



GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY

4700 Airport Drive - Denison, Texas 75020
Tel. 903.786.3566 - Fax 903.786.9185 - www.gcrma.com

March 31, 2016

AGENDA

The Agenda for the Grayson County Regional Mobility Authority Board Meeting scheduled for 3:30p.m., Thursday, April 7, 2016, in the Greater Texoma Utility Authority conference room, 5100 Airport Drive, Denison, Texas 75020 is as follows:

1. Call To Order. * ** ***
2. Consideration of approval of Minutes of March 3, 2016, Board Meeting.
3. Consideration of approval of appointing a Budget Committee to assist in preparing the FY 2017 RMA and Airport Budgets.
4. Discussion of request by N.T. Aviation, LLC, to construct t-hangars in the middle ramp executive hangar area.
5. Director's Update to include discussion of Monthly Reports, Facility Upgrades and GCRMA and Airport Events/News.
6. Act on request to adjourn into Executive Session pursuant to Texas Government Code Sections:
 - i) Section 551.074 of the Texas Open Meetings Act for deliberation of a personnel matter - to discuss possible candidates for the position of Airport Director;
 - ii) Section 551.087 of the Texas Open Meeting Act for deliberation of economic development negotiations - to discuss commercial or financial information that the board has received from a business prospect that the RMA seeks to have locate in or near the board's territory and to discuss possible incentives to consider with respect to engaging a private company to take over management of the airport.
7. Reconvene Regular Session; Action on Executive Session Items:
 - i) Consider and take possible action on filling the position of Airport Director.
 - ii) Consider and take possible action of approving an agreement for Airport Management Services.
8. Public Comments.
9. Adjourn.

PUBLIC COMMENT PERIOD – At the conclusion of all other agenda items, the Grayson County Regional Mobility Authority Board (GCRMA) will allow for a public comment, not to exceed fifteen minutes, to receive public comment on any other matter that is under the jurisdiction of the RMA. No action will be taken. Each speaker will be allowed a maximum of three minutes. Speakers must be signed up prior to the beginning of the public comment period. If you plan to attend this Meeting, and you have a disability that requires special arrangements, please contact the Administration Office at 903-786-2904 within 24 hours of the Meeting and reasonable accommodations will be made to assist you.

* Members of Commissioners Court may be attending this meeting.

** The Board may vote and/or act upon each of the items listed in this Agenda.

*** The Board reserves the right to retire into Executive Session concerning any of the items listed on this Agenda whenever it is considered necessary and legally justified under the Open Meetings Act.



NORTH TEXAS REGIONAL AIRPORT

www.northtexasregionairport.com

RMA BOARD AGENDA

ITEM NUMBER: Two
MEETING DATE 04/07/16

ITEM TITLE: Consideration of approval of Minutes of March 3, 2016, Board Meeting.

SUBMITTED BY: Terry Morrow, Interim Airport Director

DATE SUBMITTED: March 31, 2016

SUMMARY:

Minutes of the March 3, 2016, RMA Board of Directors Meeting as transcribed from recorded tape.

ATTACHMENTS (LIST)

Minutes

ALTERNATIVES/RECOMMENDATIONS:

Approve minutes with changes, if any

**GRAYSON COUNTY REGIONAL MOBILITY AUTHORITY
BOARD OF DIRECTORS MEETING
MARCH 3, 2016**

MEMBER'S PRESENT:

Clyde Siebman, Chairman
Bill Benton
Robert Brady
Randy Hensarling

MEMBER'S ABSENT:

Bill Rasor

OTHER'S PRESENT:

Wm. B. (Ben) Munson, Esquire
Jeff Whitmire, Grayson Co. Commissioner Pct.
Bill Magers, Grayson County Judge
Craig Price, Asst. Grayson Co. District Attorney
Mike Hess, Texas Army National Guard
Terry Vogel, Lake Texoma Jet Center

Michael Hutchins, Herald Democrat
Eric Pratt, McKinney National Airport
Kristen Peterson, Advanced ATC
Scott Davis
Rick Mask, Lake Texoma Jet Center

1.

Call to Order.

Mr. Siebman, Chairman, called the meeting to order at 10:05 a.m.

2.

Consideration of approval of Minutes of January 14, 2016 and Minutes of January 25, 2016, Board Meetings.

Mr. Brady made the motion to approve the minutes of the January 14 and January 25, 2016, Board Meetings. Mr. Benton seconded the motion. All members voted aye.

3.

Consideration of approval of a License Agreement with Texas Army National Guard.

Captain Hess updated the Board on the upcoming exercise at NTRA involving the Texas Army National Guard. Mr. Benton made the motion to approve the license agreement. Mr. Brady seconded the motion. All members voted aye.

