



# GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY

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May 6, 2016

## AGENDA

The Agenda for the Grayson County Regional Mobility Authority Board Meeting scheduled for 10:00a.m., Thursday, May 12, 2016, in the Greater Texoma Utility Authority conference room, 5100 Airport Drive, Denison, Texas 75020 is as follows:

1. Call To Order. \* \*\* \*\*\*
2. Consideration of approval of Minutes of April 7, 2016, Board Meeting, the Minutes of the April 11, 2016 Board Meeting, and the Minutes of the April 11, 2016 Reception.
3. Consideration of approval of a request to allow Grayson Aviation I, LLC, to remove the building known as the engine test cell that is located on the west side of the Airport.
4. Director's Update to include discussion of Monthly Reports, Facility Upgrades and GCRMA and Airport Events/News.
5. Act on request to adjourn into Executive Session pursuant to Texas Government Code Sections:
  - i) Section 551.074 of the Texas Open Meetings Act for deliberation of a personnel matter - to discuss possible candidates for the position of Airport Director;
  - ii) Section 551.074 of the Texas Open Meetings Act for deliberation of personnel matter – to discuss personnel matter relating to Interim Airport Director
  - iii) Section 551.087 of the Texas Open Meeting Act for deliberation of economic development negotiations - to discuss commercial or financial information that the board has received from a business prospect that the RMA seeks to have locate in or near the board's territory and to discuss possible incentives for U.S. Aviation Group to secure the bid for the U.S. Air Force Initial Flight Training.
6. Reconvene Regular Session; Action on Executive Session Items:
  - i) Consider and take possible action on filling the position of Airport Director.
  - ii) Consideration and take possible action on personnel matter relating to Interim Airport Director.
  - iii) Consider and take possible action for incentives that may be offered in respect to U.S. Aviation Group securing the bid for the U.S. Air Force Initial Flight Training.
7. Public Comments.
8. Adjourn.



NORTH TEXAS REGIONAL AIRPORT  
www.northtexasregionairport.com

**PUBLIC COMMENT PERIOD** – At the conclusion of all other agenda items, the Grayson County Regional Mobility Authority Board (GCRMA) will allow for a public comment, not to exceed fifteen minutes, to receive public comment on any other matter that is under the jurisdiction of the RMA. No action will be taken. Each speaker will be allowed a maximum of three minutes. Speakers must be signed up prior to the beginning of the public comment period. If you plan to attend this Meeting, and you have a disability that requires special arrangements, please contact the Administration Office at 903-786-2904 within 24 hours of the Meeting and reasonable accommodations will be made to assist you.

\* Members of Commissioners Court may be attending this meeting.

\*\* The Board may vote and/or act upon each of the items listed in this Agenda.

\*\*\* The Board reserves the right to retire into Executive Session concerning any of the items listed on this Agenda whenever it is considered necessary and legally justified under the Open Meetings Act.

## RMA BOARD AGENDA

**ITEM NUMBER: Two**  
**MEETING DATE 05/12/16**

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**ITEM TITLE:** Consideration of approval of Minutes of April 7, 2016, Board Meeting, the Minutes of April 11, 2016 Board Meeting, and the Minutes of the April 11, 2016 Reception.

**SUBMITTED BY:** Terry Morrow, Interim Airport Director

**DATE SUBMITTED:** May 6, 2016

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**SUMMARY:**

Minutes of the April 7, 2016, and the April 11, 2016, RMA Board of Directors Meeting as transcribed from recorded tape and the April 11, 2016 Reception.

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**ATTACHMENTS (LIST)**

Minutes

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**ALTERNATIVES/RECOMMENDATIONS:**

Approve minutes with changes, if any

**GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY  
BOARD OF DIRECTORS MEETING  
APRIL 7, 2016**

**MEMBER'S PRESENT:**

Clyde Siebman, Chairman  
Bill Rasor  
Robert Brady  
Randy Hensarling

**MEMBER'S ABSENT:**

Bill Benton

**OTHER'S PRESENT:**

Wm. B. (Ben) Munson, Esquire  
Jeff Whitmire, Grayson Co. Commissioner Pct. 1  
Rod Tatchio, NT Aviation  
Craig Price, Asst. Grayson Co. District Attorney  
Terry Vogel, Lake Texoma Jet Center

Michael Hutchins, Herald Democrat  
Scott Davis  
Terry Morrow, Interim Airport Director

**1.**

**Call to Order.**

Mr. Siebman, Chairman, called the meeting to order at 3:30 p.m.

**2.**

**Consideration of approval of Minutes of March 3, 2016 Board Meeting.**

Mr. Brady made the motion to approve the minutes of the March 3, 2016, Board Meeting. Mr. Hensarling seconded the motion. All members voted aye.

**3.**

**Consideration of approval of appointing a Budget Committee to assist in preparing the FY 2017 RMA and Airport Budgets.**

Ms. Morrow updated the board needed to appoint a committee to prepare the FY 2017 Airport and RMA budgets to Commissioners Court. She stated that the budget committee consists of two board members and the airport director. Mr. Siebman requested volunteers for the committee. Mr. Brady and Mr. Hensarling volunteered. Mr. Rasor made the motion to approve appointing members of the Budget Committee with the members being Mr. Hensarling and Mr. Brady. Mr. Brady seconded the motion. All members voted aye.

**4.**

**Discussion of request by N.T. Aviation, LLC, to construct t-hangars in the middle ramp executive hangar area.**

Mr. Tatchio asked the Board about the possibility of developing additional t-hangars in the designated executive hangar area. Mr. Siebman asked why Mr. Tatchio did not want to build in the existing t-hangar area and Mr. Tatchio stated that there was no more concrete ramp space. Mr. Brady suggested waiting on any action until the management company is hired. Mr. Siebman agreed and stated that Mr. Tatchio could begin discussions with Ms. Morrow until the management company is hired.

5.

**Director's Update to include discussion of Monthly Reports, Facility Upgrades and GCRMA and Airport Events/News.**

Ms. Morrow presented the air traffic control report, which is down about 6.53%.

Ms. Morrow stated that the roof was being done on Hangar #201 and could possibly be finished the following week.

Ms. Morrow updated the Board on the upcoming events at the Airport.

6.

**Act on request to adjourn into Executive Session pursuant to Texas Government Code Section 551.074 Personnel Matters - to discuss possible candidates for the position of Airport Director and Section 551.087 – Economic Development Negotiations - to discuss commercial or financial information that the board had received from a business prospect that the RMA seeks to have locate in or near the board's territory and to discuss possible incentives to consider with respect to engaging a private company to take over management of the airport.**

Mr. Brady made the motion to adjourn into Executive Session. Mr. Hensarling seconded the motion. All members voted aye. The Board adjourned into Executive Session at 3:41 p.m.

8.

**Reconvene Regular Session.**

The Board reconvened into regular session at 4:25 p.m. At this time, Mr. Siebman stated that there would be no action taken on items discussed in Executive Session.

9.

**Public Comments.**

Mr. Siebman asked if anyone would like to make any comments. There were none.

6.

**Adjourn.**

There being no other business, Mr. Brady made the motion to adjourn. Mr. Hensarling seconded the motion. All members voted aye. The meeting was adjourned at 4:27 p.m.

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Clyde Siebman, Chairman

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Terry Morrow, Interim Airport Director

**GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY  
BOARD OF DIRECTORS MEETING  
APRIL 11, 2016**

**MEMBER'S PRESENT:**

Clyde Siebman, Chairman  
Bill Benton  
Bill Rasor  
Robert Brady  
Randy Hensarling

**MEMBER'S ABSENT:**

**OTHER'S PRESENT:**

Jeff Whitmire, Grayson Co. Commissioner Pct. #1  
Bart Lawrence, Grayson Co. Commissioner Pct. #4  
John Plotnik, SEDCO  
Rick Mask, Lake Texoma Jet Center  
Stephen Alexander, Texas Aviation Partners, LLC

Phyllis James, Grayson Co. Commissioner Pct. #3  
Bill Magers, Grayson County Judge  
Tony Kaai, DDA  
Michael Hutchins, Herald Democrat  
Jim Wimberly, Texas Aviation Partners, LLC

**1.**

**Call to Order.**

Mr. Siebman, Chairman, called the meeting to order at 4:33p.m.

**2.**

**Presentation of Request for Proposal Process for Airport Management and Marketing Services.**

Mr. Hensarling updated the Board and audience on the RFP Process for Airport Management Services.

**3.**

**Consideration of approval of the best qualified firm to provide Airport Management and Marketing Services for the North Texas Regional Airport subject to final negotiations and request approval of Grayson County Commissioners Court to authorize the GCRMA to enter into a final agreement with the best qualified firm.**

Mr. Hensarling read sections of Resolution 16-06 and made the motion to approve Texas Aviation Partners, LLC, as the strategic management and marketing partner for NTRA and approve Resolution 16-06. Mr. Brady seconded the motion. All members voted aye.

**4.**

**Adjourn.**

There being no other business, Mr. Brady made the motion to adjourn. Mr. Benton seconded the motion. All members voted aye. The meeting was adjourned at 4:41p.m.

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Clyde Siebman, Chairman

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Terry Morrow, Interim Airport Director

**GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY  
BOARD OF DIRECTORS RECEPTION  
APRIL 11, 2016**

The Grayson County Commissioners Court and Grayson County Regional Mobility Authority Board of Directors hosted a reception to name the Strategic Management and Marketing Partner for North Texas Regional Airport on Monday, April 11, 2016, from 5:00p.m. to 6:00p.m. at the Airport Terminal Building, 4700 Airport Drive, Denison, Texas 75020.

The following members of Commissioners Court were present: Judge Bill Magers, Commissioner Jeff Whitmire, Commissioner Phyllis James, and Commissioner Bart Lawrence. Commissioner David Whitlock was not present.

The following members of the Grayson County Regional Mobility Authority Board of Directors were present: Chairman Clyde Siebman, Director Bill Benton, Director Bill Rasor, Director Randy Hensarling, and Director Robert Brady.

Mr. Siebman welcomed those in attendance. After some introductions and opening comments, Texas Aviation Partners, LLC, was introduced as the Strategic Management and Marketing Partner for North Texas Regional Airport. There was no action taken during the reception.

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Clyde Siebman, Chairman

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Terry Morrow, Interim Airport Director

## **RMA BOARD AGENDA**

**ITEM NUMBER: Three**  
**MEETING DATE 05/12/16**

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**ITEM TITLE:** Consideration of approval of a request to allow Grayson Aviation I, LLC, to remove the building known as the engine test cell that is located on the west side of the Airport.

**SUBMITTED BY:** Terry Morrow, Interim Airport Director

**DATE SUBMITTED:** May 6, 2016

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**SUMMARY:**

Grayson Aviation I, LLC, has requested permission to remove the structure known as the engine test cell that is located on the west side of the Airport. Terry Vogel with Lake Texoma Jet Center will present this request to the Board.

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**ATTACHMENTS (LIST)**

Resolution 16-07

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**ALTERNATIVES/RECOMMENDATIONS:**

Grant Grayson Aviation I, LLC, permission to remove the structure known as the engine test cell





## **RESOLUTION No. 16-07**

WHEREAS, the Grayson County Regional Mobility Authority (“GCRMA”) was created pursuant to the request of Grayson County and in accordance with provisions of the Texas Transportation Code (“Transportation Code”) and the petition and approval process established in 43 Tex. Admin. Code § 26.01, *et seq.* (the “RMA Rules”); and

WHEREAS, the Board of Directors of the GCRMA has been constituted in accordance with the Transportation Code and the RMA Rules; and

WHEREAS, the Grayson County Commissioners Court entered into an interlocal agreement with the GCRMA dated October 31, 2008, for the purposes of operation, regulation, and protection of the North Texas Regional Airport and its facilities; and

WHEREAS, North Texas Regional Airport, formerly known as Grayson County Airport, entered into a ground lease agreement with Best Jets Engines, Inc., for the lease of 50,000 sq. ft. of land to construct an engine test cell facility; and

WHEREAS, this lease was transferred to Grayson Aviation 1, LLC on the 1<sup>st</sup> day of December, 2007; and

WHEREAS, Grayson Aviation 1, LLC, has requested permission of GCRMA to remove the structure for the engine test cell; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of the GCRMA approves the request made by Grayson Aviation 1, LLC, to remove the structure known as the engine test cell.

APPROVED THIS 12th day of May, 2016, by the Board of Directors of the Grayson County Regional Mobility Authority.

Submitted and reviewed by:

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Terry Morrow  
Interim Director for the Grayson County  
Regional Mobility Authority

Approved:

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Clyde Siebman  
Chairman, Board of Directors  
Resolution Number 16-07  
Date Passed 05/12/16

## RMA BOARD AGENDA

ITEM NUMBER: **Four**  
MEETING DATE: **05/12/16**

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**ITEM TITLE:** Director's Update to include discussion of Monthly Reports, Facility Upgrades and GCRMA and Airport Events/News

**SUBMITTED BY:** Terry Morrow, Interim Director

**DATE SUBMITTED:** May 6, 2016

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### **SUMMARY:**

#### Monthly Reports:

1. Monthly Fuel Flowage Report
2. Monthly Airport Traffic Control Tower Report
3. Budget Report

#### Facility Upgrades:

1. Hangar 201 Roof
2. Fire Department Roof

#### GCRMA/Airport Events/News:

1. Bonanza Mini-Clinic – May 20-22, 2016
2. Bonanza Advanced Clinic – June 2-5, 2016
3. Lone Star Aerobatic Championship – June 9-12, 2016
4. U.S. National Aerobatic Championship – September 23 - October 1, 2016

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### **ATTACHMENTS (LIST)**

Fuel Flowage Report – April 2016  
ATCT Report – April 2016  
Budget Report – February 2016

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### **ALTERNATIVES/RECOMMENDATIONS:**

Take action as necessary

**North Texas Regional Airport  
Fuel Flowage Report  
FY: 2016**

**Total Fuel Flowage in Gallons for FY 2016 as reported by Lake Texoma Jet Center**

	<b>Avgas</b>	<b>Jet-A</b>	<b>Total</b>	<b>Last Year's Total</b>
<b>Oct. 2015</b>	3,958.0	23,216.0	27,174.0	35,202.0
<b>Nov. 2015</b>	3,934.0	15,915.0	19,849.0	37,959.0
<b>Dec. 2015</b>	4,024.0	23,436.0	27,460.0	20,640.0
<b>Jan. 2016</b>	-	30,358.0	30,358.0	15,688.0
<b>Feb. 2016</b>	3,979.0	23,464.0	27,443.0	24,132.0
<b>Mar. 2016</b>	9,319.0	15,866.0	25,185.0	22,566.0
<b>Apr. 2016</b>	-	30,205.0	30,205.0	19,842.0
<b>May. 2016</b>			-	14,719.0
<b>Jun. 2016</b>			-	23,118.0
<b>Jul. 2016</b>			-	53,890.0
<b>Aug. 2016</b>			-	18,800.0
<b>Sep. 2016</b>			-	30,556.0
<b>Total:</b>	<b>25,214.0</b>	<b>162,460.0</b>	<b>187,674.0</b>	<b>317,112.0</b>
<b>Last Year's To Date Gallons Received Total:</b>				<b>176,029.0</b>
<b>Percent Change Over Last Year by Month:</b>				<b>52.23%</b>
<b>Percent Change Over Last Year:</b>				<b>6.62%</b>

<b>% of Avgas:</b>	<b>13.43%</b>
<b>% of Jet-A:</b>	<b>86.57%</b>

<b>Combined Annual Fuel Sales</b>	<b>272,016.0</b>
<b>Percent Change Over Last Year by Month:</b>	<b>29.62%</b>
<b>Percent Change Over Last Year:</b>	<b>23.95%</b>

**Total Fuel Flowage in Gallons for FY 2016 as reported by U.S. Aviation Academy**

	<b>Avgas</b>	<b>Jet-A</b>	<b>Total</b>	<b>Last Year's Total</b>
<b>Oct. 2015</b>	15,862.0	-	15,862.0	-
<b>Nov. 2015</b>	8,073.0	-	8,073.0	7,961.0
<b>Dec. 2015</b>	16,071.0	-	16,071.0	-
<b>Jan. 2016</b>	8,046.0	-	8,046.0	15,576.0
<b>Feb. 2016</b>	14,043.0	-	14,043.0	7,962.0
<b>Mar. 2016</b>	7,994.0		7,994.0	3,983.0
<b>Apr. 2016</b>	14,253.0		14,253.0	7,941.0
<b>May. 2016</b>			-	7,916.0
<b>Jun. 2016</b>			-	15,676.0
<b>Jul. 2016</b>			-	19,596.0
<b>Aug. 2016</b>			-	14,811.0
<b>Sep. 2016</b>			-	15,731.0
<b>Total:</b>	<b>84,342.0</b>	<b>-</b>	<b>84,342.0</b>	<b>117,153.0</b>
<b>Last Year's To Date Gallons Received Total:</b>				<b>43,423.0</b>
<b>Percent Change Over Last Year by Month:</b>				<b>79.49%</b>
<b>Percent Change Over Last Year:</b>				<b>94.23%</b>

<b>% of Avgas:</b>	<b>100.00%</b>
<b>% of Jet-A:</b>	<b>0.00%</b>

**NORTH TEXAS REGIONAL AIRPORT**  
**Airport Traffic Record**  
**FY 2016**

Month	ITINERANT										LOCAL			IFR/VFR Overflight Count	FY 2016 Airport Ops	FY 2015 Airport Ops
	IFR					VFR					CIVIL	MI	TOTAL LOCAL			
AC	AT	GA	MI	TOTAL	AC	AT	GA	MI	TOTAL							
Oct-15	0	6	350	1	357	0	0	3,249	1	3,250	3,080	2	3,082	198	6,887	6,457
Nov-15	0	4	299	8	311	0	0	2,031	34	2,065	2,936	0	2,936	188	5,500	5,503
Dec-15	0	12	209	4	225	0	4	2,712	14	2,730	3,810	8	3,818	208	6,981	5,052
Jan-16	0	6	267	0	273	0	2	2,393	12	2,407	2,850	0	2,850	158	5,688	8,117
Feb-16	0	6	235	0	241	0	0	2,498	30	2,528	3,963	0	3,963	202	6,934	5,740
Mar-16	0	7	250	0	257	0	2	1,973	9	1,984	2,990	0	2,990	134	5,365	5,783
Apr-16	0	12	313	12	337	0	0	2,278	39	2,317	2,943	10	2,953	198	5,805	5,729
May-16					0					0			0	0	0	5,785
Jun-16					0					0			0	0	0	7,485
Jul-16					0					0			0	0	0	6,294
Aug-16					0					0			0	0	0	6,423
Sep-16					0					0			0	0	0	12,596
<b>Total</b>	<b>0</b>	<b>53</b>	<b>1,923</b>	<b>25</b>	<b>2,001</b>	<b>0</b>	<b>8</b>	<b>17,134</b>	<b>139</b>	<b>17,281</b>	<b>22,572</b>	<b>20</b>	<b>22,592</b>	<b>1,286</b>	<b>43,160</b>	<b>80,964</b>

OVERFLIGHT COUNT											
Month	IFR OVERFLIGHTS					VFR OVERFLIGHTS					TOTAL OVERFLIGHTS
	AC	AT	GA	MI	TOTAL	AC	AT	GA	MI	TOTAL	
Oct-15	0	0	2	0	2	0	48	148	0	196	198
Nov-15	0	0	2	0	2	0	64	104	18	186	188
Dec-15	0	0	0	0	0	0	66	140	2	208	208
Jan-16	0	0	0	0	0	0	36	120	2	158	158
Feb-16	0	0	0	0	0	0	40	160	2	202	202
Mar-16	0	0	0	0	0	0	34	100	0	134	134
Apr-16	0	0	0	0	0	0	38	150	10	198	198
May-16					0					0	0
Jun-16					0					0	0
Jul-16					0					0	0
Aug-16					0					0	0
Sep-16					0					0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>326</b>	<b>922</b>	<b>34</b>	<b>1,282</b>	<b>1,286</b>

% Change Last Year/Same Time:	
Itinerant	23.17%
Local	-9.63%
Overflight	-25.54%
<b>Total</b>	<b>1.84%</b>

% Change Last Year by Month:	
Itinerant	13.27%
Local	-4.80%
Overflight	-30.28%
<b>Total</b>	<b>1.33%</b>

Daily Summary of Ops for August 2015:	# / Days	# / Ops	Avg.
0 - Daily Ops	0	0	0
1-99 Daily Ops	9	386	42.9
100 - 199 Daily Ops	7	1,096	156.6
200 - 299 Daily Ops	6	1,612	268.6
300 - 399 Daily Ops	8	2,711	338.9
400 - Plus Daily Ops	0	0	0.0

Peak Day - 392 operations on April 21, 2016  
 Slowest day - 4 Operations on April 17, 2016  
 Average daily operation for April: 193.5 ops

**YEAR TO DATE FINANCIAL UPDATE  
AS OF FEBRUARY 31, 2016**

<b>YTD REVENUE:</b>	<b>\$ 432,859.22</b>
<b>YTD EXPENSES:*</b>	<b>\$ 425,612.70</b>
<b>DIFFERENCE IN REVENUE &amp; EXPENSE:</b>	<b>\$ 7,246.52</b>

**\*YTD Expenses minus depreciation**

**NORTH TEXAS REGIONAL AIRPORT  
REVENUE REPORT  
FEBRUARY, 2016**

<b>Budget Code</b>	<b>Adopted Amount</b>	<b>Current Month Collected</b>	<b>Actual YTD Collected</b>	<b>YTD % of Budget Collected</b>
800.000.43000 State Grant Revenue	50,000.00	0.00	0.00	0.00%
800.000.41500 Aviation Facilities	427,403.00	35,245.45	182,351.17	42.66%
800.000.41520 Revenue Producing Facilities	334,562.00	25,152.70	135,085.73	40.38%
800.000.41530 Land - Agriculture	4,625.00	0.00	0.00	0.00%
800.000.41540 Land - Industrial	47,077.00	1,594.55	28,451.64	60.44%
800.000.41550 Land - Aviation	103,604.00	7,441.04	47,258.14	45.61%
800.000.41560 Insurance	55,836.00	3,335.84	17,700.73	31.70%
800.000.41570 Oil Lease	3,527.00	0.00	0.00	0.00%
800.000.49500 Sale of Fixed Assets	0.00	0.00	0.00	0.00%
800.000.49530 Fuel Flowage Fee	43,000.00	4,148.60	19,437.90	45.20%
800.000.49900 Insurance Proceeds	0.00	0.00	0.00	0.00%
800.000.49950 Miscellaneous	7,000.00	459.50	2,066.86	29.53%
800.000.49000 Interest Income	600.00	125.62	507.05	84.51%
800.000.49600 Donations	0.00	0.00	0.00	0.00%
800.000.49970 Transfer In	201,082.00	0.00	0.00	0.00%
<b>GRAND TOTAL</b>	<b>1,278,316.00</b>	<b>77,503.30</b>	<b>432,859.22</b>	<b>33.86%</b>

**NORTH TEXAS REGIONAL AIRPORT  
EXPENSE REPORT  
FEBRUARY, 2016**

<b>Budget Code</b>	<b>Account Name</b>	<b>Adopted Amount</b>	<b>Current Month Expenditures</b>	<b>Encumbered Amount</b>	<b>YTD Expenditures</b>	<b>% Budget Remaining</b>
800.710.51030	Assistants	175,728.00	7,530.23	-	40,712.42	76.83%
800.710.1080	Part-Time	62,244.00	2,966.08	-	18,971.61	69.52%
800.710.52010	Social Security Taxes	17,870.00	791.22	-	4,550.48	74.54%
800.710.52020	Group Hospital Insurance	31,551.00	1,755.74	-	8,778.70	72.18%
800.710.52030	Retirement	22,959.00	876.40	-	4,768.94	79.23%
800.710.52031	457 Deferred Comp Expense	2,948.00	508.30	-	2,748.11	6.78%
800.710.52040	Unemployment Compensation	944.00	35.23	-	224.18	76.25%
800.710.52050	Workers Compensation	3,487.00	213.93	-	1,308.36	62.48%
800.710.52060	Other Post Employment Benefits	50,000.00	-	-	-	100.00%
800.710.53100	Office Supplies	3,000.00	33.25	-	1,103.64	63.21%
800.710.53200	Postage	800.00	-	-	28.51	96.44%
800.710.53300	Operating Expenses	9,551.00	2,897.15	-	6,788.75	28.92%
800.710.53350	Janitorial Supplies	1,000.00	112.35	-	325.82	67.42%
800.710.53560	Gas, Oil, Etc.	16,000.00	903.12	-	2,434.94	84.78%
800.710.53570	Tires, Batteries & Accessories	2,000.00	13.68	-	504.55	74.77%
800.710.53580	Parts	6,000.00	-	-	1,246.96	79.22%



Budget Code	Account Name	Adopted Amount	Current Month Expenditures	Encumbered Amount	YTD Expenditures	% Budget Remaining
800.710.53590	Repair & Maintenance Supplies	30,000.00	609.32	3,559.00	7,812.35	62.10%
800.710.53750	Small Equipment	1,000.00	164.00	-	164.00	83.60%
800.710.54000	Professional Services	281,600.00	22,916.67	138,625.02	137,920.02	1.80%
800.710.54030	Training & Education	6,200.00	-	-	-	100.00%
800.710.54040	Business Development	-	-	-	-	0.00%
800.710.54080	Local Travel	200.00	-	-	-	100.00%
800.710.54200	Printing	2,000.00	-	-	484.53	75.77%
800.710.4220	Dues & Publications	3,550.00	2,605.55	-	2,627.45	25.99%
800.710.54255	Attorney Fees	10,000.00	-	-	2,250.00	77.50%
800.710.54300	Liability Insurance	49,220.00	-	-	35,748.23	27.37%
800.710.54340	Contract Services	4,404.00	366.98	-	15,912.92	63.83%
800.710.54520	Telephone	6,800.00	643.28	-	3,207.70	52.83%
800.710.54540	Utilities	80,000.00	6,847.53	-	19,742.32	75.32%
800.710.54550	Repairs & Maintenance	158,300.00	1,117.21	53,845.00	12,123.17	58.33%
800.710.54552	Hangar Repairs	25,000.00	-	-	-	100.00%
800.710.54555	Casualty Loss Repairs	10,000.00	-	-	60,100.00	-501.00%
800.710.54580	Airport Equipment Maintenance	42,586.00	3,187.00	16,020.00	21,860.57	11.05%

Budget Code	Account Name	Adopted Amount	Current Month Expenditures	Encumbered Amount	YTD Expenditures	% Budget Remaining
800.710.54600	Office Equipment Rental	1,572.00	94.04	-	690.24	56.09%
800.710.54930	Property Taxes	14,602.00	-	-	10,473.23	28.28%
800.710.54940	Depreciation Internal Funds	-	154,062.19	-	257,056.49	0.00%
800.625.5100	Improvements	-				0.00%
800.710.55150	Machinery	45,200.00	-	45,103.73	-	0.21%
800.710.55200	Equipment	-	-	-	-	0.00%
800.710.55570	RAMP Grant Expenditures	100,000.00	-	-	-	100.00%
<b>TOTAL</b>		<b>1,278,316.00</b>	<b>211,250.45</b>		<b>682,669.19</b>	

**TOTAL EXPENSES (MINUS DEPRECIATION):**

**\$ 425,612.70**

## RMA BOARD AGENDA

**ITEM NUMBER: Five**  
**MEETING DATE: 05/12//16**

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**ITEM TITLE:** Act on request to adjourn into Executive Session pursuant to Texas Government Code:

- i) Section 551.074 of the Texas Open Meetings Act for deliberation of personnel matter – to discuss possible candidates for the position of Airport Director
- ii) Section 551.074 of the Texas Open Meetings Act for deliberation of personnel matter – to discuss personnel matter relating to Interim Airport Director
- iii) Section 551.087 of the Texas Open Meetings Act for deliberation of economic development negotiations - to discuss commercial or financial information that the board has received from a business prospect that the RMA seeks to have locate in or near the board's territory and to discuss possible incentives for U.S. Aviation Group in securing the U.S. Air Force Initial Flight Training.

**SUBMITTED BY:** Terry Morrow, Interim Airport Director

**DATE SUBMITTED:** May 6, 2016

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**SUMMARY:**

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**ATTACHMENTS (LIST)**

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**ALTERNATIVES/RECOMMENDATIONS:**

## RMA BOARD AGENDA

ITEM NUMBER: Six  
MEETING DATE: 05/12/16

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**ITEM TITLE:** Reconvene Regular Session; Action on Executive Session Item

- i) Consider and take possible action on filling the position of Airport Director.
- ii) Consider and take possible action related to the Interim Airport Director
- iii) Consider and take possible action for incentives that may be offered to U.S. Aviation Group to in securing the U.S. Air Force Initial Flight Training

**SUBMITTED BY:** Terry Morrow, Interim Director

**DATE SUBMITTED:** May 6, 2016

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**SUMMARY:**

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**ATTACHMENTS (LIST)**

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**ALTERNATIVES/RECOMMENDATIONS:**

## RMA BOARD AGENDA

**ITEM NUMBER: Seven**  
**MEETING DATE: 05/12/16**

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**ITEM TITLE:** Public Comment.  
**SUBMITTED BY:** Terry Morrow, Interim Director  
**DATE SUBMITTED:** May 6, 2016

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### **SUMMARY:**

This item has been added so that the public may address the Board. Each person will be limited to three minutes.

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### **ATTACHMENTS (LIST)**

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### **ALTERNATIVES/RECOMMENDATIONS:**