	49,220.00	0.00%
800.710.54340	Contract Services	4,404.00	4,404.00	0.00%
800.710.54520	Telephone	8,000.00	6,800.00	<b>17.65%</b>



Account Number	Account Name	FY 2017 Budget	FY 2016 Revised Budget	Percentage of Change from 2016 Budget
800.710.54540	Utilities	82,000.00	80,000.00	2.50%
800.710.54550	Repairs & Maintenance	100,000.00	158,300.00	-36.83%
800.710.54552	Hangar Repairs	25,000.00	25,000.00	0.00%
800.710.54555	Casualty Loss Repairs	10,000.00	10,000.00	0.00%
800.710.54580	Airport Equipment Maintenance	43,786.00	42,586.00	2.82%
800.710.54600	Equipment Rental	1,644.00	1,572.00	4.58%
800.710.54930	Property Taxes	11,000.00	14,602.00	-24.67%
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>		<b>\$ 644,404.00</b>	<b>\$ 696,034.00</b>	<b>-7.42%</b>
800.710.55100	Improvements	0.00	0.00	0.00%
800.710.55150	Machinery	0.00	45,200.00	0.00%
800.710.55200	Equipment	0.00	0.00	0.00%
800.710.55250	Vehicles	40,000.00	0.00	100.00%
800.710.55300	Office Furniture	0.00	0.00	0.00%
800.710.55350	Communications Equipment	0.00	0.00	0.00%
800.710.55521	Utility Relocation	0.00	0.00	0.00%
800.710.55570	RAMP Grant	100,000.00	100,000.00	0.00%
<b>TOTAL CAPITAL OUTLAY</b>		<b>\$ 140,000.00</b>	<b>\$ 145,200.00</b>	<b>-3.58%</b>
<b>EXPENSE BUDGET:</b>		<b>\$ 1,217,986.00</b>	<b>\$ 1,278,316.00</b>	<b>-4.72%</b>

**PROPOSED EXPENSE BUDGET WITH GRANTS:**                   \$    1,217,986.00   \$    1,278,316.00           -4.72%  
**PROPOSED EXPENSE BUDGET WITHOUT GRANTS:**       \$    1,117,986.00   \$    1,178,316.00           -5.12%

<b>BUDGET SUMMARY WITH GRANTS:</b>			
Airport Revenue:	\$1,081,124.00	\$ 1,077,234.00	0.36%
Airport Expense:	\$ 1,217,986.00	\$ 1,278,316.00	-4.72%
<b>Total</b>	<b>(\$136,862.00)</b>	<b>\$ (201,082.00)</b>	<b>-31.94%</b>

**NORTH TEXAS REGIONAL AIRPORT  
BUDGET FY: 2017  
INCOME**

Tenant	Leased Property	Monthly Rent	Yearly Rent	Date of Adjustment	Projected 2017 Rent	Approved 2017 Budget	2016 Budget	Revised 2016 Budget
<b>AVIATION FACILITIES (\$427,403.00)</b>								
US Aviation Group	111	6,246.46		1/1/2018	56,957.00	\$56,957.00	58,210.00	
Rogers Consulting	201	5,010.00		1/1/2018	45,120.00	\$45,120.00	46,125.00	
Avatar Investments	401	4,334.09		1/1/2018	40,009.00	\$40,009.00	40,878.00	
Ort Aviation	501	996.93		1/1/2018	11,963.00	\$11,963.00	12,163.00	
Grayson Aviation 1, LLC	5506	6,710.11		1/1/2018	80,521.00	\$80,521.00	81,867.00	
Airborne Resources, Inc.	5509	7,007.91		1/1/2018	84,094.00	\$84,094.00	64,950.00	
Grayson Aviation 1, LLC	10003	3,772.55		1/1/2018	45,270.00	\$45,270.00	34,732.00	
L-3 Unmanned Systems	#1	1,631.11		4/1/2017	19,622.00	\$19,622.00	19,383.00	
Michael Smith	#1E	1,025.00		5/1/2017	12,325.00	\$12,325.00	12,600.00	
Robert Montgomery	#5E	905.35		1/1/2018	9,054.00	\$9,054.00	9,216.00	
Hangar 5513	5513, Bay 1&2	7,500.00			3,800.00	\$3,800.00	3,800.00	
Jani-King	5513, Bay 3	2,254.50		1/1/2018	27,054.00	\$27,054.00	30,562.00	
Chris Reynolds	3E	516.03		1/1/2018	6,192.00	\$6,192.00	6,295.00	
Grayson Aviation 1, LLC	Fuel Farm	542.78		1/1/2018	6,513.00	\$6,513.00	6,622.00	
Not Currently Leased	West Side Hangar						0.00	
<b>TOTAL</b>					<b>448,494.00</b>	<b>\$448,494.00</b>	<b>\$ 427,403.00</b>	<b>\$ 427,403.00</b>
<b>REVENUE PRODUCING* (\$334,562.00)</b>								
Don Sharp	2101	275.00		4/1/2017	3,309.00	\$3,309.00	3,788.00	
American Rail Services	Slab			5/1/2017			-	
American Rail Services	5307-5308	371.92		5/1/2017	4,472.00	\$4,472.00	4,531.00	
American Rail Services	5409	361.07		8/1/2016	4,358.00	\$4,358.00	4,412.00	
Civil Air Patrol	502		2,823.64	10/1/2016	2,838.00	\$2,838.00	2,863.00	
Denison Industries	3904	157.30			1,888.00	\$1,888.00	1,888.00	
Denison Industries	3908	5,875.16			70,502.00	\$70,502.00	70,502.00	

Tenant	Leased Property	Monthly Rent	Yearly Rent	Date of Adjustment	Projected 2017 Rent	Approved 2017 Budget	2016 Budget	Revised 2016 Budget
<b>REVENUE PRODUCING* (\$332,639.00), CONT.</b>								
Denison Industries	5510	786.50			9,438.00	\$9,438.00	9,438.00	
Aeroplance Services	5511	618.63		1/1/2018	7,424.00	\$7,424.00	7,548.00	
Denison Industries	804	2,340.91			28,091.00	\$28,091.00	28,091.00	
Denison Industries	5528	1,950.00			23,400.00	\$23,400.00	23,400.00	
Grayson S.O. Firing Range			571.77	4/15/2017	572.00	\$572.00	575.00	
GTUA	703	1,849.25		1/1/2018	22,191.00	\$22,191.00	22,562.00	
Robert Smith	4007	423.80		12/1/2016	5,107.00	\$5,107.00	5,143.00	
Josh Heinaman	2801	375.90		8/1/2016	4,915.00	\$4,915.00	4,578.00	
American Rail Services	5010	213.30		8/1/2016	2,574.00	\$2,574.00	2,600.00	
John Drake	202 Ste. A	133.20		8/1/2016	1,608.00	\$1,608.00	1,352.00	
Jana Bishop	202 Ste. B	382.73		9/1/2016	4,618.00	\$4,618.00	4,661.00	
Juvenile Detention	1201	913.11		10/1/2016	9,176.00	\$9,176.00	7,626.00	
Knives of Alaska	5527	1,108.40		2/1/2017	10,043.00	\$10,043.00	10,034.00	
Boy Scouts	3701						-	
Precision Machine Shop	2901	292.11		3/1/2017	3,516.00	\$3,516.00	3,526.00	
Knives of Alaska	4001	580.29		11/1/2016	6,995.00	\$6,995.00	7,091.00	
American Rail Services	5006/5015	529.58		5/1/2017	6,368.00	\$6,368.00	6,452.00	
Vacant	802	1,737.88		1/1/2016			21,245.00	
American Rail Services	4009	524.36		5/1/2017	6,305.00	\$6,305.00	6,600.00	
American Rail Services	4005	132.35		12/1/2016	1,595.00	\$1,595.00	1,608.00	
U.S. Aviation	110	4,064.11		1/1/2018	48,769.00	\$48,769.00	49,585.00	
Tri-County SNAP	4006	761.04		1/1/2018	9,132.00	\$9,132.00	9,285.00	
Joel Allen	4004	784.96		8/1/2016	9,474.00	\$9,474.00	9,568.00	
Hazco Fire Training Acad	702	393.05		1/1/2018	4,717.00	\$4,717.00	4,010.00	
Payco -Restaurant Bldg.	605	290.24		1/1/2018	3,483.00	\$3,483.00	-	
<b>TOTAL</b>					<b>316,878.00</b>	<b>\$ 316,878.00</b>	<b>334,562.00</b>	<b>\$ 334,562.00</b>
<b>LAND AGRICULTURAL (\$4,625.00)</b>								
Marcus Brown			4,625.00		4,625.00	\$ 4,625.00		
<b>TOTAL</b>					<b>\$4,625.00</b>	<b>\$4,625.00</b>	<b>\$ 4,625.00</b>	<b>\$ 4,625.00</b>

Tenant	Leased Property	Monthly Rent	Yearly Rent	Date of Adjustment	Projected 2017 Rent	Approved 2017 Budget	2016 Budget	Revised 2016 Budget
<b>LAND INDUSTRIAL (\$47,077.00)</b>								
Community Services Network		90.80		12/31/2020	1,089.00	\$1,089.00	1,089.00	
Juvenile Detention	Detention/BC		3,486.71	9/1/2019	3,487.00	\$3,487.00	3,487.00	
Juvenile Detention	Multi Use		6,922.79	10/1/2016	6,957.00	\$6,957.00	7,056.00	
Juvenile Detention	Res. Living Fac.		8,467.07	10/1/2016	8,509.00	\$8,509.00	8,629.00	
S.O. Low Risk Facility			3,595.33	8/1/2019	3,595.00	\$3,595.00	3,595.00	
SNAP	Warehouse	180.89		1/1/2018	2,172.00	\$2,172.00	2,211.00	
Hazco Fire Training Acad	Burn Field		1,600.20	1/1/2018	1,600.00	\$1,600.00	1,640.00	
Restaurant Building							3,500.00	
Verizon Wireless	Cell Tower	1,322.50		4/30/2020	15,870.00	\$15,870.00	15,870.00	
<b>TOTAL</b>					<b>43,279.00</b>	<b>\$43,279.00</b>	<b>\$ 47,077.00</b>	<b>\$ 47,077.00</b>
<b>LAND AVIATION INCOME (\$103,604.00)</b>								
Air Texoma International,	Lot #2	527.88		1/1/2018	6,335.00	\$6,335.00	6,453.00	
TM Aviation	Lot #1	233.07		1/1/2018	2,797.00	\$2,797.00	2,849.00	
Ashford, John	#6E		1,074.87	1/1/2018	1,075.00	\$1,075.00	1,100.00	
Chapman Inc., Joe Rushin	#7E		2,876.44	1/1/2018	2,876.00	\$2,876.00	2,942.00	
Doyle, Pat & Danny		211.72		1/1/2018	2,541.00	\$2,541.00	2,588.00	
Four Winds Enterprises			3,918.55	1/1/2018	3,919.00	\$3,919.00	4,008.00	
Grayson Aviation 1, LLC	3743 Airport Dr.	1,015.09		1/1/2017	12,227.00	\$12,227.00	12,181.00	
Grayson Aviation 1, LLC	Test Cell	970.26		1/1/2018	11,643.00	\$11,643.00	11,838.00	
Grayson Aviation 1, LLC	Self-serve						-	
GYI Hangar		460.56		1/1/2018	5,527.00	\$5,527.00	5,630.00	
Jim Hankins	#8E		1,089.18	1/1/2018	1,089.00	\$1,089.00	1,114.00	
MikRon Air Corp.	#4E		1,040.36	1/1/2018	1,040.00	\$1,040.00	1,064.00	
NT Aviation	200 Series	156.86		1/1/2018	1,882.00	\$1,882.00	1,917.00	
NT Aviation	400 Series	582.08		1/1/2018	6,985.00	\$6,985.00	6,859.00	
NT Aviation	100 Series	561.09		1/1/2018	6,733.00	\$6,733.00	7,115.00	
Caterpillar	Closed Runway	1,000.00			12,000.00	\$12,000.00	12,000.00	

Tenant	Leased Property	Monthly Rent	Yearly Rent	Date of Adjustment	Projected 2017 Rent	Approved 2017 Budget	2016 Budget	Revised 2016 Budget
<b>LAND AVIATION INCOME (\$103,604.00), CONT.</b>								
Roy Knight & Bob Giles	#2E		1,090.20	1/1/2018	1,090.00	\$1,090.00	1,115.00	
Tradewinds 12/21, Inc.		99.66		1/1/2018	1,196.00	\$1,196.00	1,215.00	
Whitmire, Bob	300 Series		1,871.88	1/1/2018	1,872.00	\$1,872.00	1,915.00	
Wolter, Mike		204.18		1/1/2018	2,450.00	\$2,450.00	2,496.00	
Thomas Scott		1,272.55		1/1/2018	15,271.00	\$15,271.00	15,525.00	
Carson Aviation	#9E	140.00		1/1/2018	1,680.00	\$1,680.00	1,680.00	
<b>TOTAL</b>					<b>102,228.00</b>	<b>\$102,228.00</b>	<b>\$ 103,604.00</b>	<b>\$ 103,604.00</b>
<b>INSURANCE (\$55,836.00)</b>								
Building Insurance								55,836.00
<b>TOTAL</b>					<b>55,836.00</b>	<b>\$55,836.00</b>	<b>\$ 55,836.00</b>	<b>\$ 55,836.00</b>
<b>OIL LEASE REVENUE (\$3,527.00)</b>								
Baron Explorations			3,184.48	9/1/2017	3,184.00	\$ 3,184.00		
<b>TOTAL</b>					<b>3,184.00</b>	<b>\$3,184.00</b>	<b>\$ 3,527.00</b>	<b>\$ 3,527.00</b>
<b>State Grant Funds (\$50,000.00)</b>								
RAMP Funds (50/50 grant)					50,000.00			
<b>TOTAL</b>					<b>50,000.00</b>	<b>\$50,000.00</b>	<b>\$ 50,000.00</b>	<b>\$ 50,000.00</b>
<b>Federal Revenue (\$0.00)</b>								
						\$0.00	\$ -	\$ -
<b>INVESTMENT EARNINGS (\$600.00)</b>								
Interest					600.00		\$ 600.00	
<b>TOTAL</b>					<b>600.00</b>	<b>\$600.00</b>		<b>\$ 600.00</b>
<b>FUEL FLOWAGE FEE (\$43,000.00)</b>								
<b>TOTAL</b>					<b>49,000.00</b>	<b>\$49,000.00</b>	<b>\$ 43,000.00</b>	<b>\$ 43,000.00</b>

Tenant	Leased Property	Monthly Rent	Yearly Rent	Date of Adjustment	Projected 2017 Rent	Approved 2017 Budget	2016 Budget	Revised 2016 Budget
<b>DONATIONS (\$0.00)</b>					\$0.00	\$0.00	\$ -	\$ -
<b>INSURANCE PROCEEDS (\$0.00)</b>								
Insurance					0.00			
<b>TOTAL</b>					<b>\$0.00</b>	<b>\$0.00</b>	<b>\$ -</b>	<b>\$ -</b>
<b>MISCELLANEOUS INCOME (\$7,000.00)</b>								
Late fees								
Miscellaneous Fees								
<b>TOTAL</b>					<b>7,000.00</b>	<b>\$7,000.00</b>		<b>\$ 7,000.00</b>
<b>TRANSFER IN/CASH MATCH (\$201,082.00)</b>								
						<b>\$136,862.00</b>	<b>\$ 201,082.00</b>	<b>\$ 201,082.00</b>
<b>Proposed Income: (\$1,278,316.00.00)</b>								
						<b>\$1,217,986.00</b>	<b>\$ 1,278,316.00</b>	<b>\$ 1,278,316.00</b>

Revenue Summary:	2017 Budget	2016 Revised Budget	2016 Budget
Aviation Related Income:	\$599,722.00	\$ 574,007.00	\$ 574,007.00
Non-aviation Related Income:	\$ 568,264.00	\$ 654,309.00	\$ 654,309.00
Grant Income:	\$50,000.00	\$ 50,000.00	\$ 50,000.00
<b>Total</b>	<b>\$1,217,986.00</b>	<b>\$ 1,278,316.00</b>	<b>\$ 1,278,316.00</b>

Revenue Summary w/o Transfer in:	2017 Budget	2016 Revised Budget	2016 Budget
Aviation Related Income:	\$ 599,722.00	\$ 574,007.00	\$ 574,007.00
Non-aviation Related Income:	\$ 431,402.00	\$ 453,227.00	\$ 453,227.00
Grant Income:	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
<b>Total</b>	<b>\$ 1,081,124.00</b>	<b>\$ 1,077,234.00</b>	<b>\$ 1,077,234.00</b>

**NORTH TEXAS REGIONAL AIRPORT  
BUDGET FY: 2017 EXPENSES**

Budget Code	Purpose of Expense	Recurring Amount	Line Item Amount	Proposed 2017 Budget	Budget Adjustments	Last Year's Budget
800.710.51030	Assistants (\$175,728.00)			175,728.00		175,728.00
800.710.51080	Part-Time (\$62,244.00)			62,244.00		62,244.00
800.710.52010	Social Security Taxes (\$17,870.00)			17,870.00		17,870.00
800.710.52020	Group Hospital Insurance (\$31,551.00)			31,551.00		31,551.00
800.710.52030	Retirement (\$22,959.00)			22,959.00		22,959.00
800.710.52031	457 Deferred Comp Expense (\$2,948.00)			2,948.00		2,948.00
800.710.52040	Unemployment Compensation (\$944.00)			944.00		944.00
800.710.52050	Workers Compensation (\$3,487.00)			3,487.00		3,487.00
800.710.52060	Other Post Employment Benefit (\$50,000.00)			50,000.00		50,000.00
<b>TOTAL</b>	<b>(Last year \$367,731.00)</b>			<b>\$367,731.00</b>	<b>\$ -</b>	<b>\$ 367,731.00</b>
<b>800.710.53100 Office Supplies (\$3,000.00)</b>						
			<b>3,000.00</b>	<b>\$3,000.00</b>		<b>\$ 3,000.00</b>
<b>800.710.53200 Postage (\$800.00)</b>						
			<b>800.00</b>	<b>\$800.00</b>		<b>\$ 800.00</b>
<b>800.710.53300 Operating Expenses (\$9,551.00)</b>						
	Aramark	\$100/Month	1,200.00			
	TX. Dept. of Licensing & Regulation	\$100.00/Year	100.00			
	Herald Democrat		175.00			
	TTI Environmental Laboratory (Yearly)	\$150.00/Year	150.00			
	Fire Extinguishers		300.00			
	Stormwater Permit	\$200/year	200.00			
	Cable One (TV terminal bldg)	\$75.00/ month	900.00			
	Cable One (Control Tower Internet)	\$110.50/Month	1,326.00			
	AAAE ANTN Digicast Subscriber Fee		1,300.00			
	Miscellaneous		2,000.00			
	Prodigiq		2,400.00			
<b>TOTAL</b>			<b>10,051.00</b>	<b>\$10,051.00</b>		<b>\$ 9,551.00</b>

Budget Code	Purpose of Expense	Recurring Amount	Line Item Amount	Proposed 2017 Budget	Budget Adjustments	Last Year's Budget
<b>800.710.53350</b>	<b>Janitor Supplies (\$1,000.00)</b>		<b>1,000.00</b>	<b>\$1,000.00</b>		\$ 1,000.00
<b>800.710.53560</b>	<b>Gas, Diesel &amp; Oil (\$16,000.00)</b>		<b>12,000.00</b>	<b>\$12,000.00</b>		\$ 16,000.00
<b>800.710.53570</b>	<b>Tires, Batteries, and Accessories (\$2,000.00)</b>		<b>2,000.00</b>	<b>\$2,000.00</b>		\$ 2,000.00
<b>800.710.53580</b>	<b>Parts (\$6,000.00)</b>		<b>6,000.00</b>	<b>\$6,000.00</b>		\$ 6,000.00
<b>800.710.53590</b>	<b>Repair &amp; Maintenance Supplies (\$30,000.00)</b>		<b>30,000.00</b>	<b>\$30,000.00</b>		\$ 30,000.00
<b>800.710.53750</b>	<b>Small Equipment (\$1,000.00)</b>					
	Miscellaneous Equipment		1,000.00			
<b>TOTAL</b>			<b>1,000.00</b>	<b>\$1,000.00</b>		\$ 1,000.00
<b>800.710.54000</b>	<b>Professional Services (\$281,600.00)</b>					
	LSG Environmental (SWPPP)	\$400.00/quarter	1,600.00			
	Miscellaneous		5,000.00			
	Private Operation of Control Tower		275,000.00			
<b>TOTAL</b>			<b>281,600.00</b>	<b>\$281,600.00</b>		\$ 281,600.00
<b>800.710.54030</b>	<b>Training and Education (\$6,200.00)</b>					
	TAC (San Marcos, TX)		1,300.00			
	SCC AAAE Conference (Wichita, KS)		1,700.00			
	AAAE (Long Beach, CA)		5,000.00			
	AAAE Contract Tower workshop (D.C.)		3,500.00			
	Miscellaneous Meeting Expenses		500.00			
<b>TOTAL</b>			<b>12,000.00</b>	<b>\$12,000.00</b>		\$ 6,200.00
<b>800.710.54040</b>	<b>Business Development (\$0)</b>		<b>0.00</b>	<b>\$0.00</b>		\$ -



Budget Code	Purpose of Expense	Recurring Amount	Line Item Amount	Proposed 2017 Budget	Budget Adjustments	Last Year's Budget
<b>800.710.54080</b>	<b>Local Travel (\$200.00)</b>		<b>200.00</b>	<b>\$200.00</b>		\$ 200.00
<b>800.710.54180</b>	<b>Signage/Advertising (\$0.00)</b>		<b>0.00</b>	<b>\$0.00</b>		\$ -
<b>800.710.54200</b>	<b>Printing (\$2,000.00)</b>		<b>2,000.00</b>	<b>\$2,000.00</b>		\$ 2,000.00
<b>800.710.54220</b>	<b>Dues &amp; Publications (\$3,550.00)</b>					
	AAAE (Director's Dues)	\$300.00/year	300.00			
	Sporty's (AFD & Sectionals)		200.00			
	AAAE (Contract Tower Association)	\$2500.00/year	2,500.00			
	AAAE South Central Chapter	\$50.00/year	50.00			
	Miscellaneous		500.00			
<b>TOTAL</b>			<b>3,550.00</b>	<b>\$3,550.00</b>		\$ 3,550.00
<b>800.710.54255</b>	<b>Attorney Fees (\$10,000.00)</b>			<b>\$10,000.00</b>		\$ 10,000.00
<b>800.710.54300</b>	<b>Liability &amp; Casualty Insurance (\$49,220.00)</b>					
	General Liability Insurance		2,000.00			
	Property Insurance	47,220.00	47,220.00			
<b>TOTAL</b>			<b>49,220.00</b>	<b>\$49,220.00</b>		\$ 49,220.00
<b>800.710.54340</b>	<b>Contract Services (\$4,404.00)</b>					
	Results Pest Control (Terminal)	\$52.00/Month	624.00			
	Results Pest Control (Maintenance)	\$75.00/Month	900.00			
	Results Pest Control (#5513)	\$145.00/Month	1,740.00			
	Results Pest Control (Boy Scouts)	\$50.00/Month	600.00			
	Results Pest Control (Tower)	\$45.00/Month	540.00			
<b>TOTAL</b>			<b>4,404.00</b>	<b>\$4,404.00</b>		\$ 4,404.00

Budget Code	Purpose of Expense	Recurring Amount	Line Item Amount	Proposed 2017 Budget	Budget Adjustments	Last Year's Budget
800.710.54520	Telephone (\$6,800.00)		8,000.00	\$8,000.00		\$ 6,800.00
800.710.54540	Utilities (\$80,000.00)		82,000.00	\$82,000.00		\$ 80,000.00
800.710.54550	Repair & Maintenance (\$158,300.00)					
	Regular Maintenance		100,000.00			
<b>TOTAL</b>			<b>100,000.00</b>	<b>\$100,000.00</b>		<b>\$ 158,300.00</b>
800.710.54551	Hangar Repairs (\$25,000.00)		25,000.00	\$25,000.00		\$ 25,000.00
800.710.54555	Casualty Loss Repair (\$10,000.00)		10,000.00	\$10,000.00		\$ 10,000.00
800.710.54580	Airport Equipment Maintenance (\$42,586.00)					
	ILS Maintenance (Crossno & Asso)	\$2000.00/month	24,000.00			
	Tower Equipment Maintenance (Airport)	\$660/month	7,920.00			
	Tower Equipment Replacement		5,000.00			
	AWOS (Vaisala contract expires 08/31/2017)		5,966.00			
	Carlisle Power Systems (Generator)		900.00			
<b>TOTAL</b>			<b>43,786.00</b>	<b>\$43,786.00</b>		<b>\$ 42,586.00</b>
800.710.54600	Office Equipment Rental (\$1,572.00)					
	Kyocera copier	\$95.00/Month	1,140.00			
	Pitney Bowes (Mail Machine)	\$126/Quarter	504.00			
<b>TOTAL</b>			<b>1,644.00</b>	<b>\$1,644.00</b>		<b>\$ 1,572.00</b>
800.710.54930	Property Taxes (\$14,602.00)		11,000.00	\$11,000.00		\$ 14,602.00

Budget Code	Purpose of Expense	Recurring Amount	Line Item Amount	Proposed 2017 Budget	Budget Adjustments	Last Year's Budget
800.710.55100	Improvements (\$0.00)		0.00	\$0.00		\$ -
800.710.55150	Machinery (\$45,200.00)		0.00	\$0.00		\$ 45,200.00
800.710.55200	Equipment (\$0.00)		0.00	\$0.00		\$ -
800.710.55250	Vehicles (\$0.00)					\$ -
	Director's vehicle		40,000.00	\$40,000.00		
800.710.55300	Office Furniture (\$0.00)		0.00	\$0.00		\$ -
800.710.55350	Communications Equipment (\$0.00)		0.00	\$0.00		\$ -
800.710.55521	Utility Relocation (\$0.00)		0.00	\$0.00		\$ -
800.710.55570	Ramp Grant Expenditures (\$100,000.00)		100,000.00	\$100,000.00		\$ 100,000.00
<b>Total Airport Budget (\$1,282,596.00)</b>				<b>\$1,217,986.00</b>		<b>\$ 1,278,316.00</b>

**Expense Summary:**

	<b>FY 2017</b>	<b>FY 2016</b>
Payroll & Benefits:	\$367,731.00	\$ 367,731.00
Operating Expenses:	\$750,255.00	\$ 810,585.00
<u>Grants:</u>	<u>\$100,000.00</u>	<u>\$ 100,000.00</u>
<b>Total</b>	<b>\$ 1,217,986.00</b>	<b>\$ 1,278,316.00</b>

## RMA BOARD AGENDA

ITEM NUMBER: Six  
MEETING DATE: 06/09/16

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**ITEM TITLE:** Director's Update to include discussion of Monthly Reports, Facility Upgrades and GCRMA and Airport Events/News

**SUBMITTED BY:** Terry Morrow, Interim Director

**DATE SUBMITTED:** June 3, 2016

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### **SUMMARY:**

#### Monthly Reports:

1. Monthly Fuel Flowage Report
2. Monthly Airport Traffic Control Tower Report
3. Budget Report

#### Facility Upgrades:

#### GCRMA/Airport Events/News:

1. Lone Star Aerobatic Championship – June 9-12, 2016
2. U.S. National Aerobatic Championship – September 23 - October 1, 2016

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### **ATTACHMENTS (LIST)**

Fuel Flowage Report – May 2016  
ATCT Report – May 2016  
Budget Report – March 2016

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### **ALTERNATIVES/RECOMMENDATIONS:**

Take action as necessary

**North Texas Regional Airport  
Fuel Flowage Report  
FY: 2016**

**Total Fuel Flowage in Gallons for FY 2016 as reported by Lake Texoma Jet Center**

	<b>Avgas</b>	<b>Jet-A</b>	<b>Total</b>	<b>Last Year's Total</b>
<b>Oct. 2015</b>	3,958.0	23,216.0	27,174.0	35,202.0
<b>Nov. 2015</b>	3,934.0	15,915.0	19,849.0	37,959.0
<b>Dec. 2015</b>	4,024.0	23,436.0	27,460.0	20,640.0
<b>Jan. 2016</b>	-	30,358.0	30,358.0	15,688.0
<b>Feb. 2016</b>	3,979.0	23,464.0	27,443.0	24,132.0
<b>Mar. 2016</b>	9,319.0	15,866.0	25,185.0	22,566.0
<b>Apr. 2016</b>	-	30,205.0	30,205.0	19,842.0
<b>May. 2016</b>	3,949.0	15,789.0	19,738.0	14,719.0
<b>Jun. 2016</b>			-	23,118.0
<b>Jul. 2016</b>			-	53,890.0
<b>Aug. 2016</b>			-	18,800.0
<b>Sep. 2016</b>			-	30,556.0
<b>Total:</b>	<b>29,163.0</b>	<b>178,249.0</b>	<b>207,412.0</b>	<b>317,112.0</b>
<b>Last Year's To Date Gallons Received Total:</b>				<b>190,748.0</b>
<b>Percent Change Over Last Year by Month:</b>				<b>34.10%</b>
<b>Percent Change Over Last Year:</b>				<b>8.74%</b>

<b>% of Avgas:</b>	<b>14.06%</b>
<b>% of Jet-A:</b>	<b>85.94%</b>

<b>Combined Annual Fuel Sales</b>	<b>291,754.0</b>
<b>Percent Change Over Last Year by Month:</b>	<b>-12.80%</b>
<b>Percent Change Over Last Year:</b>	<b>20.52%</b>

**Total Fuel Flowage in Gallons for FY 2016 as reported by U.S. Aviation Academy**

	<b>Avgas</b>	<b>Jet-A</b>	<b>Total</b>	<b>Last Year's Total</b>
<b>Oct. 2015</b>	15,862.0	-	15,862.0	-
<b>Nov. 2015</b>	8,073.0	-	8,073.0	7,961.0
<b>Dec. 2015</b>	16,071.0	-	16,071.0	-
<b>Jan. 2016</b>	8,046.0	-	8,046.0	15,576.0
<b>Feb. 2016</b>	14,043.0	-	14,043.0	7,962.0
<b>Mar. 2016</b>	7,994.0	-	7,994.0	3,983.0
<b>Apr. 2016</b>	14,253.0	-	14,253.0	7,941.0
<b>May. 2016</b>	-	-	-	7,916.0
<b>Jun. 2016</b>			-	15,676.0
<b>Jul. 2016</b>			-	19,596.0
<b>Aug. 2016</b>			-	14,811.0
<b>Sep. 2016</b>			-	15,731.0
<b>Total:</b>	<b>84,342.0</b>	<b>-</b>	<b>84,342.0</b>	<b>117,153.0</b>
<b>Last Year's To Date Gallons Received Total:</b>				<b>51,339.0</b>
<b>Percent Change Over Last Year by Month:</b>				<b>-100.00%</b>
<b>Percent Change Over Last Year:</b>				<b>64.28%</b>

<b>% of Avgas:</b>	<b>100.00%</b>
<b>% of Jet-A:</b>	<b>0.00%</b>

**NORTH TEXAS REGIONAL AIRPORT**  
**Airport Traffic Record**  
**FY 2016**

Month	ITINERANT										LOCAL			IFR/VFR Overflight Count	FY 2016 Airport Ops	FY 2015 Airport Ops
	IFR					VFR					CIVIL	MI	TOTAL LOCAL			
AC	AT	GA	MI	TOTAL	AC	AT	GA	MI	TOTAL							
Oct-15	0	6	350	1	357	0	0	3,249	1	3,250	3,080	2	3,082	198	6,887	6,457
Nov-15	0	4	299	8	311	0	0	2,031	34	2,065	2,936	0	2,936	188	5,500	5,503
Dec-15	0	12	209	4	225	0	4	2,712	14	2,730	3,810	8	3,818	208	6,981	5,052
Jan-16	0	6	267	0	273	0	2	2,393	12	2,407	2,850	0	2,850	158	5,688	8,117
Feb-16	0	6	235	0	241	0	0	2,498	30	2,528	3,963	0	3,963	202	6,934	5,740
Mar-16	0	7	250	0	257	0	2	1,973	9	1,984	2,990	0	2,990	134	5,365	5,783
Apr-16	0	12	313	12	337	0	0	2,278	39	2,317	2,943	10	2,953	198	5,805	5,729
May-16	0	13	417	8	438	0	27	2,090	5	2,122	2,756	4	2,760	170	5,490	5,785
Jun-16					0					0			0	0	0	7,485
Jul-16					0					0			0	0	0	6,294
Aug-16					0					0			0	0	0	6,423
Sep-16					0					0			0	0	0	12,596
<b>Total</b>	<b>0</b>	<b>66</b>	<b>2,340</b>	<b>33</b>	<b>2,439</b>	<b>0</b>	<b>35</b>	<b>19,224</b>	<b>144</b>	<b>19,403</b>	<b>25,328</b>	<b>24</b>	<b>25,352</b>	<b>1,456</b>	<b>48,650</b>	<b>80,964</b>

OVERFLIGHT COUNT											
Month	IFR OVERFLIGHTS					VFR OVERFLIGHTS					TOTAL OVERFLIGHTS
	AC	AT	GA	MI	TOTAL	AC	AT	GA	MI	TOTAL	
Oct-15	0	0	2	0	2	0	48	148	0	196	198
Nov-15	0	0	2	0	2	0	64	104	18	186	188
Dec-15	0	0	0	0	0	0	66	140	2	208	208
Jan-16	0	0	0	0	0	0	36	120	2	158	158
Feb-16	0	0	0	0	0	0	40	160	2	202	202
Mar-16	0	0	0	0	0	0	34	100	0	134	134
Apr-16	0	0	0	0	0	0	38	150	10	198	198
May-16	0	0	0	0	0	0	42	124	4	170	170
Jun-16					0					0	0
Jul-16					0					0	0
Aug-16					0					0	0
Sep-16					0					0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>368</b>	<b>1,046</b>	<b>38</b>	<b>1,452</b>	<b>1,456</b>

% Change Last Year/Same Time:	
Itinerant	20.41%
Local	-9.57%
Overflight	-26.87%
<b>Total</b>	<b>1.00%</b>

% Change Last Year by Month:	
Itinerant	3.06%
Local	-9.12%
Overflight	-35.61%
<b>Total</b>	<b>-5.10%</b>

Daily Summary of Ops for August 2015:	# / Days	# / Ops	Avg.
0 - Daily Ops	0	0	0
1-99 Daily Ops	9	476	52.9
100 - 199 Daily Ops	10	1,488	148.8
200 - 299 Daily Ops	7	1,692	241.7
300 - 399 Daily Ops	4	1,342	335.5
400 - Plus Daily Ops	1	492	492.0

Peak Day - 492 operations on May 21, 2016  
Slowest day - 13 Operations on May 8, 2016  
Average daily operation for May: 177.1 ops

**YEAR TO DATE FINANCIAL UPDATE  
AS OF MARCH 31, 2016**

<b>YTD REVENUE:</b>	<b>\$ 535,191.93</b>
<b>YTD EXPENSES:*</b>	<b>\$ 500,510.77</b>
<b>DIFFERENCE IN REVENUE &amp; EXPENSE:</b>	<b>\$ 34,681.16</b>

**\*YTD Expenses minus depreciation**

**NORTH TEXAS REGIONAL AIRPORT  
REVENUE REPORT  
MARCH, 2016**

<b>Budget Code</b>	<b>Adopted Amount</b>	<b>Current Month Collected</b>	<b>Actual YTD Collected</b>	<b>YTD % of Budget Collected</b>
800.000.43000 State Grant Revenue	50,000.00	0.00	0.00	0.00%
800.000.41500 Aviation Facilities	427,403.00	36,645.45	218,996.62	51.24%
800.000.41520 Revenue Producing Facilities	334,562.00	24,802.54	159,888.27	47.79%
800.000.41530 Land - Agriculture	4,625.00	0.00	0.00	0.00%
800.000.41540 Land - Industrial	47,077.00	1,594.55	30,046.19	63.82%
800.000.41550 Land - Aviation	103,604.00	7,441.04	54,699.18	52.80%
800.000.41560 Insurance	55,836.00	3,335.84	21,036.57	37.68%
800.000.41570 Oil Lease	3,527.00	0.00	0.00	0.00%
800.000.49500 Sale of Fixed Assets	0.00	2,821.25	2,821.25	
800.000.49530 Fuel Flowage Fee	43,000.00	3,317.90	22,755.80	52.92%
800.000.49900 Insurance Proceeds	0.00	21,436.32	21,436.32	
800.000.49950 Miscellaneous	7,000.00	790.67	2,857.53	40.82%
800.000.49000 Interest Income	600.00	147.15	654.20	109.03%
800.000.49600 Donations	0.00	0.00	0.00	0.00%
800.000.49970 Transfer In	142,009.00	0.00	0.00	0.00%
<b>GRAND TOTAL</b>	<b>1,219,243.00</b>	<b>102,332.71</b>	<b>535,191.93</b>	<b>43.90%</b>



**NORTH TEXAS REGIONAL AIRPORT  
EXPENSE REPORT  
MARCH, 2016**

<b>Budget Code</b>	<b>Account Name</b>	<b>Adopted Amount</b>	<b>Current Month Expenditures</b>	<b>Encumbered Amount</b>	<b>YTD Expenditures</b>	<b>% Budget Remaining</b>
800.710.51030	Assistants	175,728.00	7,530.23	-	47,251.65	73.11%
800.710.1080	Part-Time	62,244.00	4,320.66	-	22,702.27	65.56%
800.710.52010	Social Security Taxes	17,870.00	894.85	-	5,326.33	70.19%
800.710.52020	Group Hospital Insurance	31,551.00	1,755.74	-	10,534.44	66.61%
800.710.52030	Retirement	22,959.00	865.80	-	5,512.74	75.99%
800.710.52031	457 Deferred Comp Expense	2,948.00	508.30	-	3,189.41	-8.19%
800.710.52040	Unemployment Compensation	944.00	39.55	-	257.73	72.70%
800.710.52050	Workers Compensation	3,487.00	241.85	-	1,513.21	56.60%
800.710.52060	Other Post Employment Benefits	50,000.00	-	-	-	100.00%
800.710.53100	Office Supplies	3,000.00	29.64	-	1,133.28	62.22%
800.710.53200	Postage	800.00	31.60	-	60.11	92.49%
800.710.53300	Operating Expenses	9,551.00	394.06	-	7,182.81	24.80%
800.710.53350	Janitorial Supplies	1,000.00	122.17	-	447.99	55.20%
800.710.53560	Gas, Oil, Etc.	16,000.00	(96.52)	-	2,338.42	85.38%
800.710.53570	Tires, Batteries & Accessories	2,000.00	181.45	-	686.00	65.70%
800.710.53580	Parts	6,000.00	336.10	1,056.00	1,583.06	56.02%

Budget Code	Account Name	Adopted Amount	Current Month Expenditures	Encumbered Amount	YTD Expenditures	% Budget Remaining
800.710.53590	Repair & Maintenance Supplies	30,000.00	1,311.65	3,559.00	9,124.00	57.72%
800.710.53750	Small Equipment	1,000.00	-	-	164.00	83.60%
800.710.54000	Professional Services	281,600.00	375.00	138,250.02	138,295.02	1.80%
800.710.54030	Training & Education	6,200.00	-	-	-	100.00%
800.710.54080	Local Travel	200.00	-	-	-	100.00%
800.710.54200	Printing	2,000.00	(1.00)	-	483.53	75.82%
800.710.4220	Dues & Publications	3,550.00	27.80	-	2,655.25	25.20%
800.710.54255	Attorney Fees	10,000.00	-	-	2,250.00	77.50%
800.710.54300	Liability Insurance	49,220.00	-	-	35,748.23	27.37%
800.710.54340	Contract Services	4,404.00	366.98	-	1,959.90	55.50%
800.710.54520	Telephone	6,800.00	1,027.33	-	4,235.03	37.72%
800.710.54540	Utilities	80,000.00	3,639.67	-	20,498.99	74.38%
800.710.54550	Repairs & Maintenance	158,300.00	44,616.90	22,791.05	56,740.07	49.76%
800.710.54552	Hangar Repairs	25,000.00	-	-	-	100.00%
800.710.54555	Casualty Loss Repairs	10,000.00	-	-	60,100.00	-501.00%
800.710.54580	Airport Equipment Maintenance	42,586.00	-	16,020.00	21,860.57	11.05%

Budget Code	Account Name	Adopted Amount	Current Month Expenditures	Encumbered Amount	YTD Expenditures	% Budget Remaining
800.710.54600	Office Equipment Rental	1,572.00	220.04	-	910.28	42.09%
800.710.54930	Property Taxes	14,602.00	-	-	10,473.23	28.28%
800.710.54940	Depreciation Internal Funds	-	-	-	257,056.49	0.00%
800.625.5100	Improvements	-	-	-	-	0.00%
800.710.55150	Machinery	45,200.00	-	45,103.73	-	0.21%
800.710.55200	Equipment	-	-	-	-	0.00%
800.710.55570	RAMP Grant Expenditures	100,000.00	25,293.22	36,591.74	25,293.22	38.12%
<b>TOTAL</b>		<b>1,278,316.00</b>	<b>94,033.07</b>		<b>757,567.26</b>	

**TOTAL EXPENSES (MINUS DEPRECIATION):**

**\$ 500,510.77**

## RMA BOARD AGENDA

**ITEM NUMBER: Eight**  
**MEETING DATE: 06/09/16**

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**ITEM TITLE:** Act on request to adjourn into Executive Session pursuant to Texas Government Code:

- i) Section 551.074 of the Texas Open Meetings Act for deliberation of personnel matter – to discuss possible candidates for the position of Airport Director
- ii) Section 551.087 of the Texas Open Meetings Act for deliberation of economic development negotiations - to discuss commercial or financial information that the board has received from a business prospect that the RMA seeks to have locate in or near the board's territory and to discuss possible incentives for U.S. Aviation Group in securing the U.S. Air Force Initial Flight Training.
- iii) Section 551.087 of the Texas Open Meeting Act for deliberation of economic development negotiations – to receive an update on economic development at the Airport from Texas Aviation Partners, LLC

**SUBMITTED BY:** Terry Morrow, Interim Airport Director

**DATE SUBMITTED:** June 3, 2016

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**SUMMARY:**

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**ATTACHMENTS (LIST)**

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**ALTERNATIVES/RECOMMENDATIONS:**

## RMA BOARD AGENDA

**ITEM NUMBER: Nine**  
**MEETING DATE: 06/09/16**

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**ITEM TITLE:** Reconvene Regular Session; Action on Executive Session Item

- i) Consider and take possible action on filling the position of Airport Director.
- ii) Consider and take possible action for incentives that may be offered to U.S. Aviation Group to in securing the U.S. Air Force Initial Flight Training
- iii) Section 551.087 of the Texas Open Meeting Act for deliberation of economic development negotiations – to receive an update on economic development at the Airport from Texas Aviation Partners, LLC

**SUBMITTED BY:** Terry Morrow, Interim Director

**DATE SUBMITTED:** June 3, 2016

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**SUMMARY:**

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**ATTACHMENTS (LIST)**

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**ALTERNATIVES/RECOMMENDATIONS:**

## RMA BOARD AGENDA

**ITEM NUMBER: Ten**  
**MEETING DATE: 06/09/16**

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**ITEM TITLE:** Public Comment.  
**SUBMITTED BY:** Terry Morrow, Interim Director  
**DATE SUBMITTED:** June 3, 2016

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### **SUMMARY:**

This item has been added so that the public may address the Board. Each person will be limited to three minutes.

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### **ATTACHMENTS (LIST)**

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### **ALTERNATIVES/RECOMMENDATIONS:**