4.

Consideration of approval of a License Agreement between the North Texas Regional Airport and Chapter 24, International Aerobatic Club, Inc., a Texas non-profit Corporation, for the Lone Star Aerobatic Championship in June 2016.

Mr. Siebman asked Mr. Munson if he had approved the license agreement for the Lone Star Aerobatics competition and he said he had. At this time, Mr. Benton made the motion to approve the license agreement with Chapter 24, International Aerobatic Club, Inc. for the Lone Star Aerobatic Championships in June. Mr. Hensarling seconded the motion. All members voted aye.

5.

Consideration of approval of a License Agreement between the North Texas Regional Airport and the International Aerobatic Club, Inc., a Wisconsin Corporation, to conduct the 2016 U.S. National Aerobatic Championships.

Mr. Siebman asked if Mr. Munson had reviewed the contract for the U.S. National Aerobatic Championships and Mr. Munson said he had. Mr. Hensarling made the motion to approve the license agreement with the International Aerobatic Club, Inc., for the U.S. National Aerobatic Championships. Mr. Brady seconded the motion. All members voted aye.

6.

Director's Update to include discussion of Monthly Reports, Facility Upgrades and GCRMA and Airport Events/News.

Ms. Morrow advised the Board that they had the Fuel Flowage Report for January and that fuel delivered were up 15.08% from last January and are up 14.93% for the fiscal year.

Ms. Morrow advised the Board that they had the Airport Traffic Record for the month of January and that traffic was down 29.92% from the same month last year and down 29.92% for the fiscal year.

Ms. Morrow advised the Board that they had the budget report for the month of November and the airport had a negative cash flow of approximately \$21,000.00. She stated this was due to an insurance repair that was done in November but the insurance funds were received in the previous fiscal year.

Ms. Morrow advised the Board that bids for roof repairs to Hangar #201 were to be opened on March 9, 2016, at 10:00 a.m.

Ms. Morrow advised the Board that the Collings Foundation Wings of Freedom Tour would be at the Airport March 28-30, 2016. At this time, Ms. Vogel addressed the Board about this event and followed up with the other events going on at the airport.

7.

Act on request to adjourn into Executive Session pursuant to Texas Government Code Section 551.074 Personnel Matters - to discuss possible candidates for the position of Airport Director and Section 551.087 – Economic Development Negotiations - to discuss commercial or financial information that the board had received from a business prospect that the RMA seeks to have locate in or near the board's territory and to discuss possible incentives to consider with respect to engaging a private company to take over management of the airport.

Mr. Brady made the motion to adjourn into Executive Session. Mr. Benton seconded the motion. All members voted aye. The Board adjourned into Executive Session at 10:34 a.m.

8.

Reconvene Regular Session.

The Board reconvened into regular session at 11:23 a.m. At this time, Mr. Siebman stated that there would be no action taken on items discussed in Executive Session.

9.
Public Comments.

Mr. Siebman asked if anyone would like to make any comments. There were none.

6.
Adjourn.

There being no other business, Mr. Brady made the motion to adjourn. Mr. Hensarling seconded the motion. All members voted aye. The meeting was adjourned at 11:25 a.m.

Clyde Siebman, Chairman

Terry Morrow, Interim Airport Director

RMA BOARD AGENDA

ITEM NUMBER: Three
MEETING DATE: 04/07/16

ITEM TITLE: Consideration of approval of appointing a Budget Committee to assist in preparing the FY 2017 RMA and Airport Budgets.

SUBMITTED BY: Terry Morrow, Interim Airport Director

DATE SUBMITTED: March 31, 2016

SUMMARY:

Airport staff is preparing the budgets for the 2017 fiscal year. This budget will be presented to Commissioners Court during the budget hearings that will be held during the summer months of 2016. Commissioners Court expects both budgets to be reviewed and approved by the GCRMA Board before submitting to Commissioners Court.

In the past, the GCRMA Board formed a Budget Committee to oversee the budget preparation, before being presented to the GCRMA Board. Last year's members of the Budget Committee were Mr. Hensarling and Mr. Brady.

ATTACHMENTS (LIST)

Resolution 16-05

ALTERNATIVES/RECOMMENDATIONS

Airport staff recommends appointing a Budget Committee to oversee the preparation of the 2017 fiscal year budget.



RESOLUTION No. 16-05

WHEREAS, the Grayson County Regional Mobility Authority (“GCRMA”) was created pursuant to the request of Grayson County and in accordance with provisions of the Transportation Code and the petition and approval process established in 43 Tex. Admin. Code § 26.01, *et seq.* (the “RMA Rules”); and

WHEREAS, the Board of Directors of the GCRMA has been constituted in accordance with the Transportation Code and the RMA Rules; and

WHEREAS, the Grayson County Commissioners Court entered into an interlocal agreement with the GCRMA dated October 31, 2008, for the purposes of operation, regulation, and protection of the North Texas Regional Airport and its facilities; and

WHEREAS, GCRMA has found that it is necessary to appoint a Budget Committee to assist in the preparation of the RMA and Airport budgets for fiscal year 2017 for presentation to Grayson County Commissioners Court; and

WHEREAS, the Airport Budget Committee shall be composed of two (2) members and the GCRMA Director; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of the GCRMA hereby authorizes the creation of the RMA and Airport Budget Committee.

APPROVED THIS 7th day of April, 2016, by the Board of Directors of the Grayson County Regional Mobility Authority.

Submitted and reviewed by:

Approved:

Terry Morrow
Interim Director for the Grayson County
Regional Mobility Authority

Clyde Siebman
Chairman, Board of Directors
Resolution Number 16-05
Date Passed 04/07/16

RMA BOARD AGENDA

ITEM NUMBER: Four
MEETING DATE: 04/07/16

ITEM TITLE: Discussion of request by N.T. Aviation, LLC, to construct t-hangars in the middle ramp executive hangar area.

SUBMITTED BY: Terry Morrow, Interim Director

DATE SUBMITTED: March 31, 2016

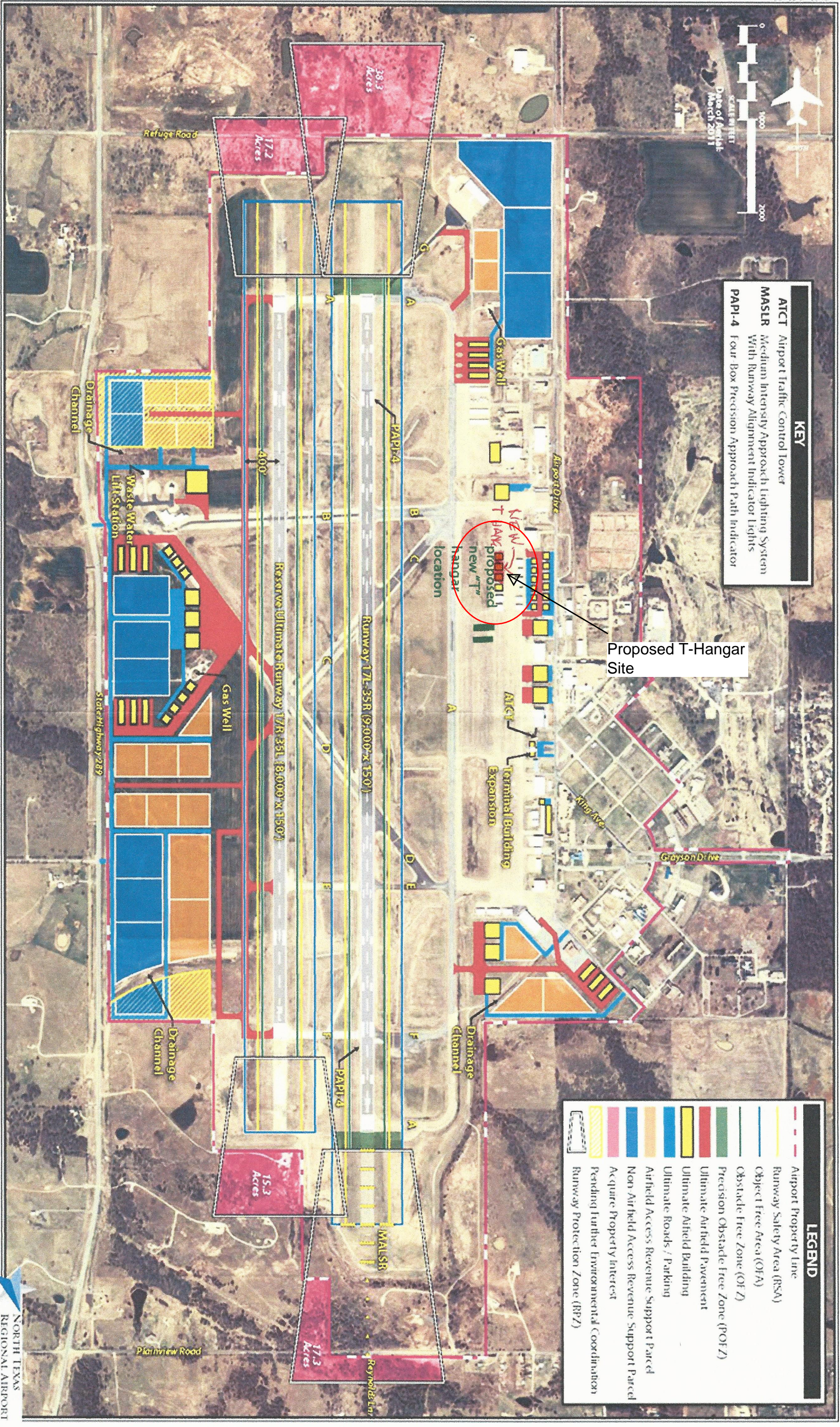
SUMMARY:

N.T. Aviation, LLC, has requested consideration to construct a 10-hangar set of T-Hangars in the Executive Hangar portion of the airport. Attached is a diagram that shows the location of the area of the proposed hangars.

ATTACHMENTS (LIST)

Diagram of Proposed T-Hangar Construction

ALTERNATIVES/RECOMMENDATIONS:



KEY

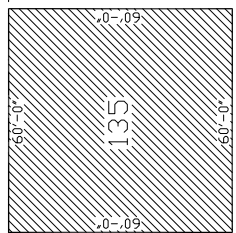
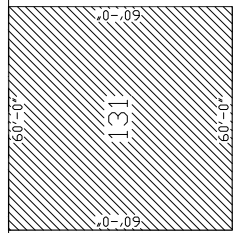
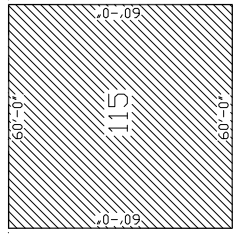
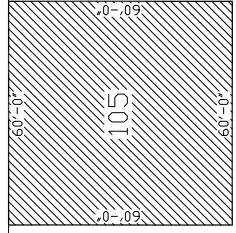
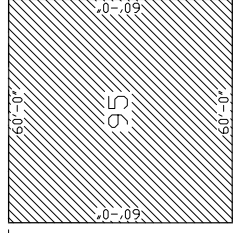
AICT Airport Traffic Control Tower
 MASLR Medium Intensity Approach Lighting System
 With Runway Alignment Indicator Lights
 PAPI-4 Four Box Precision Approach Path Indicator

Proposed T-Hangar Site

- LEGEND**
- Airport Property Line
 - Runway Safety Area (RSA)
 - Object Free Area (OFA)
 - Obstacle Free Zone (OFZ)
 - Precision Obstacle Free Zone (POFZ)
 - Ultimate Airfield Pavement
 - Ultimate Airfield Building
 - Ultimate Roads / Parking
 - Airfield Access Revenue Support Parcel
 - Non-Airfield Access Revenue Support Parcel
 - Acquire Property Interest
 - Pending Further Environmental Coordination
 - Runway Protection Zone (RPZ)



NORTH



320 Feet

EXECUTIVE HANGAR DRIVE

N. T. Aviation, LLC
T-Hangar Request
Executive Hangar Area
February 2016

SCALE: 1" = 50'-0"

RMA BOARD AGENDA

ITEM NUMBER: Five
MEETING DATE: 04/07/16

ITEM TITLE: Director's Update to include discussion of Monthly Reports, Facility Upgrades and GCRMA and Airport Events/News

SUBMITTED BY: Terry Morrow, Interim Director

DATE SUBMITTED: March 31, 2016

SUMMARY:

Monthly Reports:

1. Monthly Airport Traffic Control Tower Report

Facility Upgrades:

1. Hangar 201 Roof

GCRMA/Airport Events/News:

1. Texas Army National Guard – April 8-10, 2016
2. Texoma 100 Air Race – April 16, 2016
3. Bonanza Mini-Clinic – May 20-22, 2016
4. Bonanza Advanced Clinic – June 2-5, 2016
5. Lone Star Aerobatic Championship – June 9-12, 2016
6. U.S. National Aerobatic Championship – September 23 - October 1, 2016

ATTACHMENTS (LIST)

ATCT Report – March 2016

ALTERNATIVES/RECOMMENDATIONS:

Take action as necessary

NORTH TEXAS REGIONAL AIRPORT
Airport Traffic Record
FY 2016

Month	ITINERANT										LOCAL			IFR/VFR Overflight Count	FY 2016 Airport Ops	FY 2015 Airport Ops
	IFR					VFR					CIVIL	MI	TOTAL LOCAL			
	AC	AT	GA	MI	TOTAL	AC	AT	GA	MI	TOTAL						
Oct-15	0	6	350	1	357	0	0	3,249	1	3,250	3,080	2	3,082	198	6,887	6,457
Nov-15	0	4	299	8	311	0	0	2,031	34	2,065	2,936	0	2,936	188	5,500	5,503
Dec-15	0	12	209	4	225	0	4	2,712	14	2,730	3,810	8	3,818	208	6,981	5,052
Jan-16	0	6	267	0	273	0	2	2,393	12	2,407	2,850	0	2,850	158	5,688	8,117
Feb-16	0	6	235	0	241	0	0	2,498	30	2,528	3,963	0	3,963	202	6,934	5,740
Mar-16	0	7	250	0	257	0	2	1,973	9	1,984	2,990	0	2,990	134	5,365	5,783
Apr-16					0					0				0	0	5,729
May-16					0					0				0	0	5,785
Jun-16					0					0				0	0	7,485
Jul-16					0					0				0	0	6,294
Aug-16					0					0				0	0	6,423
Sep-16					0					0				0	0	12,596
Total	0	41	1,610	13	1,664	0	8	14,856	100	14,964	19,629	10	19,639	1,088	37,355	80,964

Month	OVERFLIGHT COUNT										TOTAL VERFLIGHTS
	IFR OVERFLIGHTS					VFR OVERFLIGHTS					
	AC	AT	GA	MI	TOTAL	AC	AT	GA	MI	TOTAL	
Oct-15	0	0	2	0	2	0	48	148	0	196	198
Nov-15	0	0	2	0	2	0	64	104	18	186	188
Dec-15	0	0	0	0	0	0	66	140	2	208	208
Jan-16	0	0	0	0	0	0	36	120	2	158	158
Feb-16	0	0	0	0	0	0	40	160	2	202	202
Mar-16	0	0	0	0	0	0	34	100	0	134	134
Apr-16					0					0	0
May-16					0					0	0
Jun-16					0					0	0
Jul-16					0					0	0
Aug-16					0					0	0
Sep-16					0					0	0
Total	0	0	4	0	4	0	288	772	24	1,084	1,088

% Change Last Year/Same Time:	
Itinerant	24.91%
Local	-10.31%
Overflight	-24.60%
Total	1.92%

% Change Last Year by Month:	
Itinerant	33.19%
Local	14.97%
Overflight	-5.61%
Total	20.80%

Daily Summary of Ops for August 2015:	# / Days	# / Ops	Avg.
0 - Daily Ops	0	0	0
1-99 Daily Ops	13	457	35.2
100 - 199 Daily Ops	6	890	148.3
200 - 299 Daily Ops	3	692	230.7
300 - 399 Daily Ops	8	2,925	365.6
400 - Plus Daily Ops	1	401	401.0

Peak Day - 401 operations on March 14, 2016
Slowest day - 1 Operations on March 18, 2016
Average daily operation for March: 173.1 ops

RMA BOARD AGENDA

ITEM NUMBER: Six
MEETING DATE: 04/07/16

ITEM TITLE: Act on request to adjourn into Executive Session pursuant to Texas Government Code Section 551.074 Deliberations regarding Personnel Matters – Discuss possible candidates for the position of Airport Director and Section 551.087, Deliberations regarding Economic Development Negotiations – discuss commercial or financial information that the board has received from a business prospect that the RMA seeks to have locate in or near the board’s territory and to discuss possible incentives to consider with respect to engaging a private company to take over management of the airport.

SUBMITTED BY: Terry Morrow, Interim Airport Director

DATE SUBMITTED: March 31, 2016

SUMMARY:

ATTACHMENTS (LIST)

ALTERNATIVES/RECOMMENDATIONS:

RMA BOARD AGENDA

ITEM NUMBER: Seven
MEETING DATE: 04/07/16

ITEM TITLE: Reconvene Regular Session; Action on Executive Session Item
i) Consider and take possible action on filling the position of
Airport Director.
ii) Consider and take possible action of approving an agreement
for Airport Management Services.

SUBMITTED BY: Terry Morrow, Interim Director

DATE SUBMITTED: March 31, 2016

SUMMARY:

ATTACHMENTS (LIST)

ALTERNATIVES/RECOMMENDATIONS:

RMA BOARD AGENDA

ITEM NUMBER: Eight
MEETING DATE: 04/07/16

ITEM TITLE: Public Comment.
SUBMITTED BY: Terry Morrow, Interim Director
DATE SUBMITTED: March 31, 2016

SUMMARY:

This item has been added so that the public may address the Board. Each person will be limited to three minutes.

ATTACHMENTS (LIST)

ALTERNATIVES/RECOMMENDATIONS: