

**NORTH TEXAS REGIONAL AIRPORT  
JOINT AIRPORT ZONING BOARD  
DECEMBER 19, 2013**

**MEMBERS' PRESENT:**

Phil Roether, Chairman  
Kevin Farley  
Janet Gott  
Randy Hensarling  
Ryan Johnson  
Denise Smith  
Jason Sofey

**MEMBERS' ABSENT:**

Matt Hanley  
Lee Olmstead

**OTHERS' PRESENT:**

Mike Shahan, Airport Director  
Bart Lawrence, Commission, Pct. #4

Michael Hutchins, Herald Democrat

**I.**

**Call to Order.**

Mr. Roether stated that at this time the Board did not have a Chairman and that Judge Bynum was going to act as a facilitator for the meeting until the time that the Board elected a Chairman but he was unavailable. Mr. Roether stated that he would act in that capacity until the Chairman could be sworn in. He called the meeting to order at 8:30a.m.

**II.**

**Election of ninth member to serve as Chairman of Joint Airport Zoning Board.**

Mr. Roether stated that per state statute the Board needed to elect a ninth person who would then act as Chairman for the Board. At this time, he stated that the appropriate action would be to entertain nominees and a motion for election of the ninth member to serve as the Chair of the Board. Mr. Hensarling made the motion to nominate and elect Phil Roether as the ninth member and Chairman. Ms. Gott seconded the motion. Mr. Roether asked if there were any other nominations. There were not. All members voted aye. At this time, Ms. Bush was not available to administer the oath to the newly elected Chairman, so Mr. Roether proceeded to Item IV. Until such time that Ms. Bush was available. At that time, the Board would return to Item III. and the newly elected Chairman would be sworn in.

**III.**

**Swearing in of Chairman of Joint Airport Zoning Board.**

County Clerk Wilma Bush administered the Oath of Office to Mr. Roether.

**IV.**

**Discussion of next steps for establishment of an Airport Zoning Ordinance in accordance with State Statute 241.**

Mr. Roether stated that the Board would be following the procedure as outlined by TxDOT for the enactment of the Ordinance. He stated that the board would now begin the process to implement the Ordinance. He said that requires a number of steps. He stated that the Board would be having discussions about what had been done by consultants hired by the Zoning Commission. Mr. Roether

stated that he felt that it would be prudent for each Board member to take the proposed ordinance to their constituents and find any questions that need to be addressed. Mr. Sofey asked if there was a way to have public access to the document. Mr. Shahan stated that he would put the document on the Airport website. Mr. Roether stated that it was a requirement to have some public meeting, but he also felt that each landowner involved should receive a letter making sure that they are aware of the hearings. After some discussion, the Board decided to have the letters sent regular mail.

Mr. Roether stated that the Board would then go through the document and address any issues. Mr. Roether asked each member to document all issues and to send them to himself and Mr. Shahan so that they can be addressed by the Board.

V.

**Set date and time for next board meeting.**

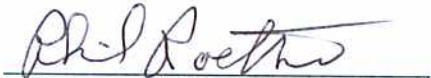
Mr. Roether advised the Board that he would like to set up a regular meeting schedule. After some discussion, it was decided that the Board would meet once a month on a Tuesday or Thursday during the last week of the month at lunch at Greater Texoma Utility Authority. Mr. Roether stated that he would send a message to all members with the date of the January and February meeting.

At this time, Ms. Bush was available and swore Mr. Roether in as the ninth member and Chairman of the Board.

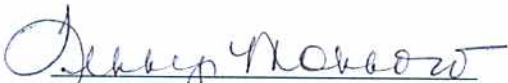
VI.

**Adjourn.**

Mr. Johnson made the motion to adjourn. Mr. Sofey seconded the motion. All members voted aye. The meeting was adjourned at 8:50a.m.



Phil Roether, Chairman



Terry Morrow, Administrative Asst.