

# GRAYSON COUNTY JOB POSTINGS

Equal Opportunity Employer

Persons with disabilities are encouraged to request assistance during the application process. Please call the Human Resources Dept. at 903-813-4091 to request the assistance.

	Date Posted: January 5 <sup>th</sup> , 2024 Closing Date: Open Until Filled Positions Open: 1
Position:	Detention Officer / Maintenance Officer – Jail Maintenance Division  <b>Law Enforcement</b>
Department	Sheriff's Office Detention Bureau Division
Minimum Salary:	Starting salary - \$54388 annually \$24.90 Hourly * @ 12 Months - \$57199 annually \$26.19 Hourly * @ 24 Months - \$60011 annually \$27.47 Hourly  * Step increases dependent on satisfactory performance.
Duties	Maintenance Officer is primarily responsible for the general building maintenance and upkeep of the jail, including, but not limited to plumbing, electrical, electronics, painting, fire alarm system, kitchen equipment and coordinating with outside vendors for work to be performed. Complete daily, weekly and monthly maintenance reports and checklist to meet Texas Commission on Jail Standards. Maintain acceptable sanitary and safety conditions of the jail facility. Work may involve supervising and ensuring safety and security of inmates and jail. Other duties will include troubleshooting and repairing all systems in jail facility and an understanding that on call rotation is a requirement.
Qualifications:	High school diploma or GED. Must meet Texas Commission on Law Enforcement Rules and Regulations. Understanding and proficient at general building maintenance. Supervise and care of inmates in accordance with the requirements of the Texas Commission on Jail Standards. Fluency in Spanish or languages other than English a plus.
Requirements:	Must be 18+ years of age. Valid Texas Driver's License. Must pass background and records check, psychological test, physical exam and drug test. State certified a plus. Able to work any shift, weekends, holidays and on call status.
Benefits:	Excellent employer paid health insurance, vacation, sick leave, paid holidays and retirement plan